



RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

August 13, 2014
Regular Meeting
1:00 pm PT

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call
2. **Special Presentation**
 - a. Badge Presentations
 - i) Presentation of A Fire District Badge by Fire Chief Michel will be presented to:
 - 1) Renee Hill, Fire Marshal
3. Public Comment
4. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

5. Consent Calendar
 - a. Board of Directors Minutes
 - i) Board of Directors minutes of June 24, 2014
 - ii) Board of Directors minutes of July 22, 2014
- ACTION REQUESTED: **Approve**

b. Receive and File

i) Monthly/Quarterly Reports – ACTION REQUESTED: [Information](#)

- 1) List of Demands Check 25161 thru 25270 for the period June 1 – June 30, 2014 totaling:

\$ 513,434.55

Payroll for the period June 1 – June 30, 2014

\$ 483,995.94

TOTAL DISTRIBUTION

\$ 997,430.49

- 2) List of Demands Check 25271 thru 25399 for the period July 1 – July 31, 2014 totaling:

\$1,281,082.33

Payroll for the period July 1 – July 31, 2014

\$ 506,878.77

TOTAL DISTRIBUTION

\$1,787,961.10

- 3) Budget Review – July 1, 2013 – June 30, 2014

- 4) Statement of Cash Assets – June 30, 2014

- 5) Activity Reports –June-July 2014

- Operations
- Training
- Fire Prevention

- 6) District Articles

- 7) Correspondence - letters/cards were received from the following members of the public:

- City of Carlsbad
- Assemblymember Maienschein
- North County Dispatch JPA

c. Conflict of Interest Code: Local Agency Biennial Review

Certify that no amendments are necessary and authorize the Fire Chief to sign as the Chief Executive Officer the 2014 Biennial Review Reply Form. [Staff Report 14-20](#)

ACTION REQUESTED: [Accept staff recommendation and authorize Fire Chief to sign reply form](#)

d. Resolution 2014-08

To adopt a resolution *entitled* Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting a Pay Schedule in Accordance With California Code Of Regulations, Title 2, Section 570.5. [Staff Report 14-21](#)

ACTION REQUESTED: [Adopt](#)

6. Public Hearing

a. Fire Mitigation Fee Multi-Year Facilities and Equipment Plan – Proposed Resolution No. 2014-09

ACTION REQUESTED: [A call for public comment \(oral or written\)](#)

7. Old Business

- a. None

8. Resolution/Ordinance

a. Resolution No. 2014-09

To discuss and/or adopt Resolution No. 2014-09 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Fire Mitigation Fee Fund Multi-Year Plan

ACTION REQUESTED: [Adopt](#)

9. New Business

- a. Sale of Surplus Equipment – Staff Report 14-22
To discuss and/or approve the sale of 1995 Saulsbury fire engine
ACTION REQUESTED: **Approve**
- b. Special Meeting – Schedule
To schedule a special meeting to discuss and/or proceed with the LAFCO application process
ACTION REQUESTED: **Determine date**

10. Oral Report

- a. Fire Chief – Michel
 - i) CSA 107 Elfin Forest/Harmony Grove – Update
 - ii) Countywide Elected Officials/Fire Chief Meeting Discussing County Fire Services
 - iii) District Activities
 - Pancake Breakfast – *October 12, 2014* at RSF1
- b. Operations – Deputy Chief
- c. Training – Battalion Chief
- d. Fire Prevention – Fire Marshal
- e. Administrative Manager
 - i) Fiscal Year 2013-14 Audit
 - ii) CalPERS Educational Forum 2014 – October 26-29 | Riverside Convention Center
 - iii) General Election – November 4, 2014
- f. Board of Directors
 - i) North County Dispatch JPA – Update
 - ii) County Service Area – 17 – Update
 - iii) Comments

11. Adjournment

The next regular Board of Directors meeting to be held September 10, 2014 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting Agenda
Wednesday, August 13, 2014 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on August 8, 2014 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on August 8, 2014

A handwritten signature in black ink, appearing to read "Karlana Rannals", written over a horizontal line.

Karlana Rannals
Board Clerk



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
MINUTES – June 24, 2014**

(This meeting was in lieu of the regular meeting of June 11, 2014)

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Battalion Chief Sturtevant led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Mike Gibbs, Deputy Chief; Chris Galindo, Battalion Chief; Jim Sturtevant, Battalion Chief; Renee Hill, Deputy Fire Marshal and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to waive reading in full of all resolutions/ordinances:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

4. Consent Calendar

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to approve the Consent Calendar as submitted:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

a. Board of Directors Minutes

i) Board of Directors minutes of June 4, 2014

b. Receive and File

i) Monthly/Quarterly Reports

(1) List of Demands

Check 25076 thru 25160 the period May 1 – 31, 2014 totaling: \$ 371,962.21

Payroll for the period May 1– 31, 2014 \$ 613,346.68

TOTAL DISTRIBUTION \$ 985,308.89

(2) Activity Reports – May 2014

- Operations
- Training
- Fire Prevention

(3) District Articles

(4) Correspondence

- Burn Institute
- Lofthouse
- Carlis
- Moventette-Trafton
- Cielo Residents/HOA
- Mertz
- Photos of thank you notes received

5. Public Hearing

a. Ordinance No. 2014-02

President Ashcraft opened the public hearing. The Board Clerk informed the members that no one had submitted any correspondence in favor or protest to the ordinance. There were no requests to speak. President Ashcraft closed the public hearing.

6. Old Business

a. None

7. Resolution/Ordinance

a. Resolution No. 2014-06

Chief Gibbs informed the Board that the resolution presented is requested for adoption to confirm the recently negotiated salary and benefits for the Emergency Medical Services Coordinator position.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and APPROVED Resolution No. 2014-06 *entitled* a resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Salary and Benefits for the Emergency Medical Services Coordinator Position on a roll call vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

b. Ordinance No. 2014-02

Chief Gibbs and Deputy Fire Marshal Hill summarized the process to develop the ordinance and reminded the board members of the statistics and the intent of this ordinance is through compliance to reduce the

number of false alarm activations and be able to recover the costs associated with responding to nuisance alarms. He noted that once the Board of Directors adopts the ordinance, the ordinance would not become effective until August 10, 2014. Staff responded to questions from the board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and APPROVED Ordinance No. 2014-02 *entitled* an Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Pertaining to Nuisance Fire and Medical Alarms on a roll call vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

8. New Business

a. Hazard Abatement – Sole Source Contractor

Deputy Fire Marshal Hill summarized the staff report provided. She reported that the contract for the sole source contractor has expired. She reviewed the bid submission process and of the five bids received, three were determined to be responsive. She reported that after reviewing all schedules of fees received, “R.E. Badger and Son, Inc.” was determined the lowest and most responsive bid. It was recommended that the Fire Chief or his designee be authorized to execute a service agreement with, *R.E. Badger and Son, Inc.* as the sole source contractor for forced abatement of hazardous vegetation and rubbish within the for parcels in violation of District’s Ordinance 04-02 and 2014-01. Staff responded to questions from the board.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and APPROVED 5-0 the staff recommendation to authorize the Fire Chief or his designee to enter into a service agreement for a sole source contractor with “*R.E. Badger and Son, Inc.*” for forced abatement of hazardous vegetation, and rubbish with the Rancho Santa Fe Fire Protection District for parcels in violation of the Fire District’s Ordinance 04-02 and 2014-01.

b. Board Meeting Schedule

Ms. Rannals requested to review the upcoming board-meeting schedule to confirm a quorum and remind the board members that the September meeting would include the final budget on the agenda. At the conclusion of the board discussion, since the July 9 meeting was days away from the June 24 meeting, it was determined that any agenda items planned for the July meeting could be deferred to August.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and APPROVED 5-0 to cancel the July 9, 2014. President Ashcraft requested that the board clerk notice the cancelled meeting.

c. Preliminary Budget FY15

Ms. Rannals presented a PowerPoint presentation on the Preliminary Budget for FY15. She summarized the changes proposed within each category.

She reported that preliminary revenue projection \$12,089 (in thousands) is down (.8%). The tax revenue anticipated is primarily from the San Diego County Tax Assessor's FY14 estimated receivables. This projection will most likely be different at final budget.

She reported that the overall Operating Budget of \$11,285 (in thousands). She summarized the expenditure changes between the proposed budget and FY14 budget that include:

- Personnel Cost (+7.6%) – the overall increase are results of
 - MOU and employee resolution increased wages
 - Reinstatement of the Fire Marshal position
 - Increase in health care costs
 - Decrease in overtime costs
- Contractual Services (+1.7%) - the overall increase are results of
 - Decrease in Administrative fees
 - Increase in Dispatch services
 - Decrease in service agreements
 - Increase in utility costs
- Material & Supplies (-19.9%) – the overall decrease are the results of
 - Decrease in furnishings and equipment
 - Decrease in radio as the result of completing the 800/VHF radio purchase
 - Decrease in safety equipment

She summarized the Capital expenditures proposed, which is primarily funded through the general fund. She noted that staff is in the process of updating the five year capital expenditure plan for the fire mitigation fund, which will be presented at a future meeting. Capital expenditures (equipment, facility, and vehicles) are estimated to be \$1,521 (in thousands). The capital expenditures planned are two replacement engines (one of which was ordered in FY13) and one staff vehicles. Staff responded to questions from the board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, to approve the Preliminary Budget for FY15 as presented on the following vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None

President Ashcraft announced that the District will schedule a public hearing for adopting the Final Budget on September 10, 2014, and he further requested that the Secretary notify the public of the hearing according to all applicable codes.

Ten-minute recess

9. Oral Report

a. Fire Chief – Michel

- i) CSA 107 – Elfin Forest/Harmony Grove – Update: Chief Gibbs reported that a meeting is scheduled to discuss the fire station space need analysis. In addition, LAFCO sent the required application and supporting material to staff to begin the reorganization process with CSA-107.

- ii) District Activities:

- (1) Fairbanks Ranch HOA hosted a thank you dinner on June 4, 2014
- (2) The new engine has arrived in Anaheim and district personnel are in the process of performing the needed inspections prior to acceptance.
- (3) Chief Michel was invited to serve as Grand Marshal for the 4th of July parade in Rancho Santa Fe

b. Operations – Deputy Chief

Chief Gibbs summarized the report noting the calls for May 2014. The fuel moisture remains below 60%, which is well below the critical level. He provided an overview of the significant fire events (Coco's, Poinsettia and Bernardo) and gave a specific presentation on the Bernardo Fire that charred 1,540 acres.

c. Training – Battalion Chief

Chief Galindo reporting for Chief Davidson summarized the training activity for May. It included:

- i) New hire exam (50 applicants, 7 interviewed, and 4 applicants are currently in background)
- ii) Engineer's exam (all eight candidates successfully passed)
- iii) Captain's exam (5 candidates)

d. Fire Prevention – Deputy Fire Marshal

Deputy Fire Marshal Hill summarized the activity for the previous month. She reported that submissions for plan review have increased, noting a large increase in the square footage for new construction. Because of the May fires, staff is receiving numerous requests for HOA presentations.

e. Fire Prevention –Administrative Manager

She reminded the board about the candidate filing period (July 17 – August 15) for the November general election. Nomination papers may be obtained at the Registrar of Voters or through her office on or after July 17.

f. Board of Directors

- i) North County Dispatch JPA – Update: Ashcraft – no report. The next meeting is planned for August.

- ii) County Service Area – 17 – Update: Director Hillgren – no report

- iii) Comments

- (1) Malin: he informed the board that he and Director Tanner attended the audit entrance meeting. There were told by the auditor of the new mandate for the district financial reports that beginning with FY16 the unfunded pension liability will be recorded.
- (2) Stine: he expressed his interest in working with staff to get public education and information in the schools.
- (3) Ashcraft: he informed the members that RSF Foundation was trying to help residents who were affected by the fires.

10. Adjournment

Meeting adjourned at 4:13 pm.

Karlana Rannals
Secretary

James H Ashcraft
President



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
MINUTES – July 22, 2014**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 10:00 am.

Pledge of Allegiance

Battalion Chief Sturtevant led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Malin, Stine

Directors Absent: Hillgren, Tanner

Staff Present: Tony Michel, Fire Chief; Mike Gibbs, Deputy Chief; Jim Sturtevant, Battalion Chief; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to waive reading in full of all resolutions/ordinances:

AYES: Ashcraft, Malin, Stine

NOES: None

ABSENT: Hillgren, Tanner

ABSTAIN: None

4. Closed Session

Pursuant to section 54956.9, the board met in closed session from 10:02 – 10:22 am to discuss the following:

a. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one (1) case*

All board and staff members listed attended the closed session. Legal counsel for the district, Stephen J. Fitch, participated via conference call.

Upon reconvening to open session, President Ashcraft reported that the Board of Directors discussed the matter listed and took no action.

5. Resolution/Ordinance

a. Resolution No. 2014-07

Chief Michel informed the Board that the resolution presented demonstrates the District's intent to begin the LAFCO application process to pursue reorganization with County Service Area 107 of the County of San Diego. Upon completion of negotiations for a property tax exchange with the County a second resolution will be submitted including all of the terms and conditions for the reorganization. Staff responded to questions from the board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and APPROVED Resolution No. 2014-07 *entitled* a resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Memorializing its Intent to Pursue Reorganization with County Service Area 107 of the County of San Diego on a roll call vote:

AYES: Ashcraft, Malin, Stine
NOES: None
ABSTAIN: None
ABSENT: Hillgren, Tanner

6. New Business

a. Budget Authorization

Chief Michel requested approval to contract with a consultant to assist district staff with the LAFCO application. Shirley Anderson Consulting assists special districts work through the detailed application process. Her rate is \$160 per hour and she estimates needing between 40-60 hours to complete the project. He noted that retaining the services of the specialized consultant would save staff a lot of time and assist with our goal of expediting the reorganization. He also informed the board that if approved, the final budget would include the cost.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and APPROVED 3-0 the approve staff's recommendation to contract with Shirley Anderson Consulting at a rate of \$160 per hour to assist staff with the LAFCO application process.

b. Fire Season Staffing

Chief Michel summarized the staff report included. He reminded the board that the district and state are experiencing the effects of one of the worst droughts in recent history. At the June 24 board meeting, the Board expressed concern for the fire season and requested staff to provide recommendations to reduce the potential for a wildland fire and increase the ability to contain them.

There are several options, however, one of which is to increase the staffing level of one (1) District engine company from three (3) to four (4) personnel. The current three person crews can effectively only commit two personnel to perimeter control with the engineer remaining at the apparatus to supply water. The addition of one firefighter will improve the effectiveness of the crew in perimeter control by approximately 30% increasing our ability to contain a fire with the initial attack resources.

Staff recommends adding three additional positions to increase staffing; however only two positions would be filled with hiring additional fulltime firefighter paramedics from the current hiring list, and the third position would be filled with overtime. If the augmented staff is approved, they would continue through the fire season and the positions be reevaluated in late winter. He anticipated that the augmented staff positions be reduced through attrition. In addition, if the board supports the recommendation, the three-week academy will commence September 8, 2014. Staff responded to questions from the board.

Minutes

Rancho Santa Fe Fire Protection District Board of Directors

July 22, 2014

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MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and APPROVED 3-0 to approve staff's recommendation to temporarily augment the staff and increase one additional district engine company from three to four personnel.

7. Adjournment

Meeting adjourned at 11:23 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

Rancho Santa Fe Fire Protection District

List of Demands ~ June 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25161	\$19.98	4S Ranch Gasoline & Carwash LP	Car Wash
25162	\$175.72	Advanced Communications Systems Inc	Radio Equipment Minor
25163	\$2,388.54	American Medical Response Inc	CSA-17 Contract
25164	\$1,304.34	AT&T Calnet 2	Telephone ADMIN/RSF2/RSF3
25165	\$858.00	C.A.P.F.	Disability/Life Insurance
25166	\$142.50	COR Security Inc	Omnilock Supplies
25167	\$373.10	Cox, Fred W.	Suppression - Overnight Conf/Seminars Reimbursement
25168	\$107.60	Danner, Chris	Education/Training Reimbursement
25169	\$386.00	Fire ETC Inc	Apparatus Equipment & Safety Clothing (Protective)
25170	\$107.60	Fritchle, Nathan	Education/Training Reimbursement
25171	\$126.20	Golden Telecom Inc	Telephone Repair
25172	\$113.00	Liebert Cassidy Whitmore	Legal Services
25173	\$373.75	Lynx Technologies Inc	Mapping Services (ERM)
25174	\$1,857.60	Mallory Safety & Supply LLC	Firefighting Foam
25175	\$320.00	McParlane & Associates, Inc.	Consulting Services
25176	\$36.13	Napa Auto Parts Inc	Apparatus Parts & Supplies
25177	\$2,988.00	Neal Electric Corp	Building ADMIN
25178	\$1,500.00	Reserve Account	Postage Meter
25179	\$722.50	Scott Davis Consulting	Computer Programming - Custom FP & PR
25180	\$225.00	SDCFCA	Meetings/Meal Expenses
25181	\$1,674.46	SoCo Group Inc	Gasoline & Diesel Fuel
25182	\$2,370.00	Symphony Asset Pool XVII LLC	Cielo HOA Fees
25183	\$215.00	Terminix International	Building ADMIN/RSF1/RSF3/RSF4 & NCDJPA
25184	\$526.42	ThyssenKrupp Elevator Inc	Elevator Service
25185	\$24.60	U P S	Shipping Service
25186	\$18,456.38	U S Bank Corporate Payment System	Cal-Card./IMPAC program
25187	\$1,096.47	Uniforms Plus	Uniform - Prevention/Administrative & Boots Safety
25188	\$259.17	United Imaging	Office Supplies
25189	\$2,027.80	Verizon Wireless	Telephone - Cellular, MDT Broadband + ATN Line & Cellular parts/supplies
25190	\$202.00	Vinyard Doors Inc	Building RSF1
25191	\$1,044.46	Waste Management Inc	Trash RSF1/RSF3/RSF4, NCDJPA & RSF Assn - Patrol
25192	\$175.00	Worley, Tanner	Accounting-Audit Services Reimbursement
25193	\$12.00	4S Ranch Gasoline & Carwash LP	Car Wash

Rancho Santa Fe Fire Protection District

List of Demands ~ June 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25194	\$442.50	Accme Janitorial Service Inc	Building ADMIN
25195	\$661.16	Affordable Service Appliance, Inc.	Building RSF2
25196	\$296.81	AT&T Calnet 2	Telephone RSF1/RSF3/ADMIN & NCDJPA
25197	\$3,156.68	Bound Tree Medical LLC	CSA-17 Contract
25198	\$303.63	Brodings Battery Warehouse Inc	Battery's - Engine Battery
25199	\$140,128.60	CalPERS	PERS (Employer Paid)
25200	\$1,500.00	CeCe Canton Photography	Awards/Proclamations District Photos
25201	\$844.89	Complete Office of California Inc	Equipment - Minor & Office Supplies
25202	\$2,693.50	County of SD/RCS	CAP Code Paging Service-Monthly Service & 800 MHz Network Admin Fees
25203	\$4,760.00	Day Wireless Systems Inc	Radio Equipment Replacement
25204	\$1,019.87	Fire ETC Inc	Safety Equipment & Boots Safety
25205	\$1,365.01	Fitch Law Firm Inc	Legal Services
25206	\$813.98	Home Depot, Inc	Station Maintenance - RSF1/RSF2/RSF3/RSF4/ADMIN, Station Replacement Items - RSF4, Apparatus - Miscellaneous, Battery's - Engine Battery, Propane (Cooking), Janitorial Supplies, Lumber/Screws/Nails, etc., & Hydrant Maintenance
25207	\$65.00	Krueger, Trever	Certification Reimbursement
25208	\$102.71	Life-Assist Inc	CSA-17 Contract
25209	\$1,622.90	LineGear Fire & Rescue Equipment	Safety Equipment
25210	\$18,952.05	North County Dispatch JPA	Dispatching
25211	\$1,984.61	Olivenhain Municipal Water District	Water RSF2/3/4
25212	\$4,484.98	San Diego Gas & Electric	Elec/Gas/Propane RSF3/4
25213	\$1,275.18	Santa Fe Irrigation District	Water RSF1 & NCDJPA
25214	\$1,954.67	SoCo Group Inc	Gasoline & Diesel Fuel
25216	\$484.95	TelePacific Communications	Telephone ADMIN
25217	\$59.00	Terminix International	Building RSF2
25218	\$20.77	U P S	Shipping Service
25219	\$232.00	U S Postal Service - Postmaster	Post Office Box Rental
25220	\$441.44	Waste Management Inc	Trash RSF2
25221	\$5,527.99	WinTech Computer Services	Consulting Services
25222	\$19.98	4S Ranch Gasoline & Carwash LP	Car Wash
25223	\$216.00	A to Z Plumbing Inc	Building RSF1
25224	\$2,567.08	Advanced Fire Control, LLC	Suppression - Local Conf/Seminars

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25225	\$3,920.08	All Star Fire Equipment, Inc.	Safety Clothing (Protective)
25226	\$4,185.56	Armanino LLP	Consulting Services
25227	\$170.89	AT&T	Telephone RSF1/RSF2/RSF3
25228	\$340.54	AT&T Calnet 2	Telephone RSF1/RSF2/RSF4/ADMIN & NCDJPA
25229	\$817.91	Berry, Nicole	Mileage & Education/Training Reimbursement
25230	\$553.13	CDCE Incorporated	Apparatus Equipment
25231	\$129.55	Complete Office of California Inc	Office Supplies
25232	\$61.99	Cox Communications	Telephone RSF3
25233	\$1,012.71	Daniels Tire Service Inc	Scheduled - ID 0384
25235	\$12,611.28	Dell Marketing	File Server & Computer/Printer Replacement
25236	\$1,953.58	Direct Energy Business - Dallas	Elec/Gas/Propane RSF1
25237	\$750.00	Earth Forms, Inc.	Building RSF3
25238	\$201.00	Engineered Mechanical Services Inc	Building ADMIN
25239	\$809.19	Fire ETC Inc	CSA-17 Contract
25240	\$1,495.32	Jauregui & Culver Inc	Refuel Facility Repair & Miscellaneous Reimbursable
25241	\$26,796.77	Johnson Equipment Co	Apparatus Equipment, Radio Equipment Replacement, 2014 Ford Utility Vehicle (A) 2605, 2014 Ford Utility Vehicle (B) 2601 & Repair - ID 0211
25242	\$2,400.00	Krueger, Trevor	Education/Training Reimbursement
25243	\$4,475.52	L N Curtis & Sons Inc	Fire Hose, Nozzles & Supply
25244	\$185.44	Metro Fire & Safety Inc	Building RSF1
25245	\$22,218.93	Motorola Solutions Inc	Radio Equipment Replacement
25246	\$1.07	Napa Auto Parts Inc	Apparatus Parts & Supplies
25247	\$300.00	NFPA	Subscriptions
25248	\$100.00	RSFPFA	RSF Prof FF Assoc
25249	\$6,370.84	San Diego Gas & Electric	Elec/Gas/Propane RSF1/RSF2/ADMIN
25250	\$560.00	San Diego Union-Tribune, LLC	Advertising
25252	\$364.00	Shore Electric - Shock Wave Entrp Inc	Building RSF4
25253	\$600.00	Smith, Grant	Education/Training Reimbursement
25254	\$7,177.56	SoCo Group Inc	Gasoline & Diesel Fuel
25255	\$1,702.98	Sturtevant, James F.	AV Upgrade 2014 Reimbursement
25257	\$215.00	Terminix International	Building RSF1/RSF3/RSF4/ADMIN & NCDJPA
25258	\$83.59	Time Warner Cable	Cable Service - Admin
25259	\$37.63	U P S	Shipping Service

Rancho Santa Fe Fire Protection District

List of Demands ~ June 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25260	\$968.27	Uniforms Plus	Uniform - Safety Personnel/Prevention & Boots Safety
25261	\$1,474.58	Verizon Wireless	Telephone - Cellular, MDT Broadband + ATN Line & Cellular parts/supplies
25262	\$5,500.00	WinTech Computer Services	Consulting Services
25263	\$9.99	4S Ranch Gasoline & Carwash LP	Car Wash
25264	\$110.00	AT&T	Telephone ADMIN
25265	\$140,345.54	CalPERS	PERS (Employer Paid)
25266	\$247.32	Fire ETC Inc	Safety Equipment
25267	\$26.37	McVey, Craig A	Meetings/M meal Expenses Reimbursement
25268	\$312.70	Napa Auto Parts Inc	Apparatus Parts & Supplies
25269	\$1,769.99	Parkhouse Tire, Inc.	Tires & Tubes
25270	\$44.77	U P S	Shipping Service
EFT63	\$80.15	Rannals, Karlana	Awards/Proclamations Reimbursement
EFT64	\$250.00	Shore, Stuart W.	Education/Training Reimbursement
EFT67	\$676.37	Caccavo, Alicea I.	Meetings/M meal Expenses, Office Supplies & Education/Training Reimbursement
EFT68	\$250.00	Livingstone, David W.	Education/Training Reimbursement
EFT69	\$516.97	Rannals, Karlana	Telephone - Cellular, On Line Services & Mileage Reimbursement
EFT70	\$109.64	Taber, Julie	FP - Local Conference/Seminars & Prevention - Meal/Lodging/Travel Exp Reimbursement
EFT72	\$18.50	Shore, Stuart W.	Meetings/M meal Expenses Reimbursement
Various	\$17,914.07	Medical Reimbursements	Various
subtotal	\$513,434.55		
15-Jun-14	221,654.26	Payroll	RSFFPD
30-Jun-14	262,341.68	Payroll	RSFFPD
subtotal	483,995.94		
Grand	\$997,430.49		

Rancho Santa Fe Fire Protection District

List of Demands ~ July 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25271	\$40.00	AAA Live Scan	Background Investigation
25272	\$155.00	AFSS -Southern Division	Association Dues
25273	\$5,880.12	All Star Fire Equipment, Inc.	Safety Clothing (Protective)
25274	\$1,304.34	AT&T Calnet 2	Telephone RSF2/3/4
25275	\$7,151.00	Auditor and Controller	LAFCO
25276	\$858.00	C.A.P.F.	Disability/Life Insurance
25277	\$359.88	CDW Government Inc.	New Lap Tops/Computers
25278	\$250.00	CFCA	Association Dues
25279	\$5,101.00	Charles Z Fedak & Company	Accounting-Audit Services
25280	\$61,835.00	City of San Marcos	Workers' Compensation/Wellness - FY 15 Admin Fee PASIS
25281	\$768.00	Cnty of San Diego DEH	Permits - County/City & Permit-Generator
25282	\$135.10	Complete Office of California Inc	Office Supplies
25283	\$667.00	County of SD APCD	Permits - County/City & Permit-Generator
25284	\$150.00	CSDA-S.D. Chapter	Association Dues
25285	\$123.22	Cutters Edge Inc	Apparatus Tools/Equipment Repair
25286	\$550.00	FDAC	Association Dues
25287	\$1,347.84	Fire ETC Inc	Safety Equipment & Safety Clothing (Protective)
25288	\$3,597.34	Guardian Life Insurance Co	Medical Insurance
25289	\$52,707.49	Health Net	Medical Insurance
25290	\$18,901.22	Innovative Audio Inc	AV Upgrade 2014
25291	\$20,514.45	Kaiser Permanente	Medical Insurance
25292	\$2,878.00	Kronos - Telestaff	TeleStaff Maintenance
25294	\$15.11	Napa Auto Parts Inc	Apparatus Parts & Supplies
25295	\$140.00	NCB Sales & Service of Restaurant Equip	Equipment - Minor
25296	\$4,484.83	North County EVS Inc	Scheduled & Repair - ID 0261, Scheduled & Repair - ID 0281, Repair - ID 0262/0311/0336 (OES)/ 0811, Scheduled - ID 0211 & Generator RSF3 - Maintenance & Service
25297	\$25,000.00	Rancho Santa Fe Fire Protection District	Interfund Transfer to B of A for Workers' Compensation
25298	\$1,177.23	SoCo Group Inc	Gasoline & Diesel Fuel
25299	\$1,702.98	Sturtevant, James F.	AV Upgrade 2014 Reimbursement
25300	\$2,370.00	Symphony Asset Pool XVII LLC	Cielo HOA Fees
25301	\$59.00	Terminix International	Building RSF2

Rancho Santa Fe Fire Protection District

List of Demands ~ July 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25302	\$590.64	The Lincoln National Life Ins Co	Disability/Life Insurance
25303	\$11,915.81	U S Bank Corporate Payment System	Cal-Card./IMPAC program
25304	\$1,332.94	Waste Management Inc	Trash RSF1/2/3/4/NCDJPA & RSF Assn - Patrol
25305	\$437.50	Yale/Chase Equipment and Services, Inc.	Building RSF4
25306	\$354.00	Accme Janitorial Service Inc	Building ADMIN
25307	\$1,753.70	All Star Fire Equipment, Inc.	Safety Clothing (Protective)
25308	\$300.89	AT&T	Telephone RSF1/3/ADMIN & NCDJPA
25309	\$72.84	Complete Office of California Inc	Office Supplies
25310	\$2,717.35	County of SD/RCS	CAP Code Paging Service-Monthly Service & 800 MHz Network Admin Fees
25311	\$50.46	Daniels Tire Service Inc	Scheduled - ID 0281
25312	\$566,805.60	Emergency Vehicle Group, Inc.	Type I Engine 2014 Purchase
25313	\$1,260.00	Fitch Law Firm Inc	Legal Services
25315	\$2,986.69	Home Depot, Inc	Training - Equipment/Supplies, Training Misc Equipment/Supplies, Station Maintenance - RSF-3, Furnishings - General, Fire Prevention Dept - Material/Supplies & Hydrant Maintenance
25316	\$112.45	Metro Fire & Safety Inc	Extinguishers - Service & Purchase
25318	\$2,022.03	Olivenhain Municipal Water District	Water RSF2/3/4
25319	\$339.92	Printer Repair Depot	Repair Machines & Office Equipment
25320	\$1,931.36	San Diego Gas & Electric	Elec/Gas/Propane RSF3
25321	\$700.00	Santa Fe Irrigation District	NCDJPA Rebill Parking
25322	\$382.50	Scott Davis Consulting	Computer Programming - Custom FP & PR
25323	\$5,033.01	SoCo Group Inc	Gasoline & Diesel Fuel
25324	\$26.08	Staples Advantage	Cabling
25325	\$64.00	State of CA Dept of Justice	Background Investigation
25326	\$166.99	Sturtevant, James F.	Station Replacement Items - RSF4 Reimbursement
25327	\$492.30	TelePacific Communications	Telephone ADMIN
25328	\$3,156.00	TIP - San Diego Inc	T.I.P. Program
25329	\$20.77	U P S	Shipping Service
25330	\$2,001.02	Uniforms Plus	Uniform - Safety Personnel & Boots Safety
25331	\$741.91	United Imaging	Office Supplies
25332	\$9.99	4S Ranch Gasoline & Carwash LP	Car Wash
25333	\$40.00	AAA Live Scan	Background Investigation

Rancho Santa Fe Fire Protection District

List of Demands ~ July 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25334	\$2,179.60	Advanced Communications Systems Inc	Fleet Vehicles-Initial Apparatus Equip I
25335	\$340.04	AT&T Calnet 2	Telephone RSF1/2/4/ADMIN & NCDJPA
25336	\$1,075.00	Brand Ink Inc.	Uniform - Safety Personnel
25337	\$71,337.00	Business Owner's Ins Agency	Commercial - Liability - Auto Coverage
25338	\$409.00	County of SD APCD	Permits - County/City & Miscellaneous Reimbursable
25339	\$229.40	County of SD/RCS	Radio (Portable) Repair
25340	\$1,185.67	Daniels Tire Service Inc	Tires & Tubes
25341	\$341.36	Employment Development Dept-EDD	Unemployment Insurance
25342	\$5,400.00	FireStats	GIS Services/Response Criteria Services
25343	\$3,704.80	Guardian Life Insurance Co	Medical Insurance
25344	\$54,104.93	Health Net	Medical Insurance
25345	\$1,050.00	Jauregui & Culver Inc	Building RSF2
25346	\$20,514.45	Kaiser Permanente	Medical Insurance
25347	\$2,363.65	L N Curtis & Sons Inc	Rescue Equipment
25348	\$133.31	Metro Fire & Safety Inc	Extinguishers - Service & Purchase
25349	\$26.10	Mosby, Dale	Training - Equipment/Supplies Reimbursement
25350	\$9,076.52	North County EVS Inc	Scheduled & Repair - ID 0261, Scheduled - ID 0811, Repair - ID 0262/9511/0311, Type I Engine 2014, Refuel Facility Repair, Fleet Equip Maintenance/Repair-Port Gen & Miscellaneous Reimbursable
25351	\$3,100.00	Pacific Sun Develpment	Building RSF1
25352	\$2,783.88	Physio-Control Inc.	CSA-17 Contract
25353	\$325.00	Rancho Santa Fe Rotary	Association Dues
25354	\$8,464.46	San Diego Gas & Electric	Elec/Gas/Propane RSF1/2/3/4/ADMIN
25355	\$842.13	SoCo Group Inc	Gasoline & Diesel Fuel
25356	\$3,345.00	TargetSolutions	Suppression - Local Conf/Seminars
25357	\$590.64	The Lincoln National Life Ins Co	Disability/Life Insurance
25358	\$83.59	Time Warner Cable	Cable Service - Admin
25359	\$12.30	U P S	Shipping Service
25360	\$185.74	United Imaging	Office Supplies
25361	\$11.99	4S Ranch Gasoline & Carwash LP	Car Wash
25362	\$1,513.89	Advanced Communications Systems Inc	Radio Equipment Minor & Radio (Mobile Repair)
25363	\$332.06	Armanino LLP	Consulting Services

Rancho Santa Fe Fire Protection District

List of Demands ~ July 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25364	\$158.72	AT&T	Telephone RSF1/2/3
25365	\$1,480.00	Berry, Nicole	FP - Local Conference/Seminars Reimbursement
25366	\$314.65	Blend	Outside Printing & Binding
25367	\$3,766.80	Brand Ink Inc.	Uniform - Safety Personnel
25368	\$292.00	Cnty of San Diego DEH	Permits - County/City
25369	\$61.99	Cox Communications	Telephone RSF3
25370	\$300.00	Dependable Alarm Systems Inc	Alarm System Monitoring RSF4
25371	\$2,230.87	Direct Energy Business - Dallas	Elec/Gas/Propane RSF1
25372	\$407.82	Engineered Mechanical Services Inc	Building RSF3
25373	\$1,353.24	Johnson Equipment Co	2014 Ford Utility Vehicle (A) 2605 & (B) 2601
25374	\$954.00	Liebert Cassidy Whitmore	Legal Services
25377	\$905.00	North County Dispatch JPA	3 C's Project w/City of San Diego
25378	\$291.00	Pitney Bowes Inc	Equipment Rental
25379	\$624.00	RSF Security Inc	Alarm System Monitoring - Admin
25380	\$1,555.47	SoCo Group Inc	Gasoline & Diesel Fuel
25381	\$2,370.00	Symphony Asset Pool XVII LLC	Cielo HOA Fees
25382	\$217.00	Terminix International	Building RSF1/3/4/ADMIN & NCDJPA
25383	\$35.50	U P S	Shipping Service
25384	\$317.61	Uniforms Plus	Uniform - Safety Personnel
25385	\$722.36	United States Latex Prod. Inc	CSA-17 Contract
25386	\$462.00	Affordable Service Appliance, Inc.	Building RSF2
25387	\$1,304.34	AT&T Calnet 2	Telephone RSF2/3/4
25388	\$290.40	B & B Appliance Service Dept	Building RSF3
25389	\$160,214.56	CalPERS	PERS (Employer Paid)
25390	\$148.22	Complete Office of California Inc	Office Supplies
25391	\$1,412.44	Engineered Mechanical Services Inc	Building RSF2/ADMIN
25392	\$1,998.00	Fire ETC Inc	Safety Clothing (Protective)
25393	\$724.77	Johnson Equipment Co	Type I Engine 2014
25394	\$24,067.52	North County Dispatch JPA	MDC - Maintenance & MDC Equipment /Parts
25395	\$812.41	SoCo Group Inc	Gasoline & Diesel Fuel
25396	\$59.00	Terminix International	Building RSF2
25397	\$12.30	U P S	Shipping Service

Rancho Santa Fe Fire Protection District

List of Demands ~ July 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25398	\$21,277.45	U S Bank Corporate Payment System	Cal-Card./IMPAC program
25399	\$1,513.42	Verizon Wireless	Telephone - Cellular, Cellular Phones New/Replacement & MDT Broadband + ATN Line
Various	\$25,324.06	Medical Reimbursements	Various
subtotal	\$1,281,082.33		

14-Jul-14	19,035.63	Payroll	RSFFPD
15-Jul-14	211,139.57	Payroll	RSFFPD
30-Jul-14	11,346.72	Payroll	RSFFPD
31-Jul-14	265,356.85	Payroll	RSFFPD
subtotal	\$506,878.77		

Grand	\$1,787,961.10
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RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2014
 July 1, 2013 through June 30, 2014
 FY14

	BUDGET EXPENDITURES FY14	ESTIMATED EXPENDITURES FY14	% OF BUDGET
PERSONNEL COSTS			
Salaries/Wages - Staff	\$5,131,077	\$5,061,340	98.6%
Holiday Pay	\$173,892	\$168,377	96.8%
Overtime	\$857,457	\$1,208,378	140.9%
Health Insurance + HRSA	\$1,134,943	\$974,375	85.9%
Life Insurance/Long Term Disability	\$19,395	\$17,442	89.9%
Paramedic Incentive Pay	\$24,000	\$14,400	60.0%
Retirement	\$1,284,586	\$1,260,660	98.1%
Social Security Tax	\$2,407	\$3,152	130.9%
Unemployment Insurance	\$18,081	\$13,462	74.5%
Medicare Tax	\$86,000	\$85,622	99.6%
Workers' Compensation/Wellness	\$228,998	\$98,949	43.2%
Labor (Temporary)	<u>\$31,619</u>	<u>\$51,289</u>	162.2%
PERSONNEL (Subtotal)	\$8,992,455	\$8,957,446	99.6%

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2014
July 1, 2013 through June 30, 2014

	BUDGET EXPENDITURES FY14	ESTIMATED EXPENDITURES FY14	% OF BUDGET
CONTRACTURAL			
Administrative Fees	\$197,839	\$190,948	96.5%
Advertising	\$1,983	\$1,073	54.1%
Apparatus	\$4,154	\$0	0.0%
Association Dues	\$11,161	\$8,727	78.2%
Building/Facility Lease	\$29,009	\$0	0.0%
Dispatching	\$126,347	\$126,347	100.0%
Equipment Rental	\$1,200	\$1,501	125.0%
Equipment Repair	\$22,288	\$13,167	59.1%
Insurance	\$77,575	\$72,818	93.9%
Laundry Service	\$0	\$0	0.0%
Legal Services	\$22,441	\$32,738	145.9%
Local Meeting/M meal Expense	\$7,920	\$4,940	62.4%
Mileage Reimbursement	\$658	\$768	116.7%
Other Contractual Services	\$111,467	\$145,815	130.8%
Other Professional Services	\$196,550	\$130,473	66.4%
Permits	\$6,985	\$5,416	77.5%
Service Agreements	\$39,322	\$30,124	76.6%
Soil Contamination Cleanup	\$2,500	\$0	0.0%
Subscriptions	\$2,130	\$2,196	103.1%
Training	\$68,630	\$92,111	134.2%
Utilities			
Electricity	\$104,530	\$114,683	109.7%
Sewer	\$12,752	\$12,688	99.5%
Telephone	\$45,968	\$47,782	103.9%
Trash	\$10,005	\$13,624	136.2%
Water	\$21,548	\$27,680	128.5%
Vehicle Maintenance (Scheduled)	\$50,700	\$49,836	98.3%
Vehicle Repair	<u>\$66,300</u>	<u>\$75,436</u>	113.8%
CONTRACTURAL COSTS (Subtotal)	\$1,241,962	\$1,200,893	96.7%

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2014
July 1, 2013 through June 30, 2014

	BUDGET EXPENDITURES FY14	ESTIMATED EXPENDITURES FY14	% OF BUDGET
MATERIALS & SUPPLY			
Apparatus	\$23,079	\$21,710	94.1%
Audio Visual	\$669	\$98	14.6%
Books	\$2,316	\$2,597	112.1%
Cellular	\$1,433	\$1,483	103.5%
Computer	\$56,895	\$25,974	54.5%
Electrical Supplies	\$200	\$0	0.0%
Fire Hose, Nozzles & Supply	\$17,000	\$17,007	100.0%
Firefighting Foam	\$2,500	\$5,387	215.5%
Food for Major Emergencies	\$1,000	\$1,168	116.8%
Fuel	\$76,189	\$65,303	85.7%
Furnishings/Equipment	\$22,538	\$22,282	98.9%
Grants	\$10,000	\$0	0.0%
Hydrant Maintenance	\$500	\$2,332	466.4%
Janitorial	\$12,000	\$8,834	73.6%
Knox Replacement	\$0	\$0	0.0%
Landscape	\$500	\$475	0.0%
Lumber/Screws/Nails	\$100	\$8	0.0%
Maps	\$500	\$255	51.1%
Medical Supplies	\$48,815	\$23,570	48.3%
Miscellaneous	\$1,500	\$0	0.0%
Office - General	\$37,000	\$31,028	83.9%
Paint	\$100	\$47	0.0%
Program Supplies - CERT	\$2,000	\$2,727	136.4%
Public Education	\$6,886	\$4,861	70.6%
Radio	\$60,050	\$48,176	80.2%
Rock, Sand, Gravel	\$250	\$0	0.0%
Safety	\$67,775	\$80,209	118.3%
Special Events & Awards	\$5,535	\$13,421	242.5%
Station Maintenance	\$27,377	\$8,739	31.9%
Station Supplies/Replacements	\$4,250	\$13,029	306.6%
Street Signs & Markers	\$500	\$0	0.0%
Tools	\$750	\$381	50.9%
Training (Expendable Supplies)	\$7,500	\$7,906	105.4%
Uniforms	<u>\$26,378</u>	<u>\$24,676</u>	93.6%
MATERIAL & SUPPLY (Subtotal)	\$524,084	\$433,684	82.8%

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2014
 July 1, 2013 through June 30, 2014

	BUDGET EXPENDITURES FY14	ESTIMATED EXPENDITURES FY14	% OF BUDGET
OPERATING COST SUMMARY			
Personnel	\$8,992,455	\$8,957,446	99.6%
Contractual	\$1,241,962	\$1,200,893	96.7%
Material & Supply	\$524,084	\$433,684	82.8%
Depreciation	\$749,590	\$753,166	100.5%
Grants		\$67,969	
AV Upgrade		\$23,634	
Cielo Admin Building Improvement (Wall)	\$0	\$5,650	0.0%
Prior Year & Misc Reclassification Expenses	\$0	\$13,173	0.0%
TOTAL COSTS	<u>\$11,547,891</u>	<u>\$11,455,615</u>	99.2%
BEFORE CAPITAL OUTLAY			

	BUDGET EXPENDITURES FY14	ESTIMATED EXPENDITURES FY14	% OF BUDGET
CAPITAL and PLANNED PROJECTS			
Printer Plotter	\$19,427	\$18,104	93.2%
Engine Type II (replacement)	\$685,000	\$5,773	0.8%
Command Vehicle	\$70,000	\$44,207	63.2%
Staff Vehicle	<u>\$50,000</u>	<u>\$41,654</u>	83.3%
Total Capital & Projects	<u>\$824,427</u>	<u>\$109,738</u>	13.3%

COMBINED SUMMARY STATEMENT CASH ASSETS LIABILITIES

Rancho Santa Fe Fire Protection District

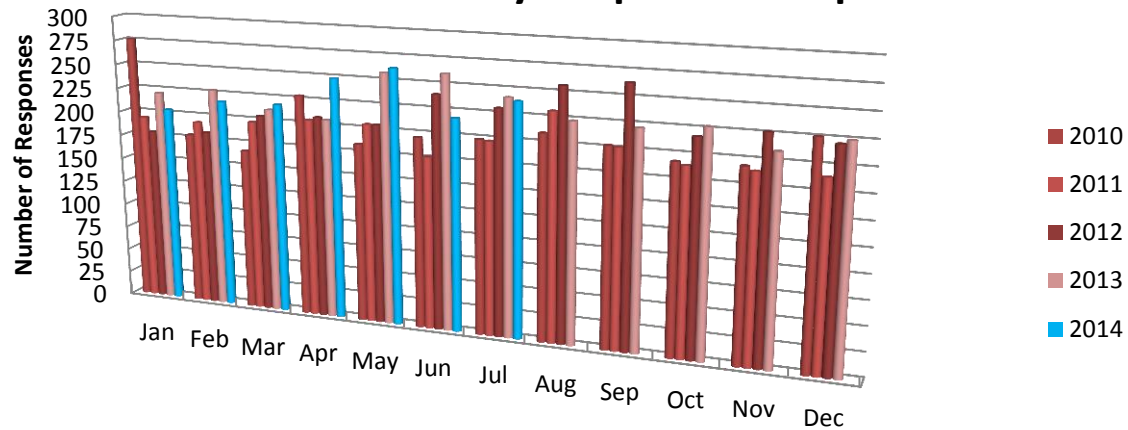
FY 14

PERIODS

	June 30, 2013	September 30, 2013	December 31, 2013	March 31, 2014	June 30, 2014
Assets					
Current Assets					
Cash	14,414,826	12,029,764	13,619,738	13,947,373	15,520,789
GF Accounts Receivable	197,258	157,452	288,374	157,156	176,175
ALS (Paramedic)	124,970	151,816	151,925	152,046	146,810
MDC Reserve	346	18,131	18,150	18,150	18,150
PASIS (Workers Compensation)	592,131	617,131	570,693	570,693	556,551
PREPAID (Cap Assets)	-	-	-	-	-
TOTAL ASSETS	\$ 15,329,532	\$ 12,974,294	\$ 14,648,881	\$ 14,845,419	\$ 16,418,475
Liabilities					
Current Liabilities					
Accounts Payable	261,563	1,216	148,028	1,094	123,651
Accrued Expenses	241,790	332,589	255,448	354,288	260,165
Other Payables	40,159	-	-	-	56,731
TOTAL LIABILITIES	\$ 543,511	\$ 333,805	\$ 403,476	\$ 355,382	\$ 440,547
Long Term Liabilities					
Contract Compensation	478,870	455,302	502,627	540,304	543,289
IBNR Liability (Workers Compensation)	243,755	243,755	243,755	243,755	191,282
Soil Contamination	6,106	6,106	6,106	6,106	6,106
TOTAL LONG TERM LIABILITIES	\$ 728,731	\$ 705,163	\$ 752,488	\$ 790,165	\$ 740,677
Fund Balance					
Restricted Reserves					
ALS / MDC Funds	152,162	169,946	170,196	170,196	164,960
PASIS (Workers Compensation)	348,376	348,376	348,376	348,376	365,269
General Fund Reserves					
CalPERS	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Capital Replacement	6,729,586	6,916,984	7,104,381	7,291,779	7,459,190
Designated (RCS Infrastructure, P25 Radio, Enviro. Sustain.)	425,000	1,075,000	1,075,000	1,075,000	950,000
Operating	4,500,000	1,730,769	3,115,385	1,038,462	4,500,000
Undesignated Reserves	(191,734)	2,617,719	1,418,747	3,495,734	56,121
FY14 Net Income	893,899	(2,123,468)	(939,167)	(919,875)	541,711
GF TOTAL FUND BALANCE	\$ 14,057,289	\$ 11,935,327	\$ 13,492,918	\$ 13,699,671	\$ 15,237,252
TOTAL LIABILITIES & FUND BALANCE	\$ 15,329,532	\$ 12,974,294	\$ 14,648,881	\$ 14,845,219	\$ 16,418,475
Restricted Cash					
Fire Mitigation	280,177	383,332	522,613	598,564	681,426
FMF Accounts Payable	-	-	-	-	-
FMF Accounts Receivable	103,155	139,281	75,951	82,862	92,363
FMF Deposit In Transit	-	-	-	-	-
FMF TOTAL FUND BALANCE	\$ 383,332	\$ 522,613	\$ 598,564	\$ 681,426	\$ 773,789
Combined Fund Balance - Total	\$ 14,440,621	\$ 12,457,940	\$ 14,091,482	\$ 14,381,098	\$ 16,011,041

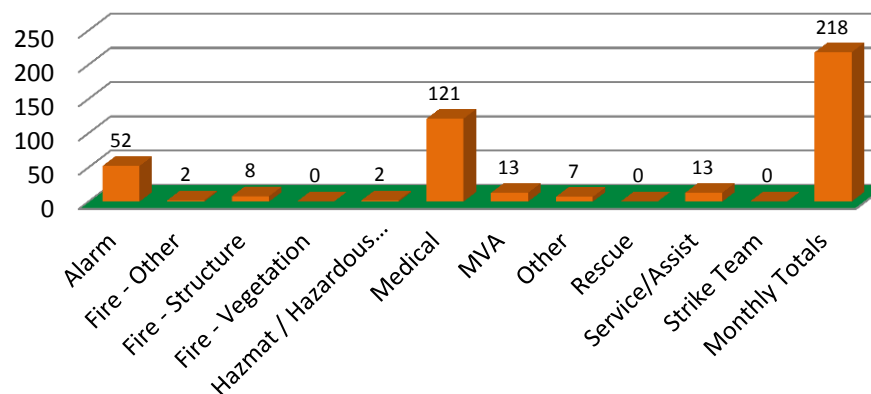
*Does not include year end reimbursement revenue for Cielo Fire Station

Five Year Monthly Response Comparison

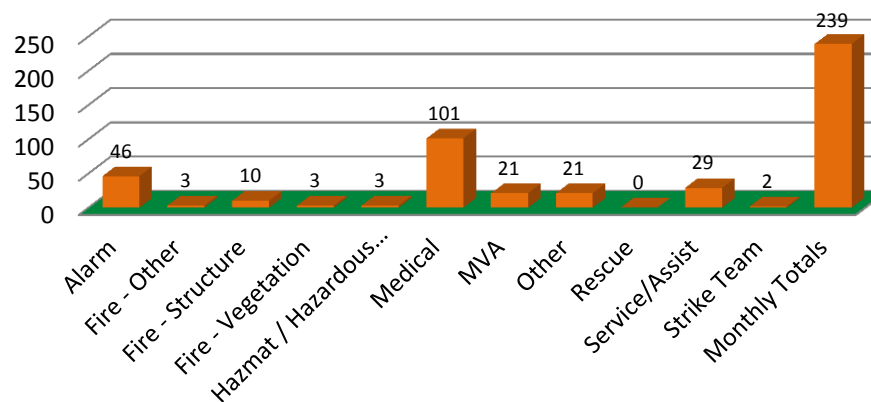


2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	204	217	218	249	263	218	239						1,608
YTD	204	421	639	888	1,151	1,369	1,608						-1%
2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	221	228	212	206	258	261	242	224	222	228	210	225	2,737
YTD	221	449	661	867	1,125	1,386	1,628	1,852	2,074	2,302	2,512	2,737	4%
2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	179	183	205	208	205	240	231	257	264	218	227	221	2,638
YTD	179	362	567	775	980	1,220	1,451	1,708	1,972	2,190	2,417	2,638	11.12%
2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	194	193	198	205	205	177	198	232	202	190	190	190	2,374
YTD	194	387	585	790	995	1,172	1,370	1,602	1,804	1,994	2,184	2,374	-3%
2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	276	179	167	229	184	196	199	210	203	193	194	226	2,456
YTD	276	455	622	851	1,035	1,231	1,430	1,640	1,843	2,036	2,230	2,456	4.7%

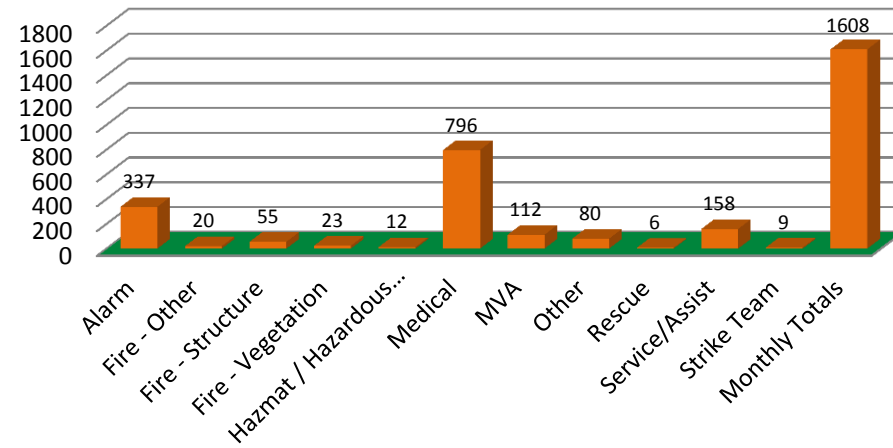
Call Volume By Incident Type June
2014



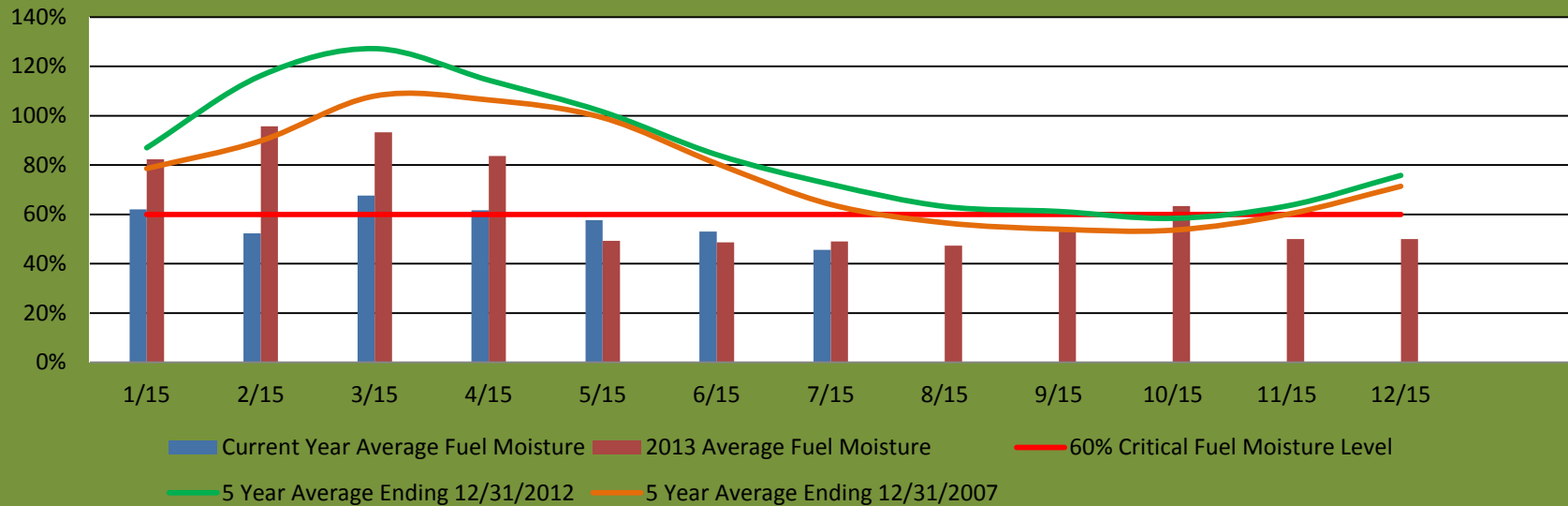
Call Volume By Incident Type July
2014



Call Volume By Incident Type YTD 2014



2014 District Live Fuel Moistures



Significant Incidents/Overhead Assignments

DATE	Incident/ Location	TYPE	UNIT/PERSON	DOLLAR LOSS
June 22	"Rocky" Incident	Vegetation Fire	BC,	
July 3	"Banner " Incident	Vegetation Fire	WT2651 & Line Medic	
July 13	'Sierra" Incident	Vegetation Fire	S/T BR2662	
July 16	16921 Via de Santa Fe	Electrical Fire	RSF 1st Alarm	Unknown
July 24	10247 Lone Dove	Garage Fire	RSF 1 st Alarm	\$200
Various		Rattle Snake Bites		

June 2014

June 2014							July 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 1 - 7	Jun 1	2	3	4	5	6	7
	A Shift 8:00am 8:30am A Shift Live Burn (Training Tower) - Activity Calendar	8:00am 8:30am Hose Lays (RSF Sta 2 Tower) 1:00pm 4:30pm Wellness	8:00am 8:30am Hose Lays (RSF Sta 2 Tower)	3:30pm 4:30pm Station Tour (Station 2) - Julie E. 6:00pm 9:00pm Fairbanks Ranch Association Fire Dep	9:00am 4:00pm Sidewalk CPR Day (Ralphs/Starbucks) - 1:00pm 4:00pm Table top exercise for Scripps ENC (Scripp	B Shift 7:30am 11:00am Active Shooter (Scripps Enc 8:00am 11:00am Fuel Pre-test (RSF 1) 8:45am 12:00pm Eng D	9:00am 12:00pm Fire Simulations - Zone Sim (RSF Sta 1) 2:00pm 6:00pm Fire Expo Del Mar Fair (Del mar Fair) - Bret
Jun 8 - 14	8	9	10	11	12	13	14
	A Shift	8:00am 5:00pm Engineers Exam - Make Up Due To Fires (RSF-2 Trainin 1:00pm 4:30pm Wellness	A Shift 8:00am 5:00pm Engineers Exam - Make Up Due To Fires (RSF-2 Training Room) - Michael J. G	B Shift 1:00pm 4:00pm ACPD Fuel Testing (RSF 1)	A Shift 9:00am 11:30am Nozzle Flow testing (Station 2 Tower) - Troy Duncan	B Shift 3:00pm 5:00pm Birthday Party (RSF-2 Training Room) - Julie E. Taber	9:00am 12:00pm Pre Plans and Building Familiarization (All St 12:00pm 3:00pm Birthday Party - 2614 (Crosby Sports Cent
Jun 15 - 21	15	16	17	18	19	20	21
	B Shift	C Shift 8:45am 12:00pm Depar 12:45pm 5:30pm Welln 1:00pm 1:45pm Shelter 1:30pm 2:30pm Chang	8:00am 10:00am Annual Pack Test (D 8:00am 5:00pm RSF #4 Training Room AV 9:00am 12:00pm EMS C 1:30pm 4:30pm EMS C	8:00am 10:00am Annual Pack Test (D 8:00am 5:00pm RSF #4 Training Room AV 9:00am 12:00pm EMS C 1:30pm 4:30pm EMS C	8:00am 5:00pm RSF #4 Training Room AV 9:00am 12:00pm EMS C 9:00am 12:00pm Pre PI 1:30pm 4:30pm EMS C 2:00pm 3:00pm Region	C Shift 8:00am 5:00pm RSF #4 Training Room AV 9:00am 12:00pm E2611 Training (RSF2) - Ma 9:00am 12:00pm Pre PI	A Shift 8:00am 5:00pm RSF #4 Training Room AV Upgrade (RSF-4 Trai 9:30am 4:00pm ENC/SOL Tower Use
Jun 22 - 28	22	23	24	25	26	27	28
	C Shift 8:00am 5:00pm RSF #4 Training Room AV Upgrade (RSF-4 Trai 9:00am 12:00pm D/O Training (RSF2) - Ma	8:00am 8:30am Hose Lays (RSF Sta 2 Tower) 8:00am 5:00pm RSF #4 Training Room AV Upgrade (RSF-4 Trai	B Shift 8:00am 5:00pm Captains Test (RSF-2 8:00am 5:00pm RSF #4 Training Room AV 1:00pm 5:00pm Re insp	8:00am 5:00pm Captains Test (RSF-2 12:45pm 5:30pm Wellness - Activity C 2:45pm 4:15pm DO Written Test - Cole T	8:00am 5:30pm Tentative DO Exam D 8:00am 5:00pm RSF #2 Training Room AV 1:00pm 5:00pm Re inspections (Dove C	C Shift 8:00am 5:00pm RSF #2 Training Room AV Upgrade (RSF-2 Trai 1:00pm 2:00pm Station Tour/Visit (S	8:00am 5:00pm RSF #2 Training Room AV Upgrade (RSF-2 Training Room) - Michael J. Gibbs
Jun 29 - Jul 5	29	30	Jul 1	2	3	4	5
	C Shift 8:00am 5:00pm RSF #2 Training Room AV Upgrade (RSF-2 Trai 12:00pm 2:30pm EFF Picnic/Appreciation	B Shift 8:00am 5:00pm RSF #2 Training Room AV 8:30am 12:00pm ACPD Pre Test (RSF 2 - No 8:45am 11:45am Captai					

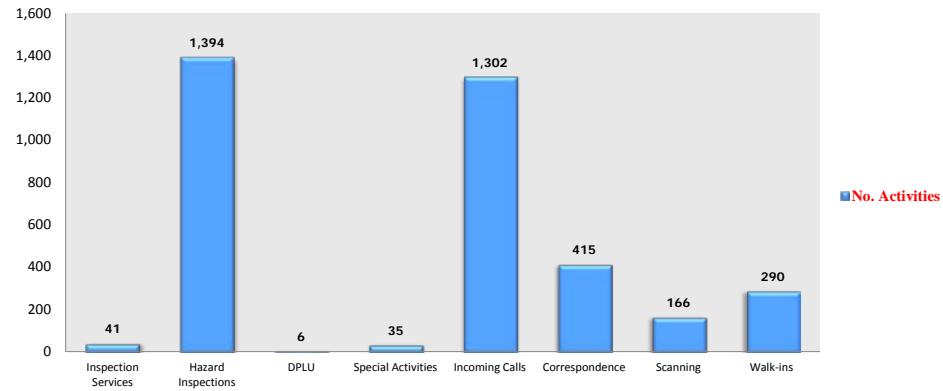
July 2014

July 2014							August 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	15	16
20	21	15	16	17	18	19	17	18	19	20	21	22	23
27	28	22	23	24	25	26	24	25	26	27	28	29	30
		29	30	31			31						

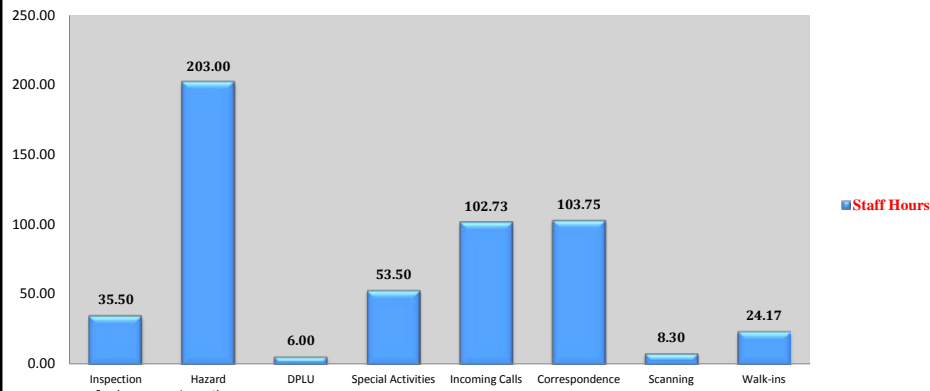
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 29 - Jul 5	Jun 29	30	Jul 1	2	3	4	5
			8:00am 5:00pm RSF #2 Training Room AV 8:30am 10:00am Department Review () 9:00am 12:00pm Hose 1:30pm 4:30pm Hose L	8:00am 5:00pm RSF #2 Training Room AV U 8:30am 12:00pm Unleaded AST APCD 9:00am 12:00pm EMS C 1:30pm 4:30pm EMS C	9:00am 12:00pm EMS CE CPR Review (ENC) 9:00am 11:00am Haz Mat Inspections (Bad 1:30pm 4:30pm EMS CE CPR Review (ENC)	9:00am 12:00pm Hose Lays (RSF Sta 2 Tower) 1:30pm 4:30pm Hose Lays (RSF Sta 2 Tower)	9:00am 12:00pm Pre Plans and Building Familiarization (All Stations within first in Districts)
Jul 6 - 12	6	7	8	9	10	11	12
	A Shift	9:00am 12:00pm Shift Meeting (RSF Sta 4 Classroom) - Activity Calendar	9:00am 12:00pm Shift Meeting (RSF Sta 4 C 1:00pm 4:00pm SCBA Fit Testing (Sta 4) - 1:30pm 3:00pm Admin Shift Meeting (RSF A	9:00am 12:00pm Hose Lays (RSF Sta 2 Towe 10:00am 11:00am Shelter Training For 1:30pm 4:30pm SCBA Fit Testing (Sta 4) -	9:00am 12:00pm Shift Meeting (RSF Sta 1 Classroom) - Activity 1:30pm 4:30pm SCBA Fit Testing (Sta 4) - Activity Calendar	9:00am 12:00pm EMS CE CPR Review (ENC 5/ RSF 1) - Activity C 1:30pm 4:30pm EMS CE CPR Review (ENC 5/ RSF 1)	
Jul 13 - 19	13	14	15	16	17	18	19
	A Shift	8:30am 5:00pm Fire Control III Cadre Training (Sta 2 Classroom and Tower)	9:00am 12:00pm Pre Plans and Building Familiarization (All Stations within first in Districts)	9:00am 12:00pm Air Track/Modern FF (RSF-1 Training Roo 1:30pm 5:00pm Air Track/Modern FF (Carlsbad Safety Cen	9:00am 12:00pm Air Track/Modern FF (RSF Sta 1) - Activity 1:30pm 5:00pm Air Track/Modern FF (Carlsbad Safety Cen	8:30am 5:00pm Fire Control III Cadre Trai 9:00am 12:00pm Air Track/Modern FF (RS 1:30pm 5:00pm Air Track/Modern FF (Ca	12:00pm 3:00pm Farmers Insurance - "Thank You Firefighters Lunch" SAVE THE DATE (RSF-4 Training Roo
Jul 20 - 26	20	21	22	23	24	25	26
	B Shift	9:00am 12:00pm Pre Plans and Building Familiarization (All Stations within first in Districts)	B Shift 10:00am 11:00am Station Tour (Station 2) - Julie E. Taber	8:45am 11:45am Captains Meeting (R 1:00pm 4:00pm RT-130 reschedule () 1:30pm 2:30pm SCBA Fit Testing (RSF Sta 2	B Shift	C Shift Complete Quarterly St 9:00am 11:00am Mapping drill (RSF2) - Troy D. Elliott	A Shift 10:30am 12:30pm Birthday Party - 2612 (4S Ranch Splash Park/Pioneer Park) - Julie E. Taber
Jul 27 - Aug 2	27	28	29	30	31	Aug 1	2
	C Shift	A Shift 8:00am 4:00pm Fire Inspection (McQuead) (Station 9:00am 12:00pm Fire Inspection (RSF Far	9:00am 11:30am New Engine Training (RSF 1:00pm 3:00pm New Engine Training (RSF 3:00pm 4:00pm Probationary Manual	8:00am 4:00pm Fire Inspection (McQuea 9:00am 11:30am New Engine Training (RSF 1:00pm 3:30pm New Engine Training (RSF	B Shift		

Fire Prevention Monthly Staff Report June 2014

Staff Activities- June 2014



Staff Hours- June 2014



Comparison 2013/2014 Total Monthly Hours/Activities

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1487	1658	2077	2150	2217	2677	2981	2772	2007	2375	1710	1503
Hours	241.40	230.15	385.33	329.17	347.97	388.33	736.1	516.18	434.48	446.22	283.17	253.95

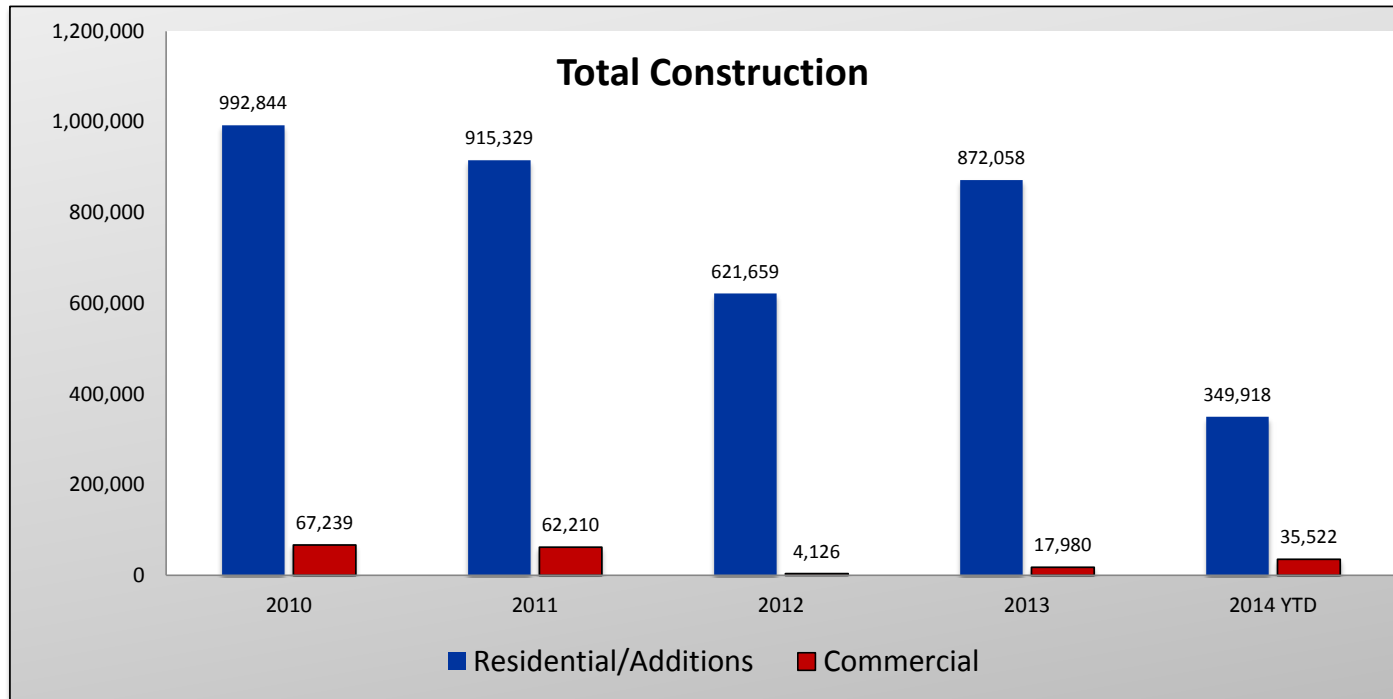
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1592	1662	1776	1958	2653	3649						
Hours	269.25	325.08	334.35	334.05	433.25	536.95						

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.

Rancho Santa Fe Fire Protection District

Fire Prevention Bureau -Construction

June 2014



Year	Res/Add	Comm	Total
2010	992,844	67,239	1,060,083
2011	915,329	62,210	977,539
2012	621,659	4,126	625,785
2013	872,058	17,980	890,038
2013 YTD	478,703	1,620	480,323
2014 YTD	349,918	35,522	385,440

Comparison 2013/2014 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	47,186	70,209	30,161	133,234	23,840	175,693	47,280	117,083	47,197	56,405	115,144	26,606
2014	66,782	12,561	52,601	77,293	157,035	19,168						

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
June 2014

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	4	10,060
	Fire Inspector	0	0
	Fire Inspector/Forester	0	0
TOTAL		4	10,060
RESIDENTIAL ADDITIONS		Original Sq Footage	Added Sq Footage
	Fire Marshal	13,539	2,645
	Fire Inspector	0	0
	Fire Inspector/Forester	0	0
TOTAL		13,539	2,645
COMMERCIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	1	6,463
	Fire Inspector	0	0
	Fire Inspector/Forester	0	0
TOTAL		1	6,463
TOTAL NEW CONSTRUCTION			Sq Footage
Based on permitted Sq footage		Total Added	19,168
FIRE SPRINKLER REVIEWS		Commercial	Residential
	Fire Marshal	0	0
	Fire Inspector	0	11
	Fire Inspector/Forester	2	0
TOTAL		2	11
TENANT IMPROVEMENTS		Number of Structures	Sq Footage
	Fire Marshal	1	3,047
	Fire Inspector	1	2,928
	Fire Inspector/Forester	0	0
TOTAL		2	5,975
LANDSCAPE REVIEWS		Number of Reviews	Staff Hours
	Fire Marshal	0	0.00
	Fire Inspector	0	0.00
	Fire Inspector/Forester	36	17.00
TOTAL		36	17.00

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
June 2014

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	2	2.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	3	3.00
Habit Plans	0	0.00
Approval Letters	1	1.00
CWPP/FPP	0	0.00
TOTAL	6	6.00
INSPECTION SERVICES- All Staff	Number of Inspections	Staff Hours
Undergrounds	0	0.00
Hydros (Fire Sprinklers)	8	6.00
Finals (Structures)	24	23.00
Landscape	1	0.50
Reinspections	2	2.00
Tents/Canopy	4	2.50
Burn Permits	1	0.50
Department of Social Service Licensing	0	0.00
Knox/Strobe	0	0.50
Code Enforcement	0	0.00
Engine Company Follow Up	1	0.50
Misc.	0	0.00
TOTAL	41	35.50
HAZARD INSPECTIONS - All Staff	Number of Inspections	Staff Hours
Weed Abatement Inspection	1,102	101.50
Weed Abatement Reinspection	19	7.50
1st Notice	209	24.75
2nd Notice	20	38.25
Final Notice	5	1.00
Forced Abatement	0	0.00
Postings	0	0.00
Annual Mailers	0	0.00
Homeowner Meeting	39	30.00
WUI	0	0.00
TOTAL	1,394	203.00
GRADING -All Staff	Number of Inspections	Staff Hours
Plan Review	9	9.00
TOTAL	9	9.00

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
June 2014

ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	1	2.00
Emergency Response/Support	0	0.00
Training Classes	5	16.00
Conferences	0	0.00
Meetings	29	35.50
Other	0	0.00
Supervision	0	0.00
Fuels Reduction	0	0.00
TOTAL	35	53.50
FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	1,302	102.73
Correspondence	415	103.75
Consultations	61	49.00
Plan Review	77	60.30
Scanning	166	8.30
General Office	44	56.00
TOTAL	2,065	380.08

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff) Internal & External	888	44.40
Correspondence	252	63.00
Walk in/Counter (All Administrative Staff)	290	24.17
Knox Application Request	6	0.50
UPS Outgoing Shipments	4	0.33
Plan Accepted/Routed	77	12.83
Special Projects	10	20.00
Scanning Documents/Electronic Files	166	8.30
Meetings: Admin/Prevention/Admin Shift	7	7.00
Post Office Runs	20	12.00
Deposit runs and preparations	4	4.00
TOTAL	1,724	197

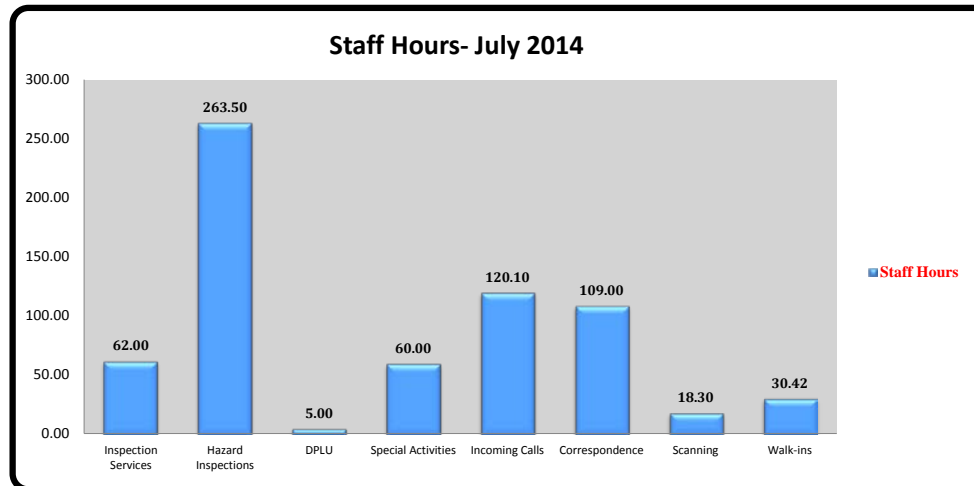
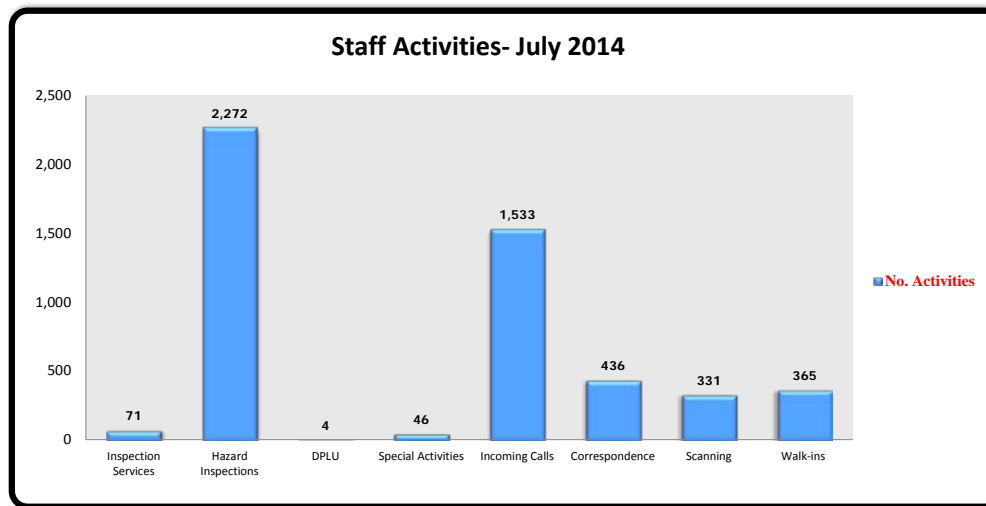
Rancho Santa Fe Fire District
Public Education Coordinator - Monthly Report
June 2014

WEBSITE/INTERNET		Staff Hours
Update existing info & documents: <i>Updated home page, news, etc</i>		2.0
		2.0
Compile & write new information: <i>Create new incident page for fires</i> <i>Add Twitter and Alert San Diego</i>		4.0
		2.0
		2.0
Social Media <i>Facebook "Fans" - 487</i> <i>Twitter "Followers" - 1541</i>		4.0
		2.0
		2.0
TOTAL		10.0
PUBLICATIONS		Staff Hours
Design/write brochures, flyers, etc: <i>Hand outs for Prevention Presentations (community specific)</i>		12.0
		12.0
TOTAL		12.0
MEDIA RELATIONS		Staff Hours
On-scene Public Information Officer: Press Releases: <i>Fire Marshal</i>		0.0
		1.0
Other Articles/Stories/Interviews: <i>Fire follow-up interviews</i>		1.0
		0.0
		1.0
TOTAL		2.0
EDUCATIONAL PROGRAMS/PRESENTATIONS		Staff Hours
Children's Programs <i>Station Tour - 1</i> <i>Birthday Parties- 2</i>		4.0
		2.0
		2.0
Adult Programs:		0.0
		0.0
TOTAL		4.0

Rancho Santa Fe Fire District
Public Education Coordinator - Monthly Report
June 2014

EVENTS		Staff Hours
External/Community Events:		12.0
<i>Sidewalk CPR</i>		12.0
Internal Events:		0.0
TOTAL		12.0
CONTINUING EDUCATION		Staff Hours
Training Classes:		8.0
<i>So Cal Pub Ed - Engaging Communities</i>		8.0
Conferences:		0.0
Meetings:		5.0
<i>Staff meetings</i>		4.0
<i>Shift Meeting</i>		0.0
<i>PulsePoint</i>		1.0
TOTAL		13.0
CLERICAL		Staff Hours
Prevention-related:		52.0
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		45.0
<i>Phone Calls - Lost count due to fire</i>		7.0
Non-prevention/non-minute related:		35.0
TOTAL		87.0
TOTAL HOURS		140.0

Fire Prevention Monthly Staff Report **July 2014**



Comparison 2013/2014 Total Monthly Hours/Activities

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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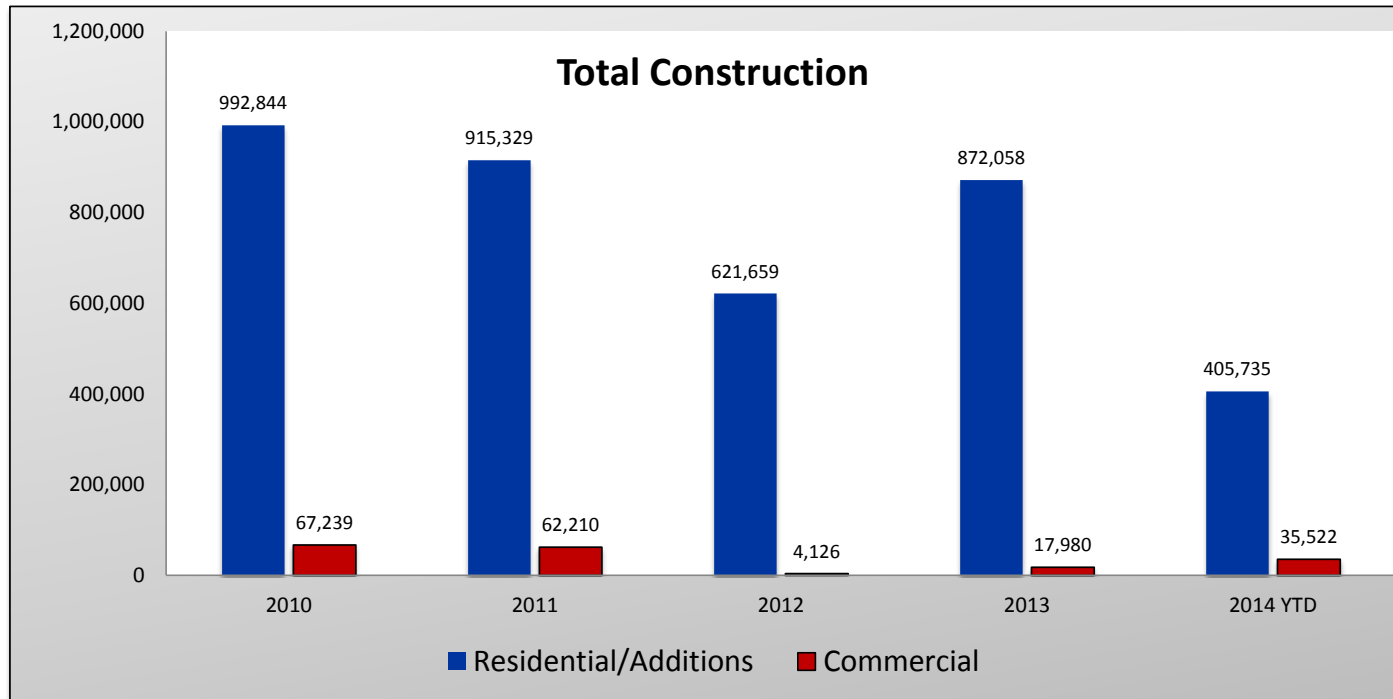
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Activities	1592	1662	1776	1958	2653	3649	5058					
Hours	269.25	325.08	334.35	334.05	433.25	536.95	668.32					

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.

Rancho Santa Fe Fire Protection District

Fire Prevention Bureau -Construction

July 2014



Year	Res/Add	Comm	Total
2010	992,844	67,239	1,060,083
2011	915,329	62,210	977,539
2012	621,659	4,126	625,785
2013	872,058	17,980	890,038
2013 YTD	509,873	17,730	527,603
2014 YTD	405,735	35,522	441,257

Comparison 2013/2014 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	47,186	70,209	30,161	133,234	23,840	175,693	47,280	117,083	47,197	56,405	115,144	26,606
2014	66,782	12,561	52,601	77,293	157,035	19,168	55,817					

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2014

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	17	43,879
	Fire Inspector	1	9,022
	Fire Inspector/Forester	0	0
TOTAL		18	52,901
RESIDENTIAL ADDITIONS		Original Sq Footage	Added Sq Footage
	Fire Marshal	6,756	2,916
	Fire Inspector	0	0
	Fire Inspector/Forester	0	0
TOTAL		6,756	2,916
COMMERCIAL PLAN REVIEWS		Number of Structures	Sq Footage
	Fire Marshal	0	0
	Fire Inspector	0	0
	Fire Inspector/Forester	0	0
TOTAL		0	0
TOTAL NEW CONSTRUCTION			Sq Footage
Based on permitted Sq footage		Total Added	55,817
FIRE SPRINKLER REVIEWS		Commercial	Residential
	Fire Marshal	0	0
	Fire Inspector	1	6
	Fire Inspector/Forester	2	0
TOTAL		3	6
TENANT IMPROVEMENTS		Number of Structures	Sq Footage
	Fire Marshal	2	5,883
	Fire Inspector	0	0
	Fire Inspector/Forester	0	0
TOTAL		2	5,883
LANDSCAPE REVIEWS		Number of Reviews	Staff Hours
	Fire Marshal	0	0.00
	Fire Inspector	0	0.00
	Fire Inspector/Forester	51	20.75
TOTAL		51	20.75

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2014

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	1	1.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	2	2.00
Habit Plans	1	2.00
Approval Letters	0	0.00
CWPP/FPP	0	0.00
TOTAL	4	5.00
INSPECTION SERVICES- All Staff	Number of Inspections	Staff Hours
Undergrounds	0	0.00
Hydros (Fire Sprinklers)	22	21.50
Finals (Structures)	35	29.00
Landscape	4	1.00
Reinspections	0	0.00
Tents/Canopy	4	3.00
Burn Permits	2	1.00
Department of Social Service Licensing	0	0.00
Knox/Strobe	0	0.00
Code Enforcement	1	0.50
Engine Company Follow Up	0	0.00
Misc.	3	6.00
TOTAL	71	62.00
HAZARD INSPECTIONS - All Staff	Number of Inspections	Staff Hours
Weed Abatement Inspection	1,303	111.00
Weed Abatement Reinspection	575	27.50
1st Notice	214	30.00
2nd Notice	102	45.00
Final Notice	23	6.00
Forced Abatement	0	0.00
Postings	2	1.00
Annual Mailers	0	0.00
Homeowner Meeting	53	43.00
WUI	0	0.00
TOTAL	2,272	263.50
GRADING -All Staff	Number of Inspections	Staff Hours
Plan Review	5	6.00
TOTAL	5	6.00

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2014

ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	1	2.00
Emergency Response/Support	0	0.00
Training Classes	1	3.50
Conferences	0	0.00
Meetings	44	54.50
Other	0	0.00
Supervision	0	0.00
Fuels Reduction	0	0.00
TOTAL	46	60.00
FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	1,533	120.10
Correspondence	436	109.00
Consultations	62	52.00
Plan Review	85	46.05
Scanning	331	18.30
General Office	36	54.00
TOTAL	2,483	399.45

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff) Internal & External	947	47.35
Correspondence	225	56.25
Walk in/Counter (All Administrative Staff)	365	30.42
Knox Application Request	7	0.58
UPS Outgoing Shipments	3	0.25
Plan Accepted/Routed	85	14.17
Special Projects	5	20.00
Scanning Documents/Electronic Files	266	13.30
Meetings: Admin/Prevention/Admin Shift	7	7.00
Post Office Runs	22	11.00
Deposit runs and preparations	6	6.00
TOTAL	1,938	206

Rancho Santa Fe Fire District
Public Education Coordinator - Monthly Report
July 2014

WEBSITE/INTERNET		Staff Hours
Update existing info & documents:		3.0
<i>Updated home page, news, etc</i>		3.0
Compile & write new information:		4.0
<i>PulsePoint</i>		4.0
Social Media		4.0
<i>Facebook "Fans" - 492</i>		2.0
<i>Twitter "Followers" - 1565</i>		2.0
TOTAL		11.0
PUBLICATIONS		Staff Hours
Design/write brochures, flyers, etc:		4.0
<i>Hand outs for Prevention Presentations (community specific)</i>		4.0
TOTAL		4.0
MEDIA RELATIONS		Staff Hours
On-scene Public Information Officer:		1.0
Press Releases:		5.0
<i>Via Ambiente TC</i>		2.0
<i>PulsePoint</i>		2.0
<i>Lone Dove Sprinkler Activation</i>		1.0
Other Articles/Stories/Interviews:		1.0
<i>Follow-up interviews</i>		1.0
TOTAL		7.0
EDUCATIONAL PROGRAMS/PRESENTATIONS		Staff Hours
Children's Programs		3.0
<i>Station Tour - 2</i>		2.0
<i>Birthday Parties- 1</i>		1.0
<i>FPW Prep</i>		3.0
Adult Programs:		4.0
<i>Post-fire HOA Meetings</i>		4.0
		0.0
TOTAL		7.0

Rancho Santa Fe Fire District
Public Education Coordinator - Monthly Report
July 2014

EVENTS		Staff Hours
External/Community Events:		18.0
<i>PulsePoint Launch</i>		18.0
Internal Events:		0.0
TOTAL		18.0
CONTINUING EDUCATION		Staff Hours
Training Classes:		8.0
<i>CPR Instructor Course</i>		8.0
Conferences:		0.0
Meetings:		13.5
<i>Staff meetings</i>		4.0
<i>Shift Meeting</i>		7.0
<i>PulsePoint</i>		1.0
<i>CSA 17 Pub Ed</i>		1.5
TOTAL		21.5
CLERICAL		Staff Hours
Prevention-related:		52.0
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		47.0
<i>Phone Calls</i>		5.0
Non-prevention/non-minute related:		36.0
TOTAL		88.0
TOTAL HOURS		156.5



CITY OF
CARLSBAD

Office of the City Council

www.carlsbadca.gov

June 12, 2014

Fire Chief Anthony Michelle
Rancho Santa Fe Fire Department
16936 El Fuego
Rancho Santa Fe, CA 92091

Dear Chief Michelle,

On behalf of the Carlsbad City Council, we would like to thank you for your service during the recent Poinsettia Fire and for providing mutual aid to our firefighters and other first responders. It was truly a collaborative effort, and many lives and homes were saved because of your assistance.

Our community is so appreciative of your service, and we thank you for coming together and helping us during this challenging time.

Sincerely,

MATT HALL
Mayor

MARK PACKARD
Mayor Pro Tem

KEITH BLACKBURN
Council Member

LORRAINE WOOD
Council Member

MICHAEL SCHUMACHER
Council Member



STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0077
(916) 319-2077
FAX (916) 319-2177

DISTRICT OFFICE
12396 WORLD TRADE DRIVE, SUITE 118
SAN DIEGO, CA 92128
(858) 675-0077
FAX (858) 675-0688

E-MAIL
Assemblymember.Maienschein@assembly.ca.gov

Assembly California Legislature



BRIAN MAIENSCHIN
ASSEMBLYMEMBER, SEVENTY-SEVENTH DISTRICT

COMMITTEES
VICE CHAIR: HUMAN SERVICES
BUSINESS, PROFESSIONS AND
CONSUMER PROTECTION
HEALTH
HOUSING AND COMMUNITY
DEVELOPMENT
JUDICIARY

SELECT COMMITTEES
BIOTECHNOLOGY
DELINQUENCY PREVENTION AND
YOUTH DEVELOPMENT
HIGHER EDUCATION IN SAN DIEGO
COUNTY
YOUTH AND CALIFORNIA'S FUTURE

July 11, 2014

Fire Stations of the 77th Assembly District
Rancho Santa Fe Fire Department, Station 1
16936 El Fuego
Rancho Santa Fe, CA 92091

Dear Station 1:

I would like to express my sincere appreciation to all of the men and women of Station 1 who worked tirelessly to protect our area and others during the recent wildfires. Residents of the 77th Assembly District will be forever thankful for your hard work, dedication and time spent away from your families. Thank you for protecting our communities throughout San Diego County.

Best Regards,

A handwritten signature in blue ink that reads "Brian Maienschein".

Brian Maienschein
Assemblymember 77th District

BM:ae

Thank you!
Anne Marie

Thank You!
ROS

Thank You!
Cathy

Thank you!
Holly

Thank you!
Lul

Thanks
-Melinda

Your Generosity
Is Appreciated
J Lyons

Det ☺

Thanks-
Cody

Thanks!
Jeff
Zogen

Thanks
so much!
-Brittany

Gracias!
Shanna

THANKS!
LES

Thank you, we
really appreciate
it. -Jen & J

Thank you!
Susan

Thank you
Scott

Lots of thanks to you!

Thank you!
Gina

Thank You!
Kirsta

Thank You
Katie Mann

Thank you!
Leslie

Thank you!
Olivia

Thanks
-Nick

Thanks!!
KIRSTA

Thank you for your generosity during Dispatch Appreciation Week!

STAFF REPORT

NO. 14-20

TO: BOARD OF DIRECTORS
TONY MICHEL, FIRE CHIEF

FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER

SUBJECT: CONFLICT OF INTEREST CODE
GOVERNMENT AGENCY BIENNIAL REVIEW

DATE: AUGUST 8, 2014



RECOMMENDATION

1. Receive and file the 2014 Conflict of Interest Code Biennial Notice
2. Authorize the Fire Chief as the Chief Executive Officer to execute the document and certify that no amendments are necessary to the District's code.

STAFF ANALYSIS

Government Code section 87306.5 requires all local agencies in California to review the conflict of interest codes in each even-numbered year. The purpose of this requirement is to ensure that the agency's code is kept current. Section 87306.5 also requires an agency to file a statement with its Conflict of Interest Code reviewing body (the County Board of Supervisors for single-county agencies) each even-numbered year stating if revisions to the code are needed.

The Board of Directors on May 24, 2000 adopted Resolution No. 185 incorporating by Reference 2 California Code Regulations Section 18730 Relating to Conflict of Interest, which includes all district positions who are designated to file a Form 700.

District staff reviewed the conflict of interest code and noted that no amendments are necessary to the district's code.

FISCAL IMPACT

None.

Attachments:

1. 2014 Local Agency Biennial Review Reply Form
2. Resolution No. 185 adopted May 24, 2000

**2014 CONFLICT OF INTEREST CODE
BIENNIAL REVIEW REPLY FORM**

Contact Person: _____ Telephone Number: _____

Name of Agency: _____

Mailing Address: _____

This agency has reviewed its conflict of interest code and has determined that:

☐ **Amendments are necessary:** (Attach Amended Code)
(Check all that applies)

- ☐ Include new positions (including consultants) which must be designated
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished
- ☐ Delete positions that manage public investments
- ☐ Revise disclosure categories
- ☐ Other _____

☐ **No amendments are necessary.** Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer: _____ Date: _____

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than October 1, 2014 to:**

**Clerk of the Board of Supervisors
(Conflict of Interest Code)
1600 Pacific Highway, Room 402
San Diego, CA 92101**

RESOLUTION NO. 185

A RESOLUTION OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS AMENDING AND INCORPORATING BY REFERENCE 2
CALIFORNIA CODE REGULATIONS SECTION 18730 RELATING TO CONFLICT
OF INTEREST

WHEREAS, the Political Reform Act, Government Code Section 81000, et. seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, Section 18730, which contains the standard conflict of interest code; and

WHEREAS, the Rancho Santa Fe Fire Protection District can incorporate by reference the regulations which may be amended by the Fair Political Practices Commission after public notice and hearing to conform to amendments in the Political Reform Act.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Rancho Santa Fe Fire Protection District the following:

1. That this resolution shall amend the Conflict of Interest Code to read as follows:
See "Exhibit A"
2. That a noticed public meeting was held for adoption of the proposed amendments;
3. That upon adoption, the Board Secretary is directed to maintain one copy of those portions of 2 California Code Regulations which are incorporated by reference.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 24, 2000 by the following vote:

AYES:	Ashcraft, Douglas, McCarter, Mullins, Phillips
NOES:	None
ABSENT:	None
ABSTAIN:	None

Original signature on file

F. J. MULLINS

President

ATTEST:

Original signature on file

Karlana Rannals

Secretary

CONFLICT OF INTEREST CODE FOR THE
RANCHO SANTA FE FIRE PROTECTION DISTRICT

Section 1 - Purpose.

A. The Political Reform Act of 1974 (Government Code section 81000 et seq., "Act" herein), required the Rancho Santa Fe Fire Protection District ("DISTRICT") to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations section 18730, which contains the terms of the Standard Conflict of Interest Code and amendments thereto by the Fair Political Practices Commission in accordance with the Act.

B. This Resolution shall be known as the "Conflict of Interest Code" of the District.

C. Nothing in this resolution is intended to modify or abridge the provisions of the Act commencing with Government Code ("GC") Section 87100, which is applicable to all public officials of the District and directs that no public official of the District shall make, participate in the making or in any way attempt to use their official position to influence a District decision in which the official knows, or has reason to know, that he or she has a financial interest as defined by the Act.

D. This resolution intends to designate those public officials of the District who are involved in District decisions, and to require designated officials to disclose those financial interests (using Form 730) which could foreseeably be affected, in a material manner, by a District decision made by the official in the performance of the official's responsibilities.

Section 2 - Amendment and Review.

A. The District shall amend its Conflict of Interest Code, subject to the provision of GC Section 87303, when change is necessitated by a change in circumstances, including the creation of new positions which must be designated pursuant to subdivision (a) of GC Section 87302 and relevant changes in the duties assigned to existing positions. Amendments or revisions shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. If after nine months following the occurrence of those changes the Conflict of Interest Code has not been amended or revised, the superior court may issue any appropriate order in an action brought under the procedures set forth in GC Section 87305.

B. Notwithstanding subdivision (a), every state agency shall submit to the code reviewing body a biannual report identifying changes in its code, including, but not limited to, all new positions designated pursuant to subdivision (a) of GC Section 87302, changes in the list of reportable sources of income, and relevant changes in the duties assigned to existing positions. These reports shall be submitted no later than March 1 of each odd-numbered year.

Section 3 - Definitions Incorporated.

A. Unless otherwise indicated, the definitions of the Act, regulations and amendment thereto and binding judicial opinions thereon are incorporated herein, and this Chapter shall be interpreted in a manner consistent with such definitions.

Section 4 - Standard Code.

A. By this reference, 2 California Code of Regulations section 18730, the Standard Conflict of Interest Code, is incorporated herein together with each and every amendment thereto duly adopted by the Fair Political Practices Commission.

B. The filing officer shall maintain one copy of the Standard Conflict of Interest Code for public review.

Section 5 - Filing Officer.

A. The Board Secretary is the filing officer of the District.

Section 6 - Disclosure Categories.

A. Category 1 - Business Position/Investment Interests. Disclose each District-related, business entity in which the employee/member holds a position or has a direct or indirect business investment worth more than \$1,000.

B. Category 2 - Real Property Interest. Disclose each interest in real property located within the jurisdiction of the District in which the employee/member has a direct or indirect interest worth more than \$1,000.

C. Category 3 - Income Interests. Disclose all income of the employee/member from any District-related source aggregating \$250.00 or more (or \$25.00 or more in the case of gifts) during the reporting period.

D. Category 4 - Less Inclusive Reportable Interests. Disclose all investment and management interests in business entities (as described in Categories 1 and 3) contracting with or selling to the District or which foreseeable could so contract or sell; and all income from a source (as described in Category 2) which sells ore contracts with the District or which foreseeable could so sell or contract.

Section 7 - Department Positions.

A. The following are the designated positions within the District departments together with the required disclosure category:

<u>Position</u>	<u>Category</u>
1. All positions as may be designated by resolution of the District Board from time to time.	1, 2, 3
2. Board of Directors	1, 2, 3
3. Board Clerk/Secretary	1, 2, 3
4. Candidates for Election	1, 2, 3

- | | |
|---|--------------------|
| 5. Chief Officers, including but not limited to:
Fire Chief
Deputy Chief | 1, 2, 3 |
| 6. Staff Officers, including but not limited to:
Administrative Manager
Chief Officers
Fire Marshal
Deputy Fire Marshal
Fire Prevention Specialist - Inspector
Urban Forester | 1, 2, 3 |
| 7. District Legal Counsel | 1, 2, 3 |
| 8. Consultant | Refer to Section 8 |

Section 8 - Consultants

A. "Consultant" shall include any natural person who provides, under contract, information, advice, recommendations, or counsel to the District, provided, however, that "consultant shall not include a person who:

1. Conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation, or counsel independent of the control and direction of the agency or counsel independent of the control and direction of the agency or of any agency official other than normal contract monitoring; and
2. Possesses no authority with respect to any District decision beyond the rendition of information, advice recommendation, or counsel.

B. Disclosure Category.

Position

Category

- | | |
|---------------|---------|
| 1. Consultant | 1, 2, 3 |
|---------------|---------|

C. Limitation to the Disclosure Category. The Board President or Fire Chief may determine that a particular consultant, although in a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination shall be included in the contract by which the consultant is hired by the District. The Board President or Fire Chief's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

STAFF REPORT

NO. 14-21

TO: BOARD OF DIRECTORS
TONY MICHEL, FIRE CHIEF

FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER

SUBJECT: DISTRICT PAY SCHEDULE

DATE: AUGUST 8, 2014



RECOMMENDATION

The Administrative Manager recommends the Board of Directors adopt, by Resolution the District Pay Schedule in accordance with California Code of Regulations Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule.

STAFF ANALYSIS

The CalPERS Board of Administration adopted an amendment to California Code of Regulations Section 570.5 (effective August 10, 2011) to require that a pay schedule is available publicly. The regulation specifies that compensation earnable is defined in statute and further clarified by California Code of Regulations (CCR) Section 570.5, and that salaries shall be “duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meetings laws.” Therefore, only those pay amounts that meet the definition of compensation earnable can be used when calculating retirement benefits. This regulation applies to all employers reporting compensation to CalPERS.

The pay schedule “Attachment A” to Resolution 2014-08 reflects all salaries currently in place and previously agreed to by the District Board of Directors or Fire Chief.

RESOLUTION No. 2014-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5

WHEREAS, the California Public Employees Retirement System (“PERS”) recently adopted the California Code of Regulations, Title 2, Section 570.5 on August 10, 2011; and

WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District’s Board of Directors approve and adopt all pay schedules; and

WHEREAS, the Regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Rancho Santa Fe Fire Protection District, a public agency in the County of San Diego, California, as follows:

- 1) That the attached pay schedule titled Rancho Santa Fe Fire Protection District Pay Schedule, set forth in Exhibit “A” attached hereto and incorporated herein by reference is approved and adopted.
- 2) That the pay schedule approved and adopted by this resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on August 13, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

Rancho Santa Fe Fire Protection District

Pay Schedule

Resolution No. 2014-08
Attachment "A"

Effective Date: 1/1/2014

Memorandum of Understanding Positions - Administration

Steps or Range

Deputy Fire Marshal	A	B	C	D	E
Hourly	\$39,881	\$41,875	\$43,968	\$46,167	\$48,475
Monthly	\$6,913	\$7,258	\$7,621	\$8,002	\$8,402
Annual	\$82,951	\$87,099	\$91,454	\$96,027	\$100,828
Fire Prevention Specialist	A	B	C	D	E
Hourly	\$30,280	\$31,794	\$33,384	\$35,053	\$36,806
Monthly	\$5,249	\$5,511	\$5,787	\$6,076	\$6,380
Annual	\$62,983	\$66,132	\$69,439	\$72,911	\$76,556
Fire Prevention Specialist II/Forester	A	B	C	D	E
Hourly	\$33,309	\$34,974	\$36,723	\$38,559	\$40,487
Monthly	\$5,774	\$6,062	\$6,365	\$6,684	\$7,018
Annual	\$69,282	\$72,746	\$76,384	\$80,203	\$84,213
Public Education Coordinator	A	B	C	D	E
Hourly	\$31,045	\$32,597	\$34,227	\$35,938	\$37,735
Monthly	\$5,381	\$5,650	\$5,933	\$6,229	\$6,541
Annual	\$64,573	\$67,802	\$71,192	\$74,751	\$78,489
Office Support Coordinator - FP	A	B	C	D	E
Hourly	\$21,884	\$22,978	\$24,127	\$25,333	\$26,600
Monthly	\$3,793	\$3,983	\$4,182	\$4,391	\$4,611
Annual	\$45,518	\$47,794	\$50,184	\$52,693	\$55,328
Accounting Specialist	A	B	C	D	E
Hourly	\$26,729	\$28,065	\$29,468	\$30,942	\$32,489
Monthly	\$4,633	\$4,865	\$5,108	\$5,363	\$5,631
Annual	\$55,596	\$58,376	\$61,294	\$64,359	\$67,577
Staff Assistant - ADMIN	A	B	C	D	E
Hourly	\$23,589	\$24,768	\$26,006	\$27,307	\$28,672
Monthly	\$4,089	\$4,293	\$4,508	\$4,733	\$4,970
Annual	\$49,064	\$51,517	\$54,093	\$56,798	\$59,638

Memorandum of Understanding Positions - Safety

Firefighter/Paramedic	A	B	C	D	E
Hourly	\$23,692	\$24,876	\$26,120	\$27,426	\$28,797
Monthly <i>(Includes FLSA)</i>	\$5,903	\$6,198	\$6,508	\$6,834	\$7,175
Annual <i>(Includes FLSA)</i>	\$70,838	\$74,380	\$78,099	\$82,004	\$86,104
Engineer	A	B	C	D	E
Hourly	\$24,386	\$25,605	\$26,885	\$28,230	\$29,641
Monthly <i>(Includes FLSA)</i>	\$6,076	\$6,380	\$6,699	\$7,034	\$7,386
Annual <i>(Includes FLSA)</i>	\$72,914	\$76,559	\$80,387	\$84,407	\$88,627
Engineer/Paramedic	A	B	C	D	E
Hourly	\$25,041	\$26,293	\$27,607	\$28,988	\$30,437
Monthly <i>(Includes FLSA)</i>	\$6,239	\$6,551	\$6,879	\$7,223	\$7,584
Annual <i>(Includes FLSA)</i>	\$74,871	\$78,615	\$82,546	\$86,673	\$91,007
Captain	A	B	C	D	E
Hourly	\$28,335	\$29,751	\$31,239	\$32,801	\$34,441
Monthly <i>(Includes FLSA)</i>	\$7,060	\$7,413	\$7,784	\$8,173	\$8,581
Annual <i>(Includes FLSA)</i>	\$84,720	\$88,956	\$93,404	\$98,074	\$102,978

Rancho Santa Fe Fire Protection District Pay Schedule

Resolution No. 2014-08
Attachment "A"

Board Resolution Positions - Exempt

Emergency Medical Services Coordinator (Effective 07/01/2014)			
	Min	Range	Max
Monthly	\$7,070		\$8,593
Annual	\$84,837	→	\$103,119
Fire Chief			
	Min	Range	Max
Monthly	\$13,202		\$16,047
Annual	\$158,419	→	\$192,560
Deputy Chief			
	Min	Range	Max
Monthly	\$10,852		\$13,191
Annual	\$130,229	→	\$158,295
Battalion Chief			
	Min	Range	Max
Monthly	\$9,411		\$11,439
Annual	\$112,927	→	\$137,264
Fire Marshal			
	Min	Range	Max
Monthly	\$9,552		\$11,610
Annual	\$114,619	→	\$139,320
Administrative Manager			
	Min	Range	Max
Monthly	\$7,502		\$9,119
Annual	\$90,024	→	\$109,425

Temporary Positions - Non-exempt

Temporary (as needed and determined by the Fire Chief)			
	Min	Range	Max
Hourly	\$10.000	→	\$76.100

Examples of a temporary employee's position includes but is not limited to:
Fire Services Assistant; Interns (Administration, Fire Prevention, Training); Fire Prevention (Weed Abatement; Plan Review)

RESOLUTION No. 2014-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ADOPTING THE FIRE MITIGATION FEE FUND MULTI-YEAR PLAN

WHEREAS, the Rancho Santa Fe Fire Protection District participates in the San Diego County Fire Mitigation Program; and

WHEREAS, the County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment; and

WHEREAS, the Rancho Santa Fe Fire Protection District must annually adopt a Fire Mitigation Fee Fund Multi-Year Plan at a noticed public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Fire Mitigation Fee Fund Multi-Year Plan is to be incorporated as a part of the Rancho Santa Fe Fire Protection District Final Budget for fiscal year 2014/15.
- (2) A noticed public hearing for adoption of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan was conducted August 13, 2014.
- (3) A copy of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan is included as a part of this resolution.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on August 13, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

FIRE MITIGATION FEE MULTI-YEAR FACILITIES AND EQUIPMENT PLAN

FISCAL YEAR 2014/2015

Capital Expenditures – Equipment Assets

– Fire Prevention Record Management Upgrade – (75%) \$63,375.00

New Expenditure – Pending Committee Approval (FY14/15)

Capital Expenditures – Facility

– Microwave Metropolitan Area Wireless Network – (75%) \$108,644.00

Committee APPROVED (FY10/11)

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2015/2016

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2016/2017

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2017/2018

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2018/2019

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FIRE MITIGATION FEE MULTI-YEAR FACILITIES AND EQUIPMENT PLAN

Approved: August 13, 2014

Motion by: Director

Seconded by: Director

Roll Call Results:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Karlena Rannals
Secretary

STAFF REPORT

NO. 14-22

TO: BOARD OF DIRECTORS,
TONY J. MICHEL, FIRE CHIEF

FROM: FRED COX, BATTALION CHIEF

SUBJECT: SURPLUS EQUIPMENT – E2632

DATE: AUGUST 8, 2014



RECOMMENDATION

Staff recommends the sale of E2632 to Fire Etc. for \$25,000 in store credit.

BACKGROUND

In October 2013, staff distributed a nationwide request for proposal (RFP) for the consignment sale of a 1995 Saulsbury fire engine, two responses were received and both did not meet the intent of the request for proposal. A summary of the response are:

- First response was to nationally advertise the engine and link the district to a potential buyer for a commission of 4-6 percent. The District would be responsible to conduct and close the transaction.
- The second response was from Fire Etc. a local vendor, who stated they were not interested in consignment but would be interested in an outright purchase if there were no takers on the consignment sale. After several rounds of negotiations, an “as is” offer of \$20,000 cash, or \$25,000 in store credit was received.

Another option that we considered was to send the engine to auction. A fair market value of the engine was estimated between \$15,000 and \$40,000 with completion of needed repairs. At auction, the sale price will likely be at, or lower than the fair market value with no guaranteed minimum. Auction fees are typically ten percent, five paid by the seller, five paid by the purchaser.

With no other interested parties, the offer from Fire Etc. meets the needs of the District to surplus this engine company from inventory. The store credit received will be utilized to offset planned purchases during the next fiscal year. The terms of the sale as well as the indemnity agreement has been reviewed and approved by District counsel.