



RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

August 10, 2016
1:00 pm PT

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call

2. Special Presentations

a. Badge Presentations

Presentation of Fire District Badges by Fire Chief Michel will be presented to:

- Nathan Sanford, Engineer
- Christopher Pane, Firefighter/Paramedic
- Scott Schieber, Firefighter/Paramedic
- Matt Sivba, Firefighter/Paramedic

b. Certificate of Recognition

A certificate will be presented to Captain Trever Krueger, Engineer Brian Schmid and Firefighter/Paramedic Scott Young for a CPR save

c. Burn Institute

Recognition will be given to the District as the top fund raiser, and presented the Chief's Trophy as the top fund for the annual Boot Drive supporting The Burn Institute

3. Motion waiving reading in full of all Resolutions/Ordinances

4. Public Comment

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

5. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of July 13, 2016

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 27609 thru 27740 for the period July 1 – 31, 2016 totaling:

\$1,217,138.58

Payroll for the period July 1 – 31, 2016

\$ 744,262.23

TOTAL DISTRIBUTION

\$1,961,400.81

(2) Financial Reports

(a) Budget Review July 1, 2015 – June 30, 2016

(b) Statement of Cash Assets/Liabilities – June 30, 2016

(c) Quarterly Investment Summary – June 30, 2016

(3) Activity Reports – July 2016

(a) Operations (June/July)

(b) Training

(c) Fire Prevention

(d) Correspondence - letters/cards were received from the following members of the public:

(i) None

c. Acceptance of Donation

To accept a donation from *4S Ranch Master Association*. [Staff Report 16-18](#)

ACTION REQUESTED: **Accept**

6. Public Hearing

a. Fire Mitigation Fee Program: Resolution Adopting Multi-Year Facilities and Equipment Plan for Rancho Santa Fe Fire Protection District

ACTION REQUESTED: **A call for public comment (oral or written)**

7. Old Business

a. LAFCO Application – Final Report

To discuss the status of application for proposed “Rancho Santa Fe Fire Protection District Reorganization”: Dissolution of County Service Area No. 107 (Elfin Forest/Harmony Grove) and annexation to Rancho Santa Fe Fire Protection District

ACTION REQUESTED: **Information**

b. Contract: Agreement Between the County of San Diego and the Rancho Santa Fe Fire Protection District for Payment of NextGen RCS Infrastructure Costs

To discuss and/or approve the agreement and payment for the Next Generation Regional Communication System Providing Communication Services to Public Safety and Public Service Agencies Operating in San Diego County and Imperial County (NextGen RCS Agreement) [Staff Report 16-19](#)

ACTION REQUESTED: **Approve**

8. New Business

a. Conversion of Firefighter/Paramedics Limited Term to full time Employees

To discuss and/or approve the conversion of limited term positions to full-time employees. [Staff Report 16-20](#)

ACTION REQUESTED: **Approve**

9. Resolutions

a. Resolution No. 2016-08

To discuss and/or adoption a resolution of the Board of Directors *entitled* The Resolution Authorizing Rancho Santa Fe Fire Protection District A “Public Agency” Within The Meaning of that Term as Defined by The California Government Code, to Join with Other Public Agencies as a Participant of the Investment Trust of California, Carrying On Business as CalTRUST” [Staff Report 16-21](#)

ACTION REQUESTED: **Adopt**

b. Resolution No. 2016-09

To discuss and/or adopt Resolution No. 2016-09 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Fire Mitigation Fee Fund Multi-Year Plan

ACTION REQUESTED: **Adopt**

c. Resolution No. 2016-10

To discuss and/or adopt Resolution No. 2016-10 a resolution of the Board of Directors *entitled* Specifying the Procedure and Policy for Considering and Acting Upon Any Request for A Waiver of Any Fee Charged by the District

ACTION REQUESTED: **Adopt**

d. Resolution No. 2016-11

To discuss and/or adopt Resolution No. 2016-11 a resolution of the Board of Directors *entitled* Specifying the Procedure and Policy for Considering and Acting Upon Any Request for A Waiver of Fee Charged by the District

ACTION REQUESTED: **Adopt**

10. Oral Report

a. Fire Chief – Michel

- Elfin Forest Reorganization

b. Operations – Deputy Chief

c. Elfin Forest Volunteer Division – Division Chief

d. Training – Battalion Chief

e. Fire Prevention – Fire Marshal

f. Administrative Manager

- General Election - Nomination Period July 18 – August 12, 2016

g. Board of Directors

- North County Dispatch JPA – Update
- County Service Area – 17 – Update
- Comments

11. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957
Public Employee: Performance Evaluation

Title: Fire Chief/Fire Marshal

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative Manager

Under Negotiation: Successor Memorandum of Understanding and Compensation

12. Adjournment

The next special (*in lieu of regular*) Board of Directors meeting to be September 21, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting Agenda
Wednesday, August 10, 2016 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on August 5, 2016 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on August 5, 2016

Karlana Rannals
Board Clerk



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Regular Board of Directors Meeting
Minutes – July 13, 2016

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

President Ashcraft called to order the regular meeting of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Division Chief Mike Calhoun led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Frank Twohy, Division Chief; Mike Calhoun, Division Chief; Bret Davidson, Battalion Chief; Dave McQuead, Battalion Chief; and Karlana Rannals, Board Clerk

Prior to convening to closed session, all participants at the meeting looked over the apparatus that is assigned to the Elfin Forest Fire Station that was re-lettered to Rancho Santa Fe Fire Protection District *proudly serving the community of Elfin Forest*. This was completed in anticipation of the reorganization being finalized in July 2016.

2. Closed Session

Pursuant to section 54957.6, and 54956.8 the board met in closed session from 1:06 – 1:47 pm to discuss the following:

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative Manager

Under Negotiation: Successor Memorandum of Understanding and Compensation

All board members listed and Chief Michel attended the closed session.

Upon reconvening to open session, President Ashcraft reported that the Board of Directors provided direction to the Agency Negotiators and took no action.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full all resolutions/ordinances.

4. Public Comment

No one requested to speak to the Board.

5. Consent Calendar

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

1. Board of Directors minutes of June 22, 2016

b. Receive and File

1. *Monthly/Quarterly Reports*

- a) List of Demands Check 27489 thru 27608 for the period June 1 – 30, 2016 totaling:

\$1,953,810.15

Payroll for the period August 1 – August 31, 2015

\$ 508,037.11

TOTAL DISTRIBUTION

\$2,461,847.26

2. *Activity Reports – June 2016*

- a) Training

- b) Fire Prevention

- c) Correspondence – letters/cards were received from the following members of the public:

- i. None

6. Old Business

a. *LAFCO Application – Update*

Chief Michel reported that prior to signing the Memorandum of Understanding (MOU) with the County of San Diego, the obstacle has been the language proposed for the Joint Community Facilities Agreement (JCFA). The JCFA needs to be clear to ensure that the District receives the negotiated funding for the reorganization. The District's legal counsel believes that we are close to a final agreement. Chief Michel anticipates signing the MOU prior to his absence due to vacation. Staff responded to questions from the board. At the conclusion of the discussion, Chief Michel attested that the MOU does meet the negotiated terms between the District and the County of San Diego, and the Board of Directors agreed that they have no objection to Chief Michel signing the MOU.

7. New Business

a. Contract-Agreement Regarding O&M Contributions Under the Fire Services Agreement

Chief Michel reminded the Board that the District agreed to an Assignment and Assumption Agreement dated March 6, 2013, Rancho Cielo Estates (RCE) assigned a 9.4% interest in its rights and responsibilities under the Fire Services Agreement to California West Communities (CalWest). Since a settlement between Rancho Cielo Master HOA, Rancho Cielo Estates (RCE), and Crosby HOA were complete, he was given direction by the Board to meet with CalWest to negotiate a settlement. He reported that the settlement was agreed and signed by CalWest, the agreement was included with the agenda materials, provides the District with a lump sum settlement of \$159,478.80. Staff responded to questions from the board.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, APPROVED the *Agreement Regarding O&M Contributions Under the Fire Service Agreement* on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

b. Budget Authorization

Chief Michel summarized the staff report provided seeking the purchase of one (1) replacement staff vehicle and emergency lighting package for \$49,228.90. He reported that staff completed a fleet assessment and identified a current need to purchase of one of the budgeted staff vehicles; and staff will reevaluate the need for a second vehicle after the transition with Elfin Forest is complete. The funding will come from the Capital Equipment Replacement Reserve. Staff responded to questions from the Board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the purchase and payment of a replacement staff vehicle for approximately \$49,228.90.

c. Acceptance of Donation

Chief Michel summarized the staff report provided. As a part of the reorganization, Elfin Forest Volunteer Fire Department, Inc. desires to transfer all of their fire apparatus fleet to Rancho Santa Fe Fire Protection District, which will be used to respond to emergencies in and around the fire district. The donation will add one additional reserve engine to the Fire District's fleet.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept the donation of nine (9) fire apparatus and three (3) trailers from the Elfin Forest Harmony Grove Inc., a 501.C3 organization, into the Fire District and authorize the Fire Chief to transfer the following apparatus into its fleet inventory:

Year	Make	Type	Use	Vin #
2000	HME	Type I Pumper	2nd Out /Reserve Engine	44KFT4281YWZ19228
2004	Chevrolet	2500 HD P/U Type 6	Brush/Rescue Engine Rescue, Brush and Patrol	1GBHK231X4F118710
2004	S&S Freightliner	Type 3 Brush Engine	1st Out Brush Engine	1FVDBWAK84DM58709
1998	Ford Expedition	Staff Vehicle	Division Chief	1FMPU18L9WB31308
2000	Ford Expedition	Staff Vehicle	Division Chief	1FMRU1561YLB01147
2006	HME Pumper	Type I Pumper	1st Out Engine	44KFT42866WZ20744
2008	Ford Ambulance	Rescue Ambulance		1FDXE45P38DA35547
1990	GMC	Type 3 Brush Engine	2nd Out Brush/Reserve	1GDM7D1C2LV502902
2011	Peterbilt	Water Tender	2000 gallons	2NP3HN8X6BM112188
2004	Interstate Trailer	CERT Trailer	Disaster Supply/Equipment	4RACS10134K003021
2008	Pace American Trailer	CERT Trailer	Disaster Supply/Equipment	4P2FB10198U088024
2012	Ronco Trailer	ORV Quad Trailer	Transport for Polaris Quad	1R9UE1214CV252061

8. Resolutions

a. Resolution No. 2016-07

Chief Michel informed the board that the resolution and policy is intended to update the Board's decision on December 13, 2006 that adopted a policy pursuant to Assembly Bill 1234 (AB 1234), which addresses the reimbursement of "actual and necessary" expenses incurred by District Board members. The requirement of AB 1234 is intended for elected officials and not staff. He noted that while the District did not have a separate policy, the District has been in compliance with the provision of AB1234, including that all reports have been included with agenda meeting materials under the "Consent Calendar" as necessary. Staff responded to questions from the board.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, APPROVED Resolution No. 2016-07 entitled *A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Updating the Public Officials Travel and Reimbursement Policy*, which incorporates by reference Board Policy No. 3041 on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

9. Oral Report

a. Fire Chief – Michel

i) District Activities:

- 1) Badge Ceremony – planned for August 10, 2016, prior to the Board meeting
- 2) Chiefs' Cox and Sturtevant are on vacation, he also reported his absence dates in July for vacation.

b. Operations – Deputy Chief

i) Chief McQuead reported on behalf of Chief Cox the following activity

- 1) Significant Call
 - Homicide/suicide in Rancho Santa Fe
 - Traffic collision in Elfin Forest
 - Three (3) units and line medics deployed to the Border Fire

c. Training – Battalion Chief

i) Chief McQuead report on the training activities that included:

- 1) Continuing education classes
- 2) County Wildland Drill
- 3) Fire School – held at Camp Pendleton
- 4) Fire Control 3 Class

d. Elfin Forest Volunteer Division

i) Chief Twohy reported on the following activities

- 1) Community picnic – expressed his appreciation for those personnel and board members who attended
- 2) Badge ceremony for the volunteers

Minutes

Rancho Santa Fe Fire Protection District Board of Directors

July 13, 2016

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- 3) EFF/HG, Inc. applied successfully for a FEMA Grant to purchase breathing apparatus. The \$152,000 grant will purchase 18 breathing apparatus
- 4) The training and blending between the two entities is going very well.
- e. Fire Prevention
 - i) Conor Lenehan, Urban Forester/Fire Prevention Specialist reported that prevention staff is staying very busy. The eucalyptus trees are a special concern. Brandon Closs, Forestry intern has been assisting staff on the tree issue. He responded to questions from the board.
- f. Administrative Manager
 - i) Karlana Rannals reported that the nomination period for the November general election starts July 18 and concluded August 12, 2016. Nomination papers may be obtained from her beginning July 18, or candidates can go directly to the Registrar of Voters office.
- g. Board of Directors
 - i) North County Dispatch – Update: Director Ashcraft no report, next meeting August 25, 2016
 - ii) County Service Area – 17 Update: Director Hillgren no report. Chief Michel did inform the Board of Directors that a new EMS Coordinator was hired to replace Mary Murphy.
 - iii) Comments
 - 1) Malin – discussed the pending crisis with public pensions
 - 2) Stine – the community appreciated the Fire District’s participation at the 4S Ranch Carnival. In addition, he extended his personal appreciation for the care given to his mother’s recent medical emergency.
 - 3) Ashcraft – distributed a recent Wall Street Journal article regarding pensions.

10. Adjournment

Meeting adjourned at 2:57 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

Rancho Santa Fe Fire Protection District

List of Demands - July 2016

Check No.	Amount	Vendor	Purpose
27609	\$1,298.50	C.A.P.F.	Disability Ins Short & Long
27610	\$277,874.00	CalPERS	CalPERS Unfunded Liability
27611	\$41,331.10	CALPers - Health	Medical Insurance
27612	\$100,234.00	City of San Marcos	Workers' Compensation/Wellness
27613	\$850.00	County of San Diego, DEH	Permit: County/City
27614	\$550.00	Fire Dist. Association of CA	Association Dues
27615	\$3,872.89	Guardian Life Insurance Co	Dental Insurance
27616	\$3,119.04	Kronos - Telestaff	TeleStaff Maintenance
27617	\$3,415.00	Liebert Cassidy Whitmore	LCW Training Consulting
27618	\$560.36	Lincoln National Life Ins Co	Disability/Life Insurance
27619	\$175.00	NFPA	Association Dues
27620	\$150.00	San Diego Chapter CSDA	Association Dues
27621	\$400.00	SDCFCA	Association Dues
27622	\$2,370.00	Symphony Asset Pool XVII LLC	Cielo HOA Fees
27623	\$257.88	Accurate Bookeeping Service	Building RSF2
27624	\$1,711.83	AT&T Calnet 2/3	Telephone
27625	\$218.96	Complete Office of California Inc	Office Supplies
27626	\$7,291.73	Day Wireless Systems Inc	Building Admin Upgrades
27627	\$125.55	EDCO Waste & Recycling Inc	Trash RSF5
27628	\$201.00	Engineered Mechanical Services Inc	Building RSF1
27629	\$1,620.00	Fire Smart Promotions	Public Education Material
27630	\$3,000.00	FireStats	GIS Services/Response Criteria Services
27631	\$401.07	Home Depot, Inc	Radio Batteries-Motorolla, Dble AA for C
27632	\$4,487.40	Johnson Equipment Co	2016 Ford Explorer-1681
27633	\$506.33	L N Curtis & Sons Inc	Fire Hose, Nozzles & Supply
27634	\$141.15	Metro Fire & Safety Inc	Safety: Extinguishers (Service & Purchas
27635	\$80.00	Michel, Tony J	Telephone ADMIN
27636	\$4,577.60	Motorola Solutions Inc	Radio's
27637	\$21,110.01	North County EVS Inc	Scheduled - ID 0312, 0561,0311,1411,0311,1381,0211
27638	\$252.49	Pacific Coast Flag	Flags (State, USA)
27639	\$1,874.40	Palomar Sign Company	HGV-Infrastructure
27640	\$3,246.96	SDG&E	Elec/Gas/Propane RSF3
27641	\$95.84	Solarplacard Inc	Safety Equipment
27642	\$3,931.25	Synergy Database Solutions LLC	Programming - Computer & Software FP/PR
27643	\$298.00	Terminix International	Pest control

27644	\$14.50	U P S	Shipping Service
27645	\$7,511.33	U S Bank Corporate Payment System	Cal-Card./IMPAC program
27646	\$3,722.10	Uniforms Plus	Uniforms: Safety Personnel, Prevention
27647	\$6,350.00	WinTech Computer Services	Consulting Services
27648	\$13.99	4S Ranch Gasoline & Carwash LP	Apparatus: Car Wash
27649	\$354.00	Accme Janitorial Service Inc	Building ADMIN
27650	\$50.00	AT&T	Telephone RSF1
27651	\$3,723.88	Fitch Law Firm Inc	Legal Services
27652	\$382.12	Flyers Energy, LLC	Fuel: Gasoline & Diesel
27653	\$501.58	Konica Minolta Business Inc	Copier Maintenance Contract
27654	\$1,686.14	Konica Minolta Business Inc	Copier Maintenance Contract
27655	\$138.90	Olivenhain Municipal Water District	Water RSF6
27656	\$536.80	Olivenhain Municipal Water District	Water RSF2
27657	\$194.36	Olivenhain Municipal Water District	Water RSF3
27658	\$1,293.43	Olivenhain Municipal Water District	Water RSF4
27659	\$68.00	Olson's Hand Car Wash Inc	Apparatus: Car Wash
27660	\$895.91	Parkhouse Tire, Inc.	Apparatus: Tires & Tubes
27662	\$166.12	Rincon Del Diablo Municipal Water Di	Water RSF5
27663	\$1,262.92	SoCo Group Inc	Fuel: Gasoline & Diesel
27664	\$32.00	State of CA Dept of Justice	Background Investigation
27665	\$387.14	TelePacific Communications	Telephone ADMIN
27666	\$42.34	U P S	Shipping Service
27667	\$345.34	Waste Management Inc	Trash RSF4
27668	\$304.04	Waste Management Inc	Trash RSF3
27669	\$626.64	Waste Management Inc	Trash RSF1
27670	\$88,317.00	Business Owner's Ins Agency	Commercial - Liability - Auto Coverage
27671	\$253.44	Lincoln National Life Ins Co	Disability/Life Insurance
27674	\$4,800.00	Pun Group	Accounting-Audit Services
27675	\$1,259.48	SoCo Group Inc	Fuel: Gasoline & Diesel
27676	\$837.88	SoCo Group Inc	Fuel: Gasoline & Diesel
27677	\$1,514.28	SoCo Group Inc	Fuel: Gasoline & Diesel
27678	\$435.00	Time Warner Cable	Cable - Admin
27679	\$4.79	Time Warner Cable	Cable - Admin
27680	\$2,594.79	WORKERS' COMPENSATION FOR VOLUNTEER	Workers' Compensation/Wellness
27681	\$41.00	CalPERS	CalPERS Unfunded Liability
27682	\$600.00	CFCA	Association Dues

27683	\$190.00	CFCA - Admin Fire Ser. Section	Association Dues
27684	\$7,273.90	County of San Diego	LAFCO
27685	\$325.00	Rancho Santa Fe Rotary	Association Dues
27686	\$342.22	Waste Management Inc	Trash RSF2
27687	\$161.99	Willis, Erwin L.	Computer Equipment/Parts
27688	\$2,650.00	State Board Of Equalization	LAFCO
27689	\$9,086.50	GreenRoom Visual & Print	Uniforms: Safety Personnel
27690	\$90.12	Napa Auto Parts Inc	Apparatus: Parts & Supplies
27691	\$1,759.43	North County EVS Inc	Repair - ID 0261
27692	\$229.40	San Diego Union-Tribune, LLC	Advertising
27693	\$700.00	Santa Fe Irrigation District	NCDJPA Rebill
27694	\$5,526.59	SDG&E	Elec/Gas/Propane RSF
27695	\$123.00	A to Z Plumbing Inc	Building ADMIN
27696	\$106.00	Airgas Inc	Safety: Extinguishers (Service & Purchas
27697	\$358.00	APCD	Permit: County/City
27698	\$238.68	AT&T - U-verse	Telephone RSF5
27699	\$691.47	AT&T Calnet 2/3	Telephone
27700	\$638.70	Bay City Electric Works Inc	Generator Repair RSF2
27701	\$64,292.25	CALPers - Health	Medical Insurance
27702	\$47.50	COR Security Inc	Omnilock Supplies/Repair
27703	\$362,475.81	County of San Diego	LAFCO Reorg RSF 5
27704	\$292.00	County of San Diego, DEH	Permit: County/City
27705	\$201.00	Engineered Mechanical Services Inc	Building RSF5
27706	\$3,821.60	Guardian Life Insurance Co	Medical Insurance
27707	\$3,118.88	L N Curtis & Sons Inc	Safety Equipment
27708	\$664.47	Lincoln National Life Ins Co	Disability/Life Insurance
27709	\$200.00	Martinez, Abel	CSA-17 Contract, Training
27710	\$860.00	Mertz, William C.	Education/Training Reimbursement
27711	\$200.42	Metro Fire & Safety Inc	Safety: Extinguishers (Service & Purchas
27712	\$70.96	Mike Sampson	Training Equipment/Supplies Volunteer Di
27714	\$87,299.86	NCDJPA	GIS Services/Response Criteria Services/Dispatching/MDC Maintenance
27715	\$70.00	RSF Mail Delivery Solutions	Mail Delivery Service
27716	\$1,182.90	SoCo Group Inc	Fuel: Gasoline & Diesel
27717	\$7,360.00	TargetSolutionsLearning LLC	Suppression - Local Conf/Seminars
27718	\$87.96	Time Warner Cable	Cable - Admin
27719	\$3,156.00	TIP of San Diego County	T.I.P. Program

Rancho Santa Fe Fire Protection District

List of Demands - July 2016

27720	\$14.50	U P S
27721	\$4,146.90	Uniforms Plus
27722	\$250.78	Verizon Wireless
27723	\$27.50	County of SD/RCS
27724	\$1,067.67	About Service Inc
27725	\$352.73	Griffin Hardware Co.
27726	\$269.46	Pitney Bowes Inc
27727	\$1,081.92	SDG&E
27728	\$1,802.51	About Service Inc
27729	\$156.84	AT&T
27730	\$216.11	CDW Government Inc.
27731	\$318.31	Cox Communications
27732	\$3,440.04	Dell Marketing
27733	\$256.19	L N Curtis & Sons Inc
27734	\$624.00	RSF Security Inc
27735	\$2,038.72	SoCo Group Inc
27736	\$237.00	Terminix International
27737	\$14.50	U P S
27738	\$848.12	United States Latex Prod. Inc
27739	\$1,497.49	Verizon Wireless
27740	\$8,491.24	Village Plumbing & Heating
EFT000000000240	\$1,202.86	Rannals, Karlana
	\$17,783.63	Various
Subtotal	\$1,217,138.58	

7/15/2016	\$	380,171.43	RSFFPD Personnel
0716/2016	\$	26,236.14	RSFFPD Personnel
7/30/2016	\$	2,974.57	RSFFPD Personnel
7/31/2016	\$	334,880.09	RSFFPD Personnel
Subtotal	\$	744,262.23	

Total **\$1,961,400.81**

Shipping Service
 Uniforms: Safety Personnel
 Telephone - Cellular
 CAP Code Paging Service-Monthly Service
 Repair - ID 0781
 Training Equipment/Supplies: Miscellaneous
 Equipment Rental
 Elec/Gas/Propane RSF5
 Repair - ID 0383, 0881
 Telephone
 Computer Equipment/Parts
 Telephone, Cable
 Computer Equipment/Parts
 Apparatus: Tool/Equipment Replacement
 Alarm System Monitoring - Admin
 Fuel: Gasoline & Diesel
 Pest control
 Shipping Service
 CSA-17 Contract
 CSA-17 Contract, MDT Broadband, Telephone
 Station Maintenance - RSF3
 Admin - Meal/Lodging/Travel
 Medical Reimbursements

Payroll
 Payroll
 Payroll
 Payroll

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2016**

July 1, 2015 through June 30, 2016

FY16

	BUDGET EXPENDITURES FY16	ESTIMATED EXPENDITURES FY16	% OF BUDGET
PERSONNEL COSTS			
Salaries/Wages - Staff	\$5,578,071	\$5,937,862	106.5%
Holiday Pay	\$190,530	\$171,246	89.9%
Overtime	\$1,259,710	\$1,104,744	87.7%
Health Insurance + HRSA	\$1,284,654	\$1,134,213	88.3%
Life/LTD Insurance	\$25,407	\$11,781	46.4%
Retirement	\$1,259,892	\$1,293,222	102.6%
Unemployment Insurance	\$13,440	\$12,122	90.2%
Medicare / Social Security Tax	\$101,208	\$104,689	103.4%
Workers' Compensation/Wellness	\$152,400	\$61,329	40.2%
Labor (Temporary)	<u>\$37,438</u>	<u>\$47,526</u>	126.9%
PERSONNEL (Subtotal)	\$9,902,750	\$9,878,733	99.8%

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2016
July 1, 2015 through June 30, 2016

	BUDGET EXPENDITURES FY16	ESTIMATED EXPENDITURES FY16	% OF BUDGET
CONTRACTURAL			
Administrative Fees	\$201,692	\$193,231	95.8%
Advertising	\$1,500	\$2,243	149.5%
Apparatus	\$2,748	\$0	0.0%
Association Dues	\$10,000	\$9,703	97.0%
Building/Facility Lease	\$29,151	\$0	0.0%
Dispatching	\$148,352	\$148,352	100.0%
Equipment Rental & Repairs	\$59,790	\$26,613	44.5%
Insurance	\$76,238	\$78,125	102.5%
Legal Services	\$32,150	\$39,358	122.4%
Licenses & Permits	\$8,763	\$7,710	88.0%
Meetings, Meals, Mileage	\$8,675	\$7,839	90.4%
Other Contractual Services	\$205,774	\$163,773	79.6%
Other Professional Services	\$248,804	\$231,617	93.1%
Service Agreements	\$48,968	\$46,582	95.1%
Subscriptions	\$2,130	\$1,297	60.9%
Training	\$84,350	\$64,492	76.5%
Utilities			
Cable/Internet	\$2,924	\$5,537	189.4%
Electricity	\$145,655	\$127,324	87.4%
Sewer	\$21,426	\$20,700	96.6%
Telephone	\$53,114	\$53,489	100.7%
Trash	\$17,123	\$17,074	99.7%
Water	\$27,002	\$22,646	83.9%
Vehicle Maintenance (Scheduled)	\$51,600	\$45,548	88.3%
Vehicle Repair	<u>\$68,340</u>	<u>\$62,128</u>	90.9%
CONTRACTURAL COSTS (Subtotal)	\$1,556,269	\$1,375,382	88.4%

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2016
July 1, 2015 through June 30, 2016

	BUDGET EXPENDITURES FY16	ESTIMATED EXPENDITURES FY16	% OF BUDGET
MATERIALS & SUPPLY			
Apparatus	\$20,755	\$30,267	145.8%
Apparatus - Computers	\$14,243	\$1,614	11.3%
Audio Visual	\$350	\$140	40.1%
Books	\$3,841	\$1,102	28.7%
Cellular	\$2,144	\$218	10.2%
Computer	\$92,987	\$48,928	52.6%
Electrical Supplies	\$200	\$0	0.0%
Fire Hose, Nozzles & Supply	\$7,500	\$31,534	420.5%
Firefighting Foam	\$2,500	\$1,672	66.9%
Food for Major Emergencies	\$1,200	\$445	37.1%
Fuel	\$56,711	\$29,453	51.9%
Furnishings/Equipment	\$10,500	\$0	0.0%
Grants	\$20,000	\$0	
Hydrant Maintenance	\$2,000	\$794	39.7%
Janitorial	\$9,334	\$9,034	96.8%
Knox Replacement	\$500	\$4,650	930.1%
Landscape	\$2,000	\$27	1.3%
Lumber/Screws/Nails	\$100	\$28	0.0%
Maps	\$500	\$0	0.0%
Medical Supplies	\$48,905	\$19,130	39.1%
Miscellaneous	\$750	\$154	20.6%
Office - General	\$39,265	\$38,025	96.8%
Paint	\$100	\$4	0.0%
Program Supplies - CERT	\$3,000	\$453	
Public Education	\$30,000	\$27,546	91.8%
Radio	\$10,519	\$14,862	141.3%
Rock, Sand, Gravel	\$250	\$933	373.2%
Safety	\$101,312	\$150,453	148.5%
Special Events & Awards	\$10,500	\$3,389	32.3%
Station Maintenance	\$20,557	\$26,950	131.1%
Station Supplies/Replacements	\$4,250	\$9,537	224.4%
Street Signs & Markers	\$500	\$421	84.2%
Tools	\$901	\$403	44.7%
Training (Expendable Supplies)	\$8,272	\$13,037	157.6%
Uniforms	\$22,010	\$52,445	238.3%
MATERIAL & SUPPLY (Subtotal)	\$548,456	\$517,652	94.4%

RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2016
July 1, 2015 through June 30, 2016

	BUDGET EXPENDITURES FY16	ESTIMATED EXPENDITURES FY16	% OF BUDGET
OPERATING COST SUMMARY			
Personnel	\$9,902,750	\$9,878,733	99.8%
Contractural	\$1,556,269	\$1,375,382	88.4%
Material & Supply	\$548,456	\$517,652	94.4%
Depreciation	\$720,462	\$721,560.15	100.2%
Prior Year Adj's or Expenses	\$0	\$0	
TOTAL COSTS	<u>\$12,727,938</u>	<u>\$12,493,327</u>	98.2%
BEFORE CAPITAL OUTLAY			

	BUDGET EXPENDITURES FY16	ESTIMATED EXPENDITURES FY16	% OF BUDGET
CAPITAL and PLANNED PROJECTS			
Air Conditioning Units - RSF 1	\$175,000	\$0	0.0%
Ground Cover Station 2	\$31,230	\$32,569	104.3%
Hurst eHydraulic Rescue Tool Set	\$40,000	\$31,697	79.2%
Microwave Wireless Network (FY10)	\$38,250	\$0	0.0%
Staff Vehicle	\$50,000	\$0	0.0%
Staff Vehicle - Ford Explorer	\$35,000	\$33,390	95.4%
HGV - Infrastructure	\$0	\$32,416	
HGV - Equipment	\$0	\$29,729	
HGV - Consumable	\$0	\$2,264	
Radio's	\$0	\$9,155	
Engine Type 1	\$630,000	\$7,310	1.2%
Total Capital & Projects	<u>\$999,480</u>	<u>\$178,531</u>	17.9%

COMBINED SUMMARY STATEMENT CASH ASSETS LIABILITIES

Rancho Santa Fe Fire Protection District

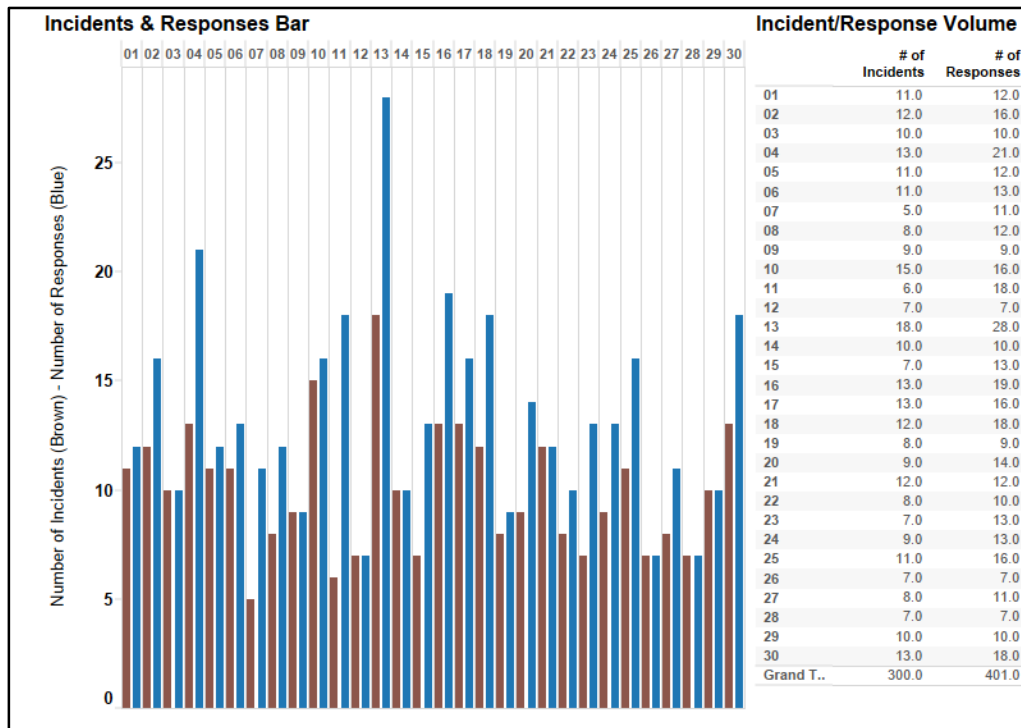
FY 16 - **UNAUDITED**

	PERIODS				
	30-Jun-15	30-Sep-15	31-Dec-15	31-Mar-16	30-Jun-16
Assets					
Current Assets					
Cash	\$ 13,923,571	\$ 10,896,932	\$ 12,331,262	\$ 15,539,525	\$ 13,773,526
GF Accounts Receivable	\$ 801,207	\$ 637,412	\$ 863,890	\$ 819,672	\$ 1,338,536
ALS (Paramedic)	\$ 6,673	\$ 21,779	\$ 21,794	\$ 21,862	\$ 21,862
MDC Reserve	\$ 36,103	\$ 56,929	\$ 57,027	\$ 57,107	\$ 57,188
PASIS (Workers Compensation)	\$ 553,373	\$ 588,365	\$ 588,365	\$ 583,044	\$ 574,559
PERS Contributions (AMD)	\$ 3,929,290	\$ 3,929,290	\$ 3,929,290	\$ 3,929,290	\$ 3,929,290
PREPAID (Cap Assets)	\$ 350	\$ 350	\$ 350	\$ 350	\$ 101,784
TOTAL ASSETS	\$ 19,250,569	\$ 16,131,057	\$ 17,791,978	\$ 20,950,850	\$ 19,796,745
Liabilities					
Current Liabilities					
Accounts Payable	\$ 304,346	\$ 29,813	\$ 4,313	\$ 24,075	\$ 158,699
Accrued Expenses	\$ 271,188	\$ 388,509	\$ 302,616	\$ 431,947	\$ 332,173
Other Payables	\$ 122,092	\$ -	\$ -	\$ -	\$ 30,070
TOTAL LIABILITIES	\$ 697,626	\$ 418,322	\$ 306,929	\$ 456,022	\$ 520,942
Long Term Liabilities					
Contract Compensation	\$ 544,294	\$ 511,002	\$ 480,167	\$ 525,631	\$ 539,898
Net Pension Liability	\$ 12,520,708	\$ 12,520,708	\$ 12,520,708	\$ 12,520,708	\$ 12,520,708
IBNR Liability (Workers Compensation)	\$ 94,426	\$ 94,426	\$ 94,426	\$ 94,426	\$ 94,426
Soil Contamination	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106
TOTAL LONG TERM LIABILITIES	\$ 13,165,534	\$ 13,132,242	\$ 13,101,407	\$ 13,146,871	\$ 13,161,138
Total Fund Balance	\$ 5,387,408	\$ 2,580,493	\$ 4,383,642	\$ 7,347,957	\$ 6,114,665
Fund Balance					
Restricted Reserves					
ALS / MDC Funds	\$ 57,882	\$ 78,656	\$ 78,821	\$ 78,938	\$ 79,082
PASIS (Workers Compensation)	\$ 458,948	\$ 458,948	\$ 458,948	\$ 458,948	\$ 458,948
General Fund Reserves					
CalPERS	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement	\$ 8,134,715	\$ 8,314,830	\$ 8,494,946	\$ 8,675,061	\$ 8,675,061
Designated (RCS Infrastructure, P25 Radio, Enviro. Sustain.)	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000
Operating	\$ 5,500,000	\$ 2,500,000	\$ 5,500,000	\$ 1,833,333	\$ 5,500,000
Undesignated Reserves	\$ 669,367	\$ (9,721,941)	\$ (11,099,072)	\$ (4,648,323)	\$ (9,548,426)
PY Change in Retained Earnings	\$ (11,395,595)	\$ -	\$ -	\$ -	\$ -
Net Income (FY16)	\$ 1,012,091	\$ (2,975,200)	\$ (1,363,968)	\$ 1,420,149	\$ (615,729)
TOTAL EQUITY	\$ 5,387,408	\$ (394,707)	\$ 3,019,674	\$ 8,768,106	\$ 5,498,936
Restricted Cash					
Fire Mitigation	\$ 1,029,553	\$ 1,092,384	\$ 1,141,340	\$ 1,219,740	\$ 1,208,131
FMF Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -
FMF Accounts Receivable	\$ 62,831	\$ 48,956	\$ 78,400	\$ 16,053	\$ 68,725
FMF Deposit In Transit	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,092,384	\$ 1,141,340	\$ 1,219,740	\$ 1,235,793	\$ 1,276,857

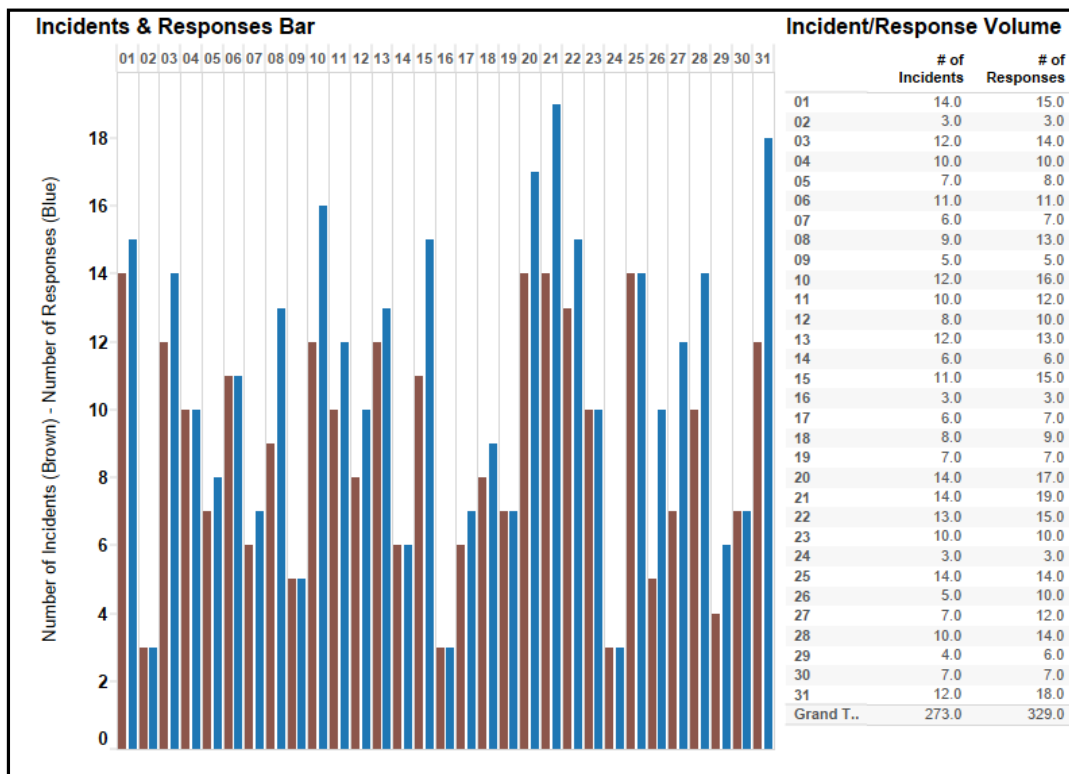
Rancho Santa Fe Fire Protection District
Investment Portfolio - Listing

Date	County of San Diego			Local Agency Investment Fund			Bank of America		
	Average Daily Cash Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings
FY15									
9/30/2014	11,002,297.98	0.0899318	9,894.57	2,501,203.02	0.2400	1,524.01	68,641.17	0.020000	3.47
12/31/2014	9,604,474.05	0.1025317	9,847.63	2,502,727.03	0.2500	1,603.63	68,644.64	0.020000	3.47
3/31/2015	11,801,805.03	0.1130674	13,344.00	2,504,330.66	0.2600	1,606.05	68,648.03	0.020000	3.39
6/30/2015	12,413,484.27	0.0978072	12,141.28	2,505,936.71	0.2800	1,771.41	68,651.46	0.020000	3.43
	Annual Rate	0.4033381	\$ 45,227.48	Annual Rate (Avg)	0.2575	\$ 6,505.10	Annual Rate	0.020000	\$ 13.76
FY16									
9/30/2015	9,116,013.52	0.1207499	11,007.58	2,507,708.12	0.3200	2,019.12	68,654.93	0.020000	3.47
12/31/2015	7,972,012.46	0.1723940	13,743.27	2,509,727.24	0.3700	2,322.84	68,654.40	0.020000	3.47
3/31/2016	10,342,558.51	0.1391914	14,395.95	2,512,050.08	0.4600	2,899.70	68,661.81	0.020000	3.41
6/30/2016	11,809,274.16	0.1433726	16,931.26	2514949.78	0.5500	3,421.54	68,665.23	0.020000	3.42
	Annual Rate	0.5757079	\$ 56,078.06	Annual Rate (Avg)	0.4250	\$ 10,663.20	Annual Rate	0.020000	\$ 13.77

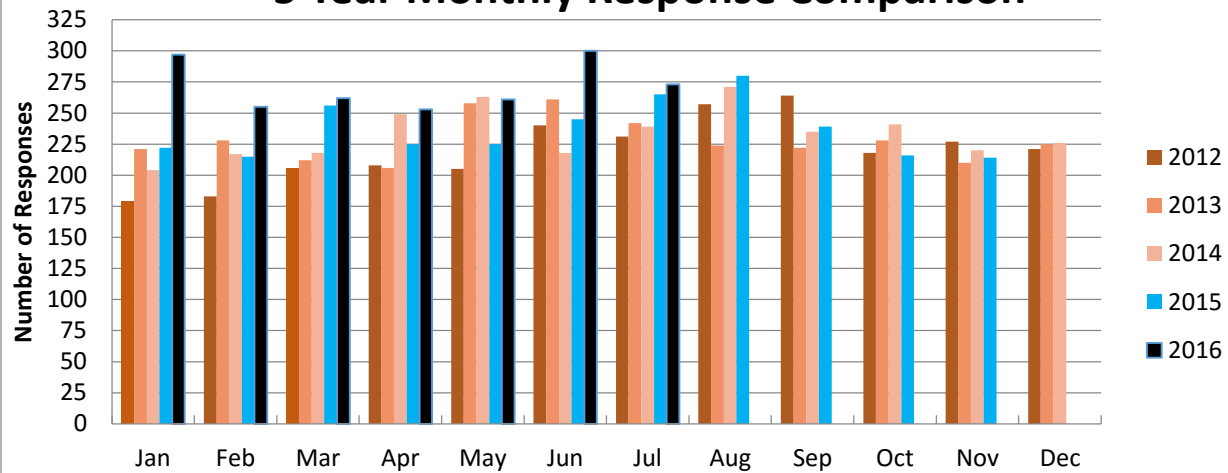
June Incident Count Stations 1-6



July Incident Count Stations 1-6



5 Year Monthly Response Comparison



2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	297	255	262	253	261	300	273						1,901
YTD	297	552	814	1,067	1,328	1,628	1,901						15.0%
2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	222	215	256	225	225	245	265	280	239	216	214	237	2,839
YTD	222	437	693	918	1,143	1,388	1,653	1,933	2,172	2,388	2,602	2,839	1.3%
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	204	217	218	249	263	218	239	271	235	241	220	226	2,801
YTD	204	421	639	888	1,151	1,369	1,608	1,879	2,114	2,355	2,575	2,801	2%
2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	221	228	212	206	258	261	242	224	222	228	210	225	2,737
YTD	221	449	661	867	1,125	1,386	1,628	1,852	2,074	2,302	2,512	2,737	3.8%
2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	179	183	205	208	205	240	231	257	264	218	227	221	2,638
YTD	179	362	567	775	980	1,220	1,451	1,708	1,972	2,190	2,417	2,638	11.0%

Response Summary by Station

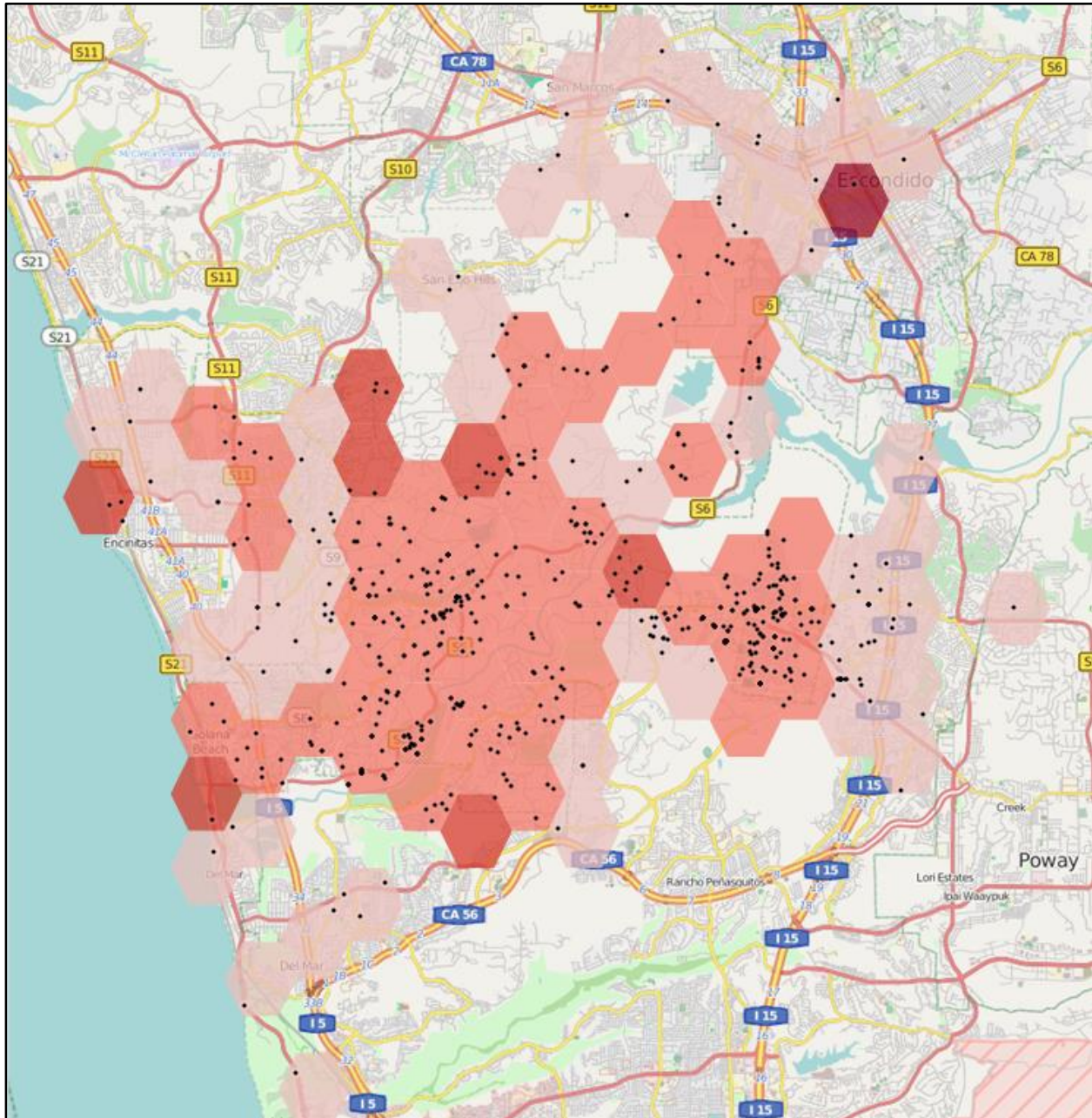
01/01/2016 - 07/31/2016

Station: RSF 1	552
Station: RSF 2	643
Station: RSF 3	369
Station: RSF 4	197
Station: RSF 5	121
Station: RSF 6*	9
Station: RSFA	30
Total Incident Count:	1,925**

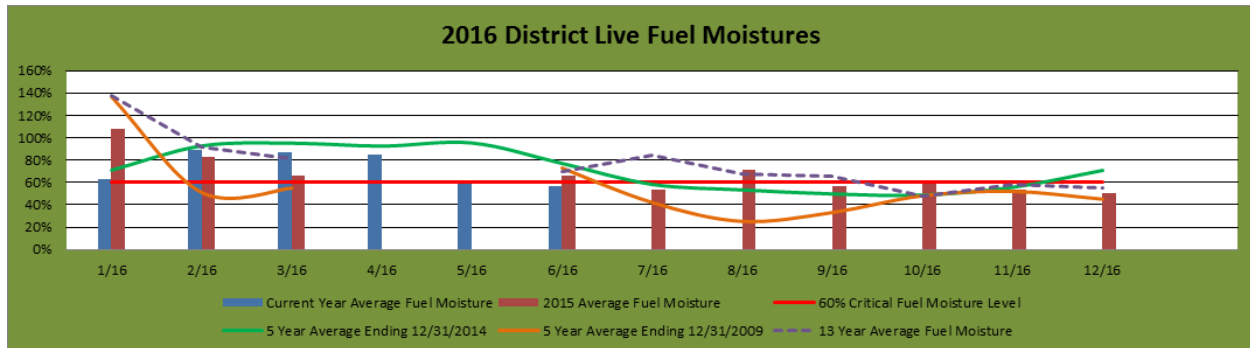
*RSF 6 from 7/1-7/31

** Includes all Incident Counts

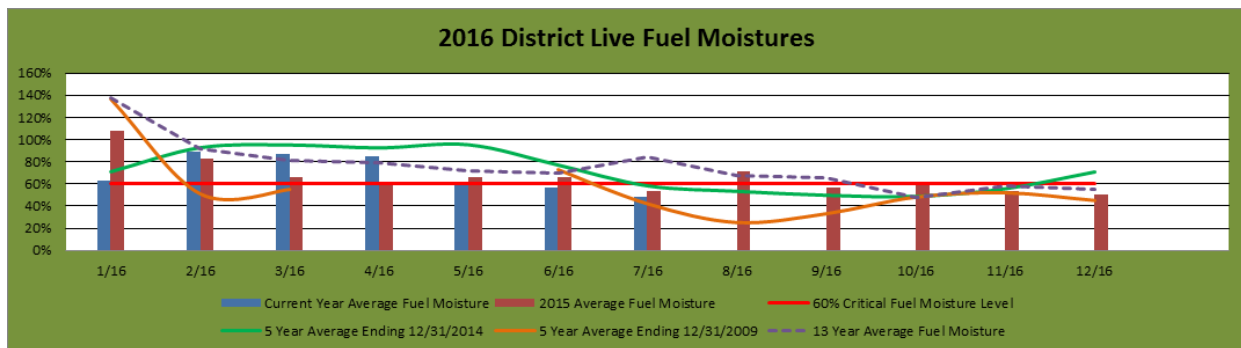
June 1 – July 31 Incident Distribution



June Fuel Moisture



July Fuel Moisture



Significant Incidents/Overhead Assignments

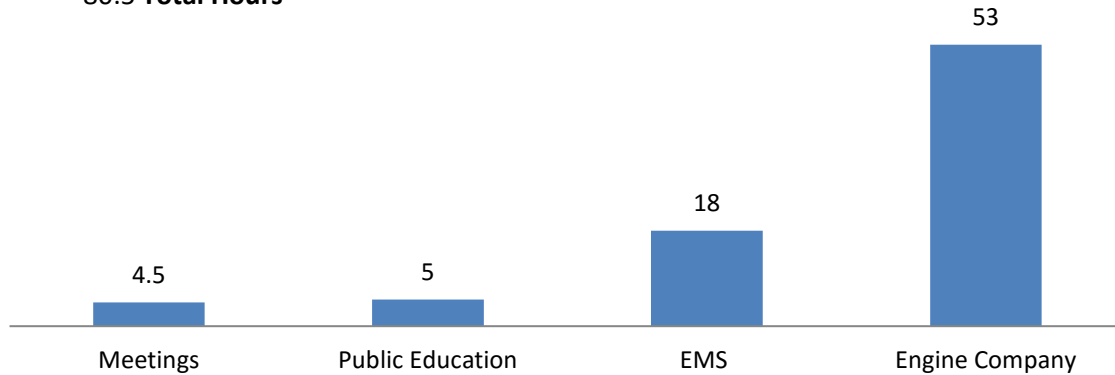
DATE	INCIDENT/ LOCATION	TYPE	UNIT/PERSON	MISC.
6/19 – 6/23	Border 2/Portero	Wildland	OES 336	Type 1 ST Response
6/19 – 6/26	Border 2/Portero	Wildland	WT2655	Single Resource - Wildland
6/19 – 6/27	Border 2 & Marina/Mono County	Wildland	FEMP/Danner	Single Resource - Wildland
6/19 – 6/27	Border 2/Portero	Wildland	BR2661	Type 3 ST Response
6/30	Escondido/Hale Ave	4 Alarm Fire	E2615 & E2612	Structure Fire
7/3 – 7/6	Deer Fire/Kern County	Wildland	FEMP/Bennett	Single Resource - Wildland
7/10	San Marcos	Wildland	BR2661	2 nd Alarm Wildland
7/21 – 7/23	Roblar Fire/MCP	Wildland	BR2661	Type 3 ST Response
7/22 -	Roblar/San Diego County, Sands/LA County, Goose/Fresno County	Wildland	FOBS/Sherwood	Single Resource

Training Division

July 2016

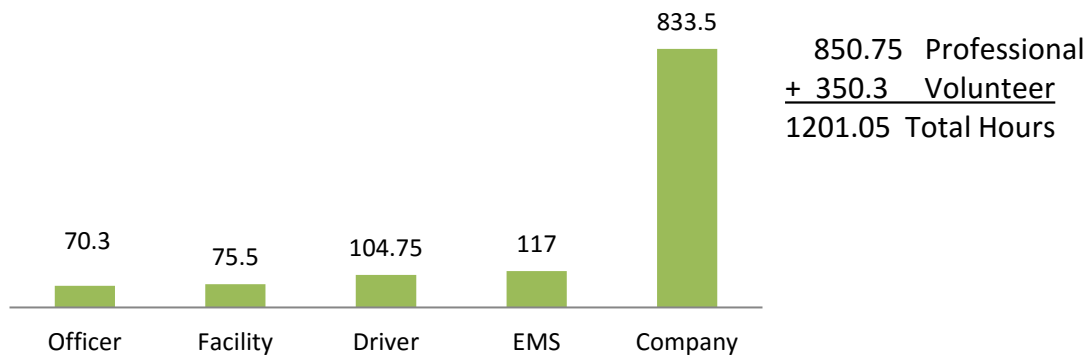
Scheduled Training

80.5 Total Hours



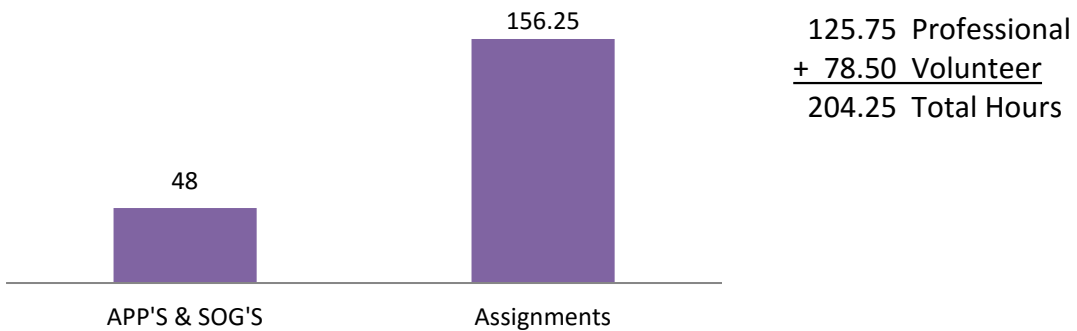
Total Individual Hours

1201.05 Total Hours



Target Solutions (On Demand) Hours

204.25 Total Hours



Training Division - Descriptions

Scheduled Training

Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.

Total Individual Hours - 6 Subjects

Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Has-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS

Mandated Hours

Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2016

PLAN REVIEW

RESIDENTIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	0	0
Fire Inspector	1	7,938
Fire Inspector/Forester	3	14,926
TOTAL	4	22,864
RESIDENTIAL ADDITIONS	Original Sq Footage	Added Sq Footage
Fire Marshal	0	0
Fire Inspector	34,305	5,592
Fire Inspector/Forester	0	0
TOTAL	34,305	5,592
COMMERCIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	0	0
Fire Inspector	0	0
Fire Inspector/Forester	0	0
TOTAL	0	0
TOTAL NEW CONSTRUCTION		Sq Footage
Based on permitted Sq footage	Total Added	28,456
FIRE SPRINKLER REVIEWS	Commercial	Residential
Fire Marshal	0	0
Fire Inspector	3	6
Fire Inspector/Forester	0	0
TOTAL	3	6
TENANT IMPROVEMENTS	Number of Structures	Sq Footage
Fire Marshal	0	0
Fire Inspector	0	0
Fire Inspector/Forester	0	0
TOTAL	0	0
LANDSCAPE REVIEWS	Number of Reviews	Staff Hours
Fire Marshal	0	0.00
Fire Inspector	0	0.00
Fire Inspector/Forester	22	8.75
TOTAL	22	8.75

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2016

SERVICES PROVIDED- FIRE PREVENTION

DPLU -All Staff	Number	Staff Hours
Project Availability Forms	0	0.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	0	0.00
Habit Plans	0	0.00
Approval Letters	0	0.00
CWPP/FPP	0	0.00
TOTAL	0	0.00
INSPECTION SERVICES- All Staff	Number of Inspections	Staff Hours
Undergrounds	1	0.50
Hydros (Fire Sprinklers)	15	15.00
Finals (Structures)	18	21.00
Landscape	7	3.50
Reinspections	0	0.00
Tents/Canopy	1	0.50
Burn Permits	0	0.00
Department of Social Service Licensing	2	1.00
Knox/Strobe	0	0.00
Code Enforcement	0	0.00
Engine Company Follow Up	0	0.00
Misc.	0	0.00
TOTAL	44	41.50
HAZARD INSPECTIONS - All Staff	Number of Inspections	Staff Hours
Weed Abatement Inspection	782	63.00
Weed Abatement Reinspection	157	44.50
1st Notice	240	55.25
2nd Notice	42	34.25
Final Notice	4	1.00
Forced Abatement	0	0.00
Annual Mailers	0	0.00
Homeowner Meeting	45	23.00
WUI	0	0.00
TOTAL	1,270	221.00
GRADING -All Staff	Number of Reviews	Staff Hours
Plan Review	8	8.00
TOTAL	8	8.00

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2016

ADMINISTRATIVE SERVICES- FIRE PREVENTION

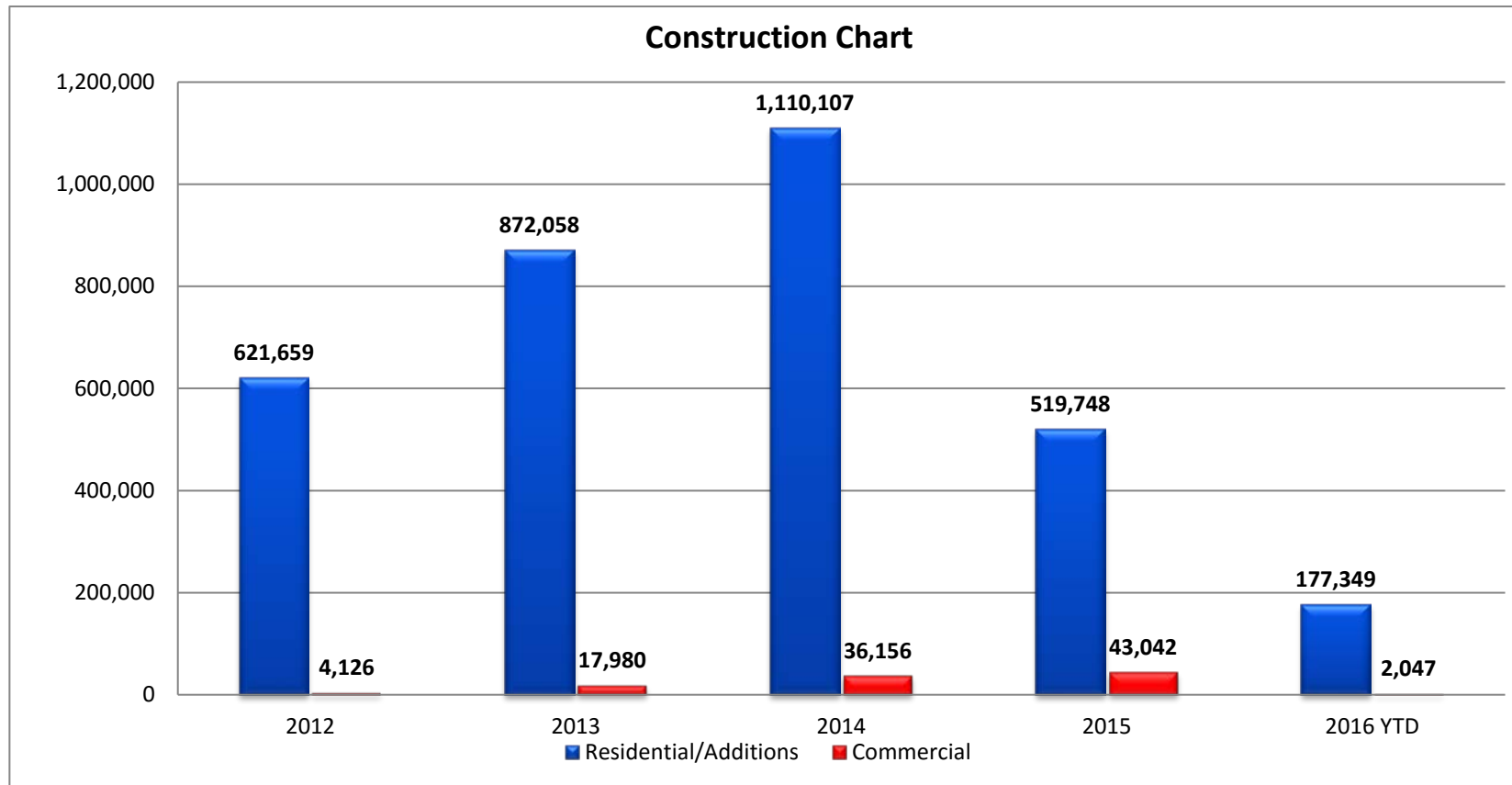
SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	0	0.00
Emergency Response/Support	0	0.00
Training Classes	2	16.00
Conferences	0	0.00
Meetings	19	24.3
Other	0	0.00
Supervision	0	0.00
Fuels Reduction	0	0.00
TOTAL	21	40.25

FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	382	95.50
Correspondence	144	36.00
Consultations	57	57.00
Plan Review	63	63.00
Scanning	0	0.00
General Office	171	171.00
TOTAL	817	422.50

ADMINISTRATIVE SERVICES- OFFICE SUPPORT

OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff) Internal & External	736	36.80
Correspondence	181	45.25
Walk in/Counter (All Administrative Staff)	223	18.58
Knox Application Request	6	1.50
UPS Outgoing Shipments	5	0.42
Plan Accepted/Routed	63	15.75
Special Projects	7	7.00
Scanning Documents/Electronic Files	80	20.00
Meetings: Admin/Prevention/Admin Shift	8	4.00
Post Office Runs	2	1.00
Deposit runs and preparations	18	9.00
TOTAL	1,329	159.30

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2016

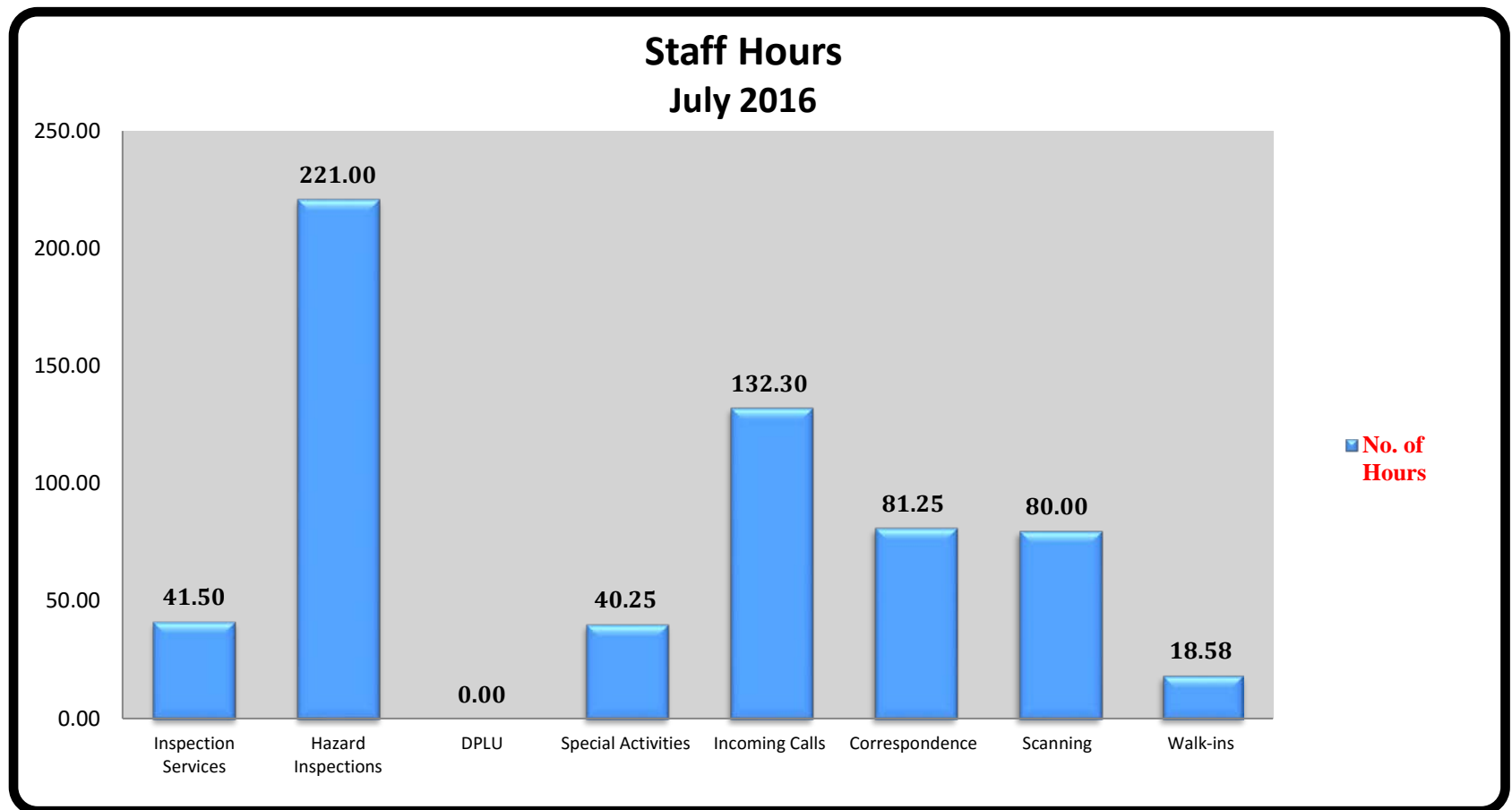
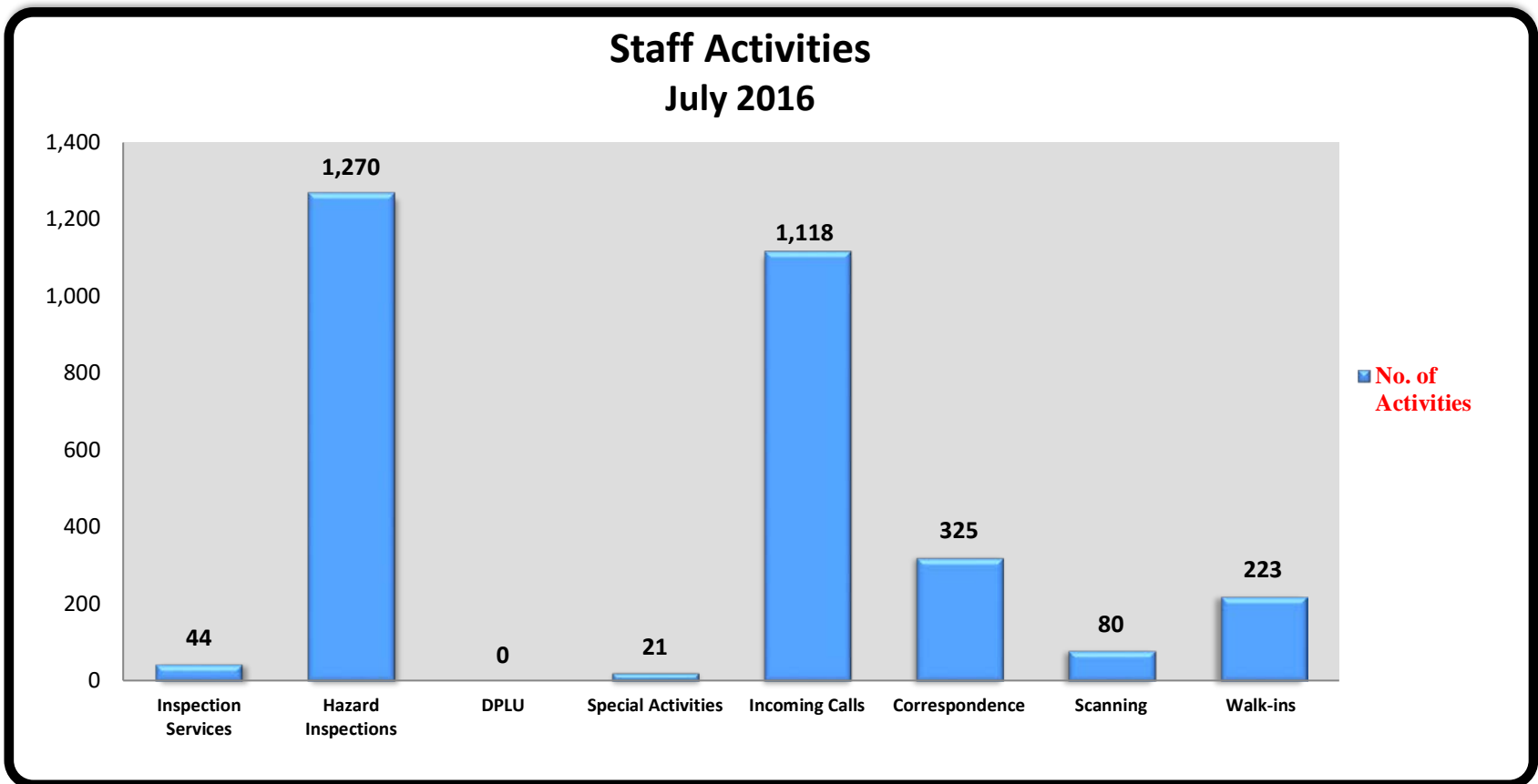


Year	Res/Add	Comm	Total
2012	621,659	4,126	625,785
2013	872,058	17,980	890,038
2014	1,110,107	36,156	1,146,263
2015	519,748	43,042	562,790
2015 YTD	329,455	32,616	362,071
2016 YTD	177,349	2,047	179,396

Comparison 2015/2016 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2015	75,647	30,699	21,404	21,404	51,601	46,651	89,960	20,996	20,996	70,781	47,216	35,865
2016	28,971	25,957	12,480	19,850	15,989	47,693	28,456					

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
July 2016



Comparison 2015/2016 Total Monthly Hours/Activities

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1761	1490	2001	1985	1771	2474	2561	2189	2104	2145	1811	1727
Hours	423.45	301.18	411.9	416.92	323.8	486.28	444.52	422.95	387.67	414	402.48	356.05

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1517	1448	1473	1778	1841	3031	3081					
Hours	291.25	342.92	316.17	373.08	385.52	504.02	614.88					

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
July 2016

WEBSITE/INTERNET		Staff Hours
Update existing info & documents: <i>Updated home page, news, photos, etc</i>		2.0
		2.0
		0.0
Compile & write new information: <i>New Website Development</i>		20.0
		20.0
Social Media <i>Facebook "Fans" - 797</i> <i>Twitter "Followers" - 2,385</i>		9.0
		4.0
		5.0
TOTAL		31.0
PUBLICATIONS		Staff Hours
Design/write brochures, flyers, etc: <i>Elfin Forest Hand Out</i> <i>Desirable Plants Revamp</i> <i>Mission/Vision/Core Values Poster Distribution</i>		4.0
		1.0
		1.0
		2.0
TOTAL		4.0

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
July 2016

MEDIA RELATIONS		Staff Hours
On-scene Public Information Officer:		0.0
Press Releases:		4.0
<i>EFHG/RSF Merge</i>		2.0
<i>Landscape Workshop</i>		2.0
Other Articles/Stories/Interviews:		0.0
TOTAL		4.0

EDUCATIONAL PROGRAMS/PRESENTATIONS		Staff Hours
Children's Programs		6.0
<i>Station Tours</i>		1.0
<i>EFF Fire Prevention Introduction</i>		5.0
Adult Programs:		5.0
<i>Landscape Workshop</i>		5.0
TOTAL		11.0

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
July 2016

EVENTS		Staff Hours
External/Community Events:		8.0
<i>4S 4th of July</i>		6.0
<i>Rancho Days Pancake Breakfast (prep)</i>		2.0
Internal Events:		2.0
		2.0
		0.0
TOTAL		10.0
CONTINUING EDUCATION		Staff Hours
Training Classes:		0.0
Conferences:		0.0
Meetings:		3.0
<i>Staff meetings</i>		3.0
<i>Shift Meeting</i>		0.0
TOTAL		3.0
CLERICAL		Staff Hours
Prevention-related:		51.0
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		45.0
<i>Phone Calls</i>		6.0
Non-prevention/non-minute related:		20.0
TOTAL		71.0
TOTAL HOURS		134.0

STAFF REPORT

NO. 16-18

TO: BOARD OF DIRECTORS
FROM: TONY MICHEL, FIRE CHIEF
SUBJECT: ACCEPTANCE OF DONATION
DATE: AUGUST 5, 2016



CURRENT SITUATION

Pursuant to the Health & Safety Code 13898, the Board of Directors must consider the acceptance of donated items with a value greater the \$500. This donation listed is a gift from the *4S Ranch Master Association* and was raised at their Easter Breakfast held on March 26, 2016. Staff intends to designate the funds for public education purposes.

Description	Qty.	Cost per Unit	Total	Location
Cash	1	N/A	\$725.00	N/A

RECOMMENDATION

Accept the donation

*A Note of Thanks
to All of You*

*Hope you all know
how very much
it was appreciated.*

The 45 Ranch Board of
Directors, residents and
Management greatly
appreciate your help and
support!

Thank you!

45 Ranch Master Association

STAFF REPORT

16-19

TO: BOARD OF DIRECTORS
FROM: TONY MICHEL, FIRE CHIEF
SUBJECT: 800 MHz Infrastructure Cost Share
DATE: AUGUST 5, 2016



RECOMMENDATION

Staffs recommends approval of the “Agreement between the County of San Diego and the Rancho Santa Fe Fire Protection District for Payment of Next Gen RCS Infrastructure Costs”, authorize the Fire Chief to execute the agreement, and authorize payment for the Fire District’s cost share in a one-time payment in the amount of \$522,079.

BACKGROUND

The San Diego - Imperial County Regional Communications System (RCS) provides public safety radio and data communications to twenty-four (24) incorporated cities, and numerous other local, State, Federal, and tribal government agencies in the San Diego County/Imperial County Region. The Fire District has been a member of RCS since 1995 and over the last twenty-one (21) years this system has served as a reliable communication platform that has allowed for region wide inter-operability between fire, law enforcement and other public entities.

The RCS infrastructure is approaching its end of life and must be replaced. The District has been working in conjunction with the County and other RCS partner agencies to plan for replacing the system with a next generation public safety inter-operable communications system which complies with National Association Public Safety Communication Officials Project 25 standards.

CURRENT SITUATION

The cost of replacing the Next Gen RCS backbone infrastructure is \$70,065,207 which is cost shared amongst member agencies. A cost apportionment formula was developed by taking total cost divided by the number of subscriber radios based on average radio count in 2013 and 2014. The District’s average radio count, including Elfin Forest, over those years was a 117 active radios. The District’s share is \$522,079. In preparation for the Next Gen RCS Infrastructure Costs, the District allocated \$700,000 in a General Fund Reserve account restricted for this purpose.

Additionally, Motorola will cease to support the majority of the current P25/P2 compliant radios. These radios will be fully functional on the Next Gen RCS system, but parts will no longer be manufactured. This will make repairs more difficult as years go by. In anticipation of this, staff has proposed a radio replacement schedule for planning purposes for the upcoming years.

Year	Mobile	Portable	Consoles	Projected Cost
2017	8	14	2	\$ 120,000
2018	8	14	1	\$ 115,000
2019	0	10	1	\$ 55,000
2020	0	10	1	\$ 55,000
2021	0	10	0	\$ 50,000
Total	16	58	5	\$ 395,000

After paying for the New Gen RCS infrastructure, staff requests the remainder of the allocated \$700,000 in a General Fund Reserve account be utilized to purchase replacement Next Gen Radios at a later date.



County of San Diego

RON LANE
DEPUTY CHIEF ADMINISTRATIVE OFFICER

PUBLIC SAFETY GROUP
1600 PACIFIC HIGHWAY, ROOM 205, SAN DIEGO, CA 92101
(619) 531-4535/fax (619) 232-2436

July 12, 2016

Chief Tony Michel
Fire Chief
Rancho Santa Fe Fire Protection District
P.O. Box 410
Rancho Santa Fe, CA 92067

Dear Chief Michel:

FIRST AMENDMENT TO NEXTGEN RCS AGREEMENT

The County has successfully awarded a contract for the Next Generation Regional Communications System (NextGen RCS) to Motorola Solutions Inc. for \$70,065,207. Based on the total contract amount, the County is now able to provide final system costs and updated financing information to all NextGen RCS Parties.

As stated in Section 14.3 of the NextGen RCS Agreement, the County is authorized to amend Exhibit C of the Agreement to reflect the final system costs in accordance with the cost apportionment method described in Section 11. The First Amendment to the NextGen RCS Agreement was executed by the County on July 12th to amend Exhibit C (including C-1, C2, and C-3) and is enclosed.

In addition to the First Amendment, an invoice for your Fire Protection District's portion of the Shared Infrastructure costs is enclosed. Your Fire Protection District's total costs can be located on Exhibit C3.

The NextGen RCS Agreement also stated that, for NextGen RCS parties that choose not to pay their share of the Shared Infrastructure costs in full within sixty (60) days, a funding mechanism would be provided by the County. As a rural Fire Protection District, you have the option to pay your Shared Infrastructure cost in one payment or the County will fund your portion of the Shared Infrastructure cost and you will pay a higher monthly Network Operation Cost (NOC), per radio, for fifteen (15) years. Should your District choose this option, the County payment agreement is attached for approval.

Please remit payment in full or sign two original copies of the payment agreement and return by September 30, 2016 to the following address:

County of San Diego, NextGen RCS
5595 Overland Avenue, Suite 101
San Diego, CA 92123-1206
Attn: Sue Willy, RCS Manager

Chief Tony Michel

Page 2

July 12, 2016

Please contact Sue Willy, RCS Manager, by email sue.willy@sdsheriff.org or by telephone at (858) 694-3953 with any concerns.

Thank you for your participation in the NextGen RCS.

Sincerely,

A handwritten signature in black ink, appearing to be 'R. Lane', written over a horizontal line.

Ronald J. Lane
Deputy Chief Administrative Officer

RJL:SW:bf

Enclosure: Executed First Amendment
Final Exhibit C
Payment Agreement
Invoice

**First Amendment
to
Agreement
Between and Among the County of San Diego
and
Participating Cities and Jurisdictions
Regarding the Next Generation Regional Communication System
Providing Communication Services to Public Safety and Public Service Agencies
Operating in San Diego County and Imperial County
("NextGen RCS Agreement")**

RECITALS

R1. On December 3, 2013 (6), the Board of Supervisors for the County of San Diego authorized the Chief Administrative Officer to execute the NextGen RCS Agreement and this First Amendment which will amend Exhibit C to reflect the finalized system costs and cost apportionment.

R2. The NextGen RCS Agreement was executed on and about December 9, 2013, by the parties to the NextGen RCS Agreement.

R3. The NextGen RCS Parties agreed to the NextGen RCS Shared Backbone Infrastructure cost apportionment set forth in NextGen RCS Agreement section 11.4 and related sections.

R4. The NextGen RCS Parties agreed in NextGen RCS Agreement section 14.3 as follows:

14.3 Exhibit C Revisions. Notwithstanding any other provision of this NextGen RCS Agreement, including but not limited to section 14.1, the NextGen Parties agree that, when final system costs are known, the County is authorized by the NextGen RCS Parties to amend Exhibit C of this NextGen RCS Agreement to reflect the final system costs in accordance with the cost apportionment method described in section 11. The NextGen Parties agree that the final Exhibit C as amended by the County and in accordance with the apportionment method described in section 11 (see, in particular, section 11.5) shall be the legally-binding Exhibit C to this NextGen RCS Agreement without further approval by the NextGen RCS Parties. The County shall distribute the amended final Exhibit C to the NextGen RCS Parties.

Therefore, the NextGen RCS Agreement is amended as follows:

The attached Final Exhibit C, including Exhibit C-1, C-2, and C-3 as issued, replaces the original Exhibit C in its entirety.

COUNTY OF SAN DIEGO

By


Ronald J. Lane, Deputy Chief Administrative Officer
Public Safety Group, County of San Diego

7/12/14

APPROVED AS TO FORM AND LEGALITY
COUNTY COUNSEL

BY


SENIOR DEPUTY

Exhibit C
RCS NextGen System Cost

NextGen Shared Infrastructure Cost	
NextGen System Components - Shared Infrastructure	Cost
Total Shared Infrastructure Cost	\$ 70,065,207
Total IVECA Infrastructure Cost	\$ (4,385,443)
Remaining Shared Infrastructure Costs to be Apportioned among San Diego County NextGen RCS Parties	\$ 65,679,764

Total Subscriber Radio Count	
Total County of San Diego NextGen Parties Subscriber Radio Count	14,782

Agency's Cost Apportionment Contained in C-3.

Cost per radio for is \$4,443.23 for San Diego County Agencies.

Exhibit C-1

Cost Apportionment for San Diego County Shared Infrastructure Per Party: Costs are apportioned in two categories--infrastructure and core. Below are the estimated shared infrastructure apportionment costs per agency

San Diego County Party Name	Radio Count 9/1/13	Radio Count 7/1/2014	Average Radio Count	Cost for San Diego Shared Infrastructure
Alpine Fire Protection District	26	26	26.0	\$ 113,498.08
Bonita-Sunnyside Fire Protection District	16	16	16.0	\$ 69,844.97
Borrego Springs Fire Protection District	21	21	21.0	\$ 91,671.53
City of Carlsbad	436	440	438.0	\$ 1,912,006.09
City of Chula Vista	694	646	670.0	\$ 2,924,758.18
City of Coronado	182	180	181.0	\$ 790,121.24
City of Del Mar	97	99	98.0	\$ 427,800.45
City of El Cajon	460	442	451.0	\$ 1,968,755.13
City of Encinitas	246	247	246.5	\$ 1,076,049.09
City of Escondido	752	702	727.0	\$ 3,173,580.89
City of Imperial Beach	117	119	118.0	\$ 515,106.66
City of La Mesa	291	285	288.0	\$ 1,257,209.49
City of Lemon Grove	95	95	95.0	\$ 414,704.52
City of National City	284	288	286.0	\$ 1,248,478.87
City of Oceanside	744	740	742.0	\$ 3,239,060.55
City of Poway	296	303	299.5	\$ 1,307,410.56
City of San Marcos	419	421	420.0	\$ 1,833,430.50
City of Santee	176	178	177.0	\$ 772,660.00
City of Solana Beach	58	62	60.0	\$ 261,918.64
City of Vista	284	290	287.0	\$ 1,252,844.18
County of San Diego	5,933	6,162	6047.5	\$ 26,399,216.57
Deer Springs Fire Protection District	21	22	21.5	\$ 93,854.18
Heartland Communications Facility JPA	12	12	12.0	\$ 52,383.73
Julian-Cuyamaca Fire Protection District	29	28	28.5	\$ 124,411.36
Lakeside Fire Protection District	98	93	95.5	\$ 416,887.17
Mira Costa Community College District	20	22	21.0	\$ 91,671.53
North County Dispatch JPA	18	18	18.0	\$ 78,575.59
North County Fire Protection District	127	119	123.0	\$ 536,933.22
North County Transit District	33	33	33.0	\$ 144,055.25
Rancho Santa Fe Fire Protection District	114	121	117.5	\$ 512,924.01
San Diego Rural Fire Protection District¹	-	-	0.0	\$ -
San Diego Unified Port District	299	297	298.0	\$ 1,300,862.59
San Miguel Consolidated Fire Protection District	135	116	125.5	\$ 547,846.50
State of CA Department of Transportation (Caltrans)	893	849	871.0	\$ 3,802,185.64
State of California, CA Highway Patrol/El Cajon CHP	174	173	173.5	\$ 757,381.41
Valley Center Fire Protection District	25	18	21.5	\$ 93,854.18
Viejas Reservation Fire Department	33	33	33.0	\$ 144,055.25
New Parties				
California State University San Marcos (Police)	49	52	50.5	\$ 220,448.19
Olivenhain Municipal Water District	3	5	4.0	\$ 17,461.24
Palomar College	41	41	41.0	\$ 178,977.74
Poway Unified School District	240	243	241.5	\$ 1,054,222.54
Ramona Water District Fire Department	21	21	21.0	\$ 91,671.53
Rancho Santa Fe Patrol	17	17	17.0	\$ 74,210.28
San Diego County Regional Airport Authority	164	181	172.5	\$ 753,016.10
San Diego Humane Society	34	34	34.0	\$ 148,420.56
San Diego State University (Police & Parking)	102	100	101.0	\$ 440,896.38
San Pasqual Band of Mission Indians***	32	33	32.5	\$ 141,872.60
Sycuan Band of the Kumeyaay Nation (Sycuan Fire/Police Department)	72	72	72.0	\$ 314,302.37
University of California San Diego (Police and Environment Health & Safety)	108	116	112.0	\$ 488,914.80
Vista Unified High School District	188	204	196.0	\$ 855,600.90
TOTAL	14,729	14,835	14,782.0	\$ 64,528,023.05

¹ The San Diego Rural Fire Protection District was dissolved on 7/1/16. All radios have been moved to the County of San Diego radio count.

Exhibit C-2

Cost Apportionment for RCS NextGen Core (Portion of the Shared Infrastructure Costs): Costs are apportioned in two categories--infrastructure and core. Below are the **RCS NextGen Core** apportionment costs per agency for both San Diego County agencies and the Imperial Valley Emergency Communications Authority (IVECA).

San Diego County Parties & IVECA	Radio Count 9/1/13	Radio Count 7/1/2014	Average Radio Count	Cost for RCS NextGen Core \$1,254,277
Alpine Fire Protection District	26	26	26.0	\$ 2,025.79
Bonita-Sunnyside Fire Protection District	16	16	16.0	\$ 1,246.64
Borrego Springs Fire Protection District	21	21	21.0	\$ 1,636.22
City of Carlsbad	436	440	438.0	\$ 34,126.81
City of Chula Vista	694	646	670.0	\$ 52,203.11
City of Coronado	182	180	181.0	\$ 14,102.63
City of Del Mar	97	99	98.0	\$ 7,635.68
City of El Cajon	460	442	451.0	\$ 35,139.70
City of Encinitas	246	247	246.5	\$ 19,206.07
City of Escondido	752	702	727.0	\$ 56,644.27
City of Imperial Beach	117	119	118.0	\$ 9,193.98
City of La Mesa	291	285	288.0	\$ 22,439.54
City of Lemon Grove	95	95	95.0	\$ 7,401.93
City of National City	284	288	286.0	\$ 22,283.71
City of Oceanside	744	740	742.0	\$ 57,812.99
City of Poway	296	303	299.5	\$ 23,335.57
City of San Marcos	419	421	420.0	\$ 32,724.34
City of Santee	176	178	177.0	\$ 13,790.97
City of Solana Beach	58	62	60.0	\$ 4,674.91
City of Vista	284	290	287.0	\$ 22,361.63
County of San Diego	5,933	6,162	6047.5	\$ 471,191.47
Deer Springs Fire Protection District	21	22	21.5	\$ 1,675.17
Heartland Communications Facility JPA	12	12	12.0	\$ 934.98
Julian-Cuyamaca Fire Protection District	29	28	28.5	\$ 2,220.58
Lakeside Fire Protection District	98	93	95.5	\$ 7,440.89
Mira Costa Community College District	20	22	21.0	\$ 1,636.22
North County Dispatch, JPA	18	18	18.0	\$ 1,402.47
North County Fire Protection District	127	119	123.0	\$ 9,583.56
North County Transit District	33	33	33.0	\$ 2,571.20
Rancho Santa Fe Fire Protection District	114	121	117.5	\$ 9,155.02
San Diego Rural Fire Protection District ¹	-	-	0.0	\$ -
San Diego Unified Port District	299	297	298.0	\$ 23,218.69
San Miguel Consolidated Fire Protection District	135	116	125.5	\$ 9,778.34
State of CA Department of Transportation (Caltrans)	893	849	871.0	\$ 67,864.04
State of California, CA Highway Patrol/EI Cajon CHP	174	173	173.5	\$ 13,518.27
Valley Center Fire Protection District	25	18	21.5	\$ 1,675.17
Viejas Reservation Fire Department	33	33	33.0	\$ 2,571.20
IVECA*	1,302	1,330	1316.0	\$ 102,536.25
California State University San Marcos (Police)	49	52	50.5	\$ 3,934.71
Olivenhain Municipal Water District	3	5	4.0	\$ 311.66
Palomar College	41	41	41.0	\$ 3,194.52
Poway Unified School District	240	243	241.5	\$ 18,816.49
Ramona Water District Fire Department	21	21	21.0	\$ 1,636.22
Rancho Santa Fe Patrol	17	17	17.0	\$ 1,324.56
San Diego County Regional Airport Authority	164	181	172.5	\$ 13,440.35
San Diego Humane Society	34	34	34.0	\$ 2,649.11
San Diego State University (Police & Parking)	102	100	101.0	\$ 7,869.42
San Pasqual Band of Mission Indians	32	33	32.5	\$ 2,532.24
Sycuan Band of the Kumeyaay Nation (Sycuan Fire/Police De	72	72	72.0	\$ 5,609.89
University of California San Diego (Police and Environment H	108	116	112.0	\$ 8,726.49
Vista Unified High School District	188	204	196.0	\$ 15,271.36
TOTAL	16,031	16,165	16,098	\$ 1,254,277.02

¹ The San Diego Rural Fire Protection District was dissolved on 7/1/16. All radios have been moved to the County of San Diego radio count.

*IVECA will pay for infrastructure for Imperial County and a portion of the NextGen core costs.

Exhibit C-3

Cost Apportionment for the Combined Infrastructure and RCS NextGen Core: Costs are apportioned in two categories--infrastructure and core. Below are both the Combined Infrastructure and RCS Core apportionment costs per agency.

San Diego County Parties & IVECA	Exhibit C-1 Cost for San Diego Shared Infrastructure	+	Exhibit C-2 Cost for RCS NextGen Core	=	Combined Total Cost for San Diego Shared Infrastructure and NextGen RCS Core (C- 1 + C-2)
Alpine Fire Protection District	\$ 113,498.08		\$ 2,025.79		\$ 115,523.87
Bonita-Sunnyside Fire Protection District	\$ 69,844.97		\$ 1,246.64		\$ 71,091.61
Borrego Springs Fire Protection District	\$ 91,671.53		\$ 1,636.22		\$ 93,307.74
City of Carlsbad	\$ 1,912,006.09		\$ 34,126.81		\$ 1,946,132.90
City of Chula Vista	\$ 2,924,758.18		\$ 52,203.11		\$ 2,976,961.29
City of Coronado	\$ 790,121.24		\$ 14,102.63		\$ 804,223.87
City of Del Mar	\$ 427,800.45		\$ 7,635.68		\$ 435,436.13
City of El Cajon	\$ 1,968,755.13		\$ 35,139.70		\$ 2,003,894.84
City of Encinitas	\$ 1,076,049.09		\$ 19,206.07		\$ 1,095,255.16
City of Escondido	\$ 3,173,580.89		\$ 56,644.27		\$ 3,230,225.16
City of Imperial Beach	\$ 515,106.66		\$ 9,193.98		\$ 524,300.64
City of La Mesa	\$ 1,257,209.49		\$ 22,439.54		\$ 1,279,649.03
City of Lemon Grove	\$ 414,704.52		\$ 7,401.93		\$ 422,106.45
City of National City	\$ 1,248,478.87		\$ 22,283.71		\$ 1,270,762.58
City of Oceanside	\$ 3,239,060.55		\$ 57,812.99		\$ 3,296,873.55
City of Poway	\$ 1,307,410.56		\$ 23,335.57		\$ 1,330,746.13
City of San Marcos	\$ 1,833,430.50		\$ 32,724.34		\$ 1,866,154.84
City of Santee	\$ 772,660.00		\$ 13,790.97		\$ 786,450.97
City of Solana Beach	\$ 261,918.64		\$ 4,674.91		\$ 266,593.55
City of Vista	\$ 1,252,844.18		\$ 22,361.63		\$ 1,275,205.81
County of San Diego	\$ 26,399,216.57		\$ 471,191.47		\$ 26,870,408.04
Deer Springs Fire Protection District	\$ 93,854.18		\$ 1,675.17		\$ 95,529.35
Heartland Communications Facility JPA	\$ 52,383.73		\$ 934.98		\$ 53,318.71
Julian-Cuyamaca Fire Protection District	\$ 124,411.36		\$ 2,220.58		\$ 126,631.94
Lakeside Fire Protection District	\$ 416,887.17		\$ 7,440.89		\$ 424,328.06
Mira Costa Community College District	\$ 91,671.53		\$ 1,636.22		\$ 93,307.74
North County Dispatch, JPA	\$ 78,575.59		\$ 1,402.47		\$ 79,978.06
North County Fire Protection District	\$ 536,933.22		\$ 9,583.56		\$ 546,516.77
North County Transit District	\$ 144,055.25		\$ 2,571.20		\$ 146,626.45
Rancho Santa Fe Fire Protection District	\$ 512,924.01		\$ 9,155.02		\$ 522,079.03
San Diego Rural Fire Protection District ¹	\$ -		\$ -		\$ -
San Diego Unified Port District	\$ 1,300,862.59		\$ 23,218.69		\$ 1,324,081.29
San Miguel Consolidated Fire Protection District	\$ 547,846.50		\$ 9,778.34		\$ 557,624.84
State of CA Department of Transportation (Caltrans)	\$ 3,802,185.64		\$ 67,864.04		\$ 3,870,049.67
State of California, CA Highway Patrol/El Cajon CHP	\$ 757,381.41		\$ 13,518.27		\$ 770,899.68
Valley Center Fire Protection District	\$ 93,854.18		\$ 1,675.17		\$ 95,529.35
Viejas Reservation Fire Department	\$ 144,055.25		\$ 2,571.20		\$ 146,626.45
California State University San Marcos (Police)	\$ 220,448.19		\$ 3,934.71		\$ 224,382.90
Olivenhain Municipal Water District	\$ 17,461.24		\$ 311.66		\$ 17,772.90
Palomar College	\$ 178,977.74		\$ 3,194.52		\$ 182,172.26
Poway Unified School District	\$ 1,054,222.54		\$ 18,816.49		\$ 1,073,039.03
Ramona Water District Fire Department	\$ 91,671.53		\$ 1,636.22		\$ 93,307.74
Rancho Santa Fe Patrol	\$ 74,210.28		\$ 1,324.56		\$ 75,534.84
San Diego County Regional Airport Authority	\$ 753,016.10		\$ 13,440.35		\$ 766,456.45
San Diego Humane Society	\$ 148,420.56		\$ 2,649.11		\$ 151,069.68
San Diego State University (Police & Parking)	\$ 440,896.38		\$ 7,869.42		\$ 448,765.81
San Pasqual Band of Mission Indians	\$ 141,872.60		\$ 2,532.24		\$ 144,404.84
Sycuan Band of the Kumeyaay Nation (Sycuan Fire/Police Department)	\$ 314,302.37		\$ 5,609.89		\$ 319,912.26
University of California San Diego (Police and Environment Health & Safety)	\$ 488,914.80		\$ 8,726.49		\$ 497,641.29
Vista Unified High School District	\$ 855,600.90		\$ 15,271.36		\$ 870,872.26
TOTALS	\$ 64,528,023.05		\$ 1,151,740.77		\$ 65,679,763.82
IVECA	\$ 4,282,907.04		\$ 102,536.25		\$ 4,385,443.29
TOTAL SYSTEM COST					\$ 70,065,207.11

¹ The San Diego Rural Fire Protection District was dissolved on 7/1/16. All radios have been moved to the County of San Diego radio count.

AGREEMENT BETWEEN THE COUNTY OF SAN DIEGO AND THE RANCHO SANTA FE FIRE PROTECTION DISTRICT FOR PAYMENT OF NEXTGEN RCS INFRASTRUCTURE COSTS

This Agreement ("Agreement") is entered into this ____ day of _____, 2016, *(to be filled in by County Clerk of the Board)* between the County of San Diego, a political subdivision of the State of California ("County"), and the Rancho Santa Fe Fire Protection District ("Fire District"). Fire District and County shall be collectively referred to as the "Parties".

RECITALS

R.1 County and Fire District have entered an Agreement Between and Among the County of San Diego and Participating Cities and Jurisdictions Regarding the Next Generation Regional Communication System Providing Communication Services to Public Safety and Public Service Agencies Operating in San Diego County and Imperial County ("NextGen RCS Agreement").

R.2 Under Section 11.8 of the NextGen RCS Agreement, participating agencies pay a monthly operating fee based on the number of radios that they operate within the NextGen RCS.

R.3 Pursuant to the NextGen RCS Agreement, the County agrees to purchase a NextGen RCS and the Parties agree to share Backbone Infrastructure costs as outlined in Section 11.5 of the NextGen RCS Agreement. The NextGen Agreement contemplates additional, separate agreements related to payments.

R.4 On February 2, 2016 (Item No. 5), the Board of Supervisors authorized the Clerk of the Board to execute payment agreements with the Next Generation Regional Communications System Parties on behalf of the County.

Therefore, the Parties agree as follows:

AGREEMENT

1. Obligations of the Parties

1.1 County. County agrees to pay Fire District's proportional Infrastructure cost as part of the NextGen procurement. The proportional Infrastructure cost is calculated by the amount per radio as a result of Amendment No. 1 of the NextGen RCS Agreement, the revised Exhibit C.

1.2 Fire District. Beginning July 1, 2017, and each month thereafter, separate, apart and in addition to the monthly operating fee, Fire District agrees to pay the County \$24.50 per

radio that Fire District operates within the NextGen RCS. These payments will continue until December 9, 2033 or until Fire District is no longer a party to the NextGen RCS Agreement.

2. **No Third Party Beneficiaries.** This Agreement is not intended to, and shall not be construed to, confer a benefit or create any right on any third party, or the power or right to bring an action to enforce any of its terms.
3. **Amendments.** This Agreement may be amended only by written instrument duly signed and executed by authorized representatives of the County and Fire District.
4. **Waiver.** The waiver by either Party or any of its officers, agents or employees, or the failure of either Party or its officers, agents or employees to take action with respect to any right conferred by, or any breach of any obligation or responsibility of this Agreement, will not be deemed to be a waiver of such obligation or responsibility, or subsequent breach of same, or of any terms, covenants or conditions of this Agreement, unless such waiver is expressly set forth in writing in a document signed and executed by the appropriate authority of the County or of Fire District.
5. **Authorized Representatives.** The persons executing this Agreement on behalf of the Parties hereto affirmatively represent that each has the requisite legal authority to enter into this Agreement on behalf of its respective Party and to bind its respective Party to the terms and conditions of this Agreement. The person executing this Agreement on behalf of its respective Party understands that all Parties are relying on these representations in entering into this Agreement.
6. **Successors in Interest.** The terms of this Agreement will be binding on all successors in interest of each Party.
7. **Severability.** The provisions of this Agreement are severable, and the adjudicated invalidity of any provision or portion of this Agreement shall not in and of itself affect the validity of any other provision or portion of this Agreement, and the remaining provisions of the Agreement shall remain in full force and effect, except to the extent that the invalidity of the severed provisions would result in a failure of consideration or would materially adversely affect any Party's benefit of its bargain. If a court of competent jurisdiction were to determine that a provision of this Agreement is invalid or unenforceable and results in a failure of consideration or materially adversely affects any Party's benefit of its bargain, then the Parties agree to promptly use good faith efforts to amend this Agreement to reflect the original intent of the Parties. Except for this obligation to discuss amending this Agreement, no Party is obligated to agree to a new agreement or any amendment hereto.

8. Termination. Fire District may terminate this agreement at any time by terminating its participation in the NextGen RCS Agreement. County may terminate this agreement at any time by providing 30 days written notice to Fire District.

9. Term of Agreement. The term of this Agreement is from the first business day following the date on which the last Party executes the Agreement through December 9, 2033, subject to Paragraph 8 above.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year above set forth. This Agreement shall be effective as of the first business day following the date on which the last Party executes it.

RANCHO SANTA FE FIRE PROTECTION DISTRICT

COUNTY OF SAN DIEGO

By _____ Date _____

By _____ Date _____

David C. Hall, Clerk of the Board

For San Diego County Board of Supervisors

APPROVED AS TO FORM AND

LEGALITY FOR COUNTY OF

SAN DIEGO

By: _____

Mark Day, Senior Deputy

NextGen RCS

5595 Overland Ave. Suite 101
San Diego, CA 92126-1206
USA

Voice: 858-694-3663
Fax: 858-694-3433

INVOICE

Invoice Number: 17RSFPDNGRCS01
Invoice Date: Jul 12, 2016
Page: 1

Payment is due on: **September 30, 2016**

**MAKE CHECK PAYMENT TO:
COUNTY OF SAN DIEGO, NEXTGEN RCS.**

Please reference the invoice no. on your remittance

Bill To:

Rancho Santa Fe Fire Protection Dist.
P.O. Box 410
Rancho Santa Fe, CA 92067

Please remit to:

County of San Diego, NextGen RCS
5595 Overland Avenue, Suite 101
San Diego, CA 92123-1206

Customer ID	Customer PO	Payment Terms	
RSFPD		Net 60 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		9/30/16

Quantity	Item	Description	Unit Price	Amount
1.00	NGRCS	NextGen RCS Shared Backbone Infrastructure Cost	522,079.03	522,079.03
Subtotal				522,079.03
Sales Tax				
Total Invoice Amount				522,079.03
Payment/Credit Applied				
TOTAL				522,079.03

Check/Credit Memo No:

Refer any questions:
Gayda Pia (858) 694-3836

STAFF REPORT

NO. 16-20

TO: BOARD OF DIRECTORS
FROM: TONY MICHEL, FIRE CHIEF
SUBJECT: LIMITED TERM FIREFIGHTERS
DATE: AUGUST 5, 2016



RECOMMENDATION

Staff recommends the Board of Directors consider converting the three (3) limited term fire fighter position into a full time status position.

BACKGROUND

In 2014, the Board of Directors authorized the LAFCO application for the reorganization of CSA-107 and the Fire District. On December 31, 2015, the Fire District was contracted, by the County Fire Authority, to provide emergency response out of a temporary fire station in Harmony Grove Village (HGV). The contract for these emergency response services was for the Fire District to provide a 7/24 three-person ALS engine company out of the temporary facility until the LAFCO reorganization was finalized. On July 22, 2016, the LAFCO reorganization with CSA-107 was recorded and is complete.

As a part of the implementation of contract for service into CSA-107 (HGV), the fire district hired and utilized three (3) limited term firefighter/paramedic (LTFF/PM). The LTFF/PM's were hired to help transition the fire district into this new service area and the service contract.

CURRENT SITUATION

The implementation of the LTFF/PM position as a replacement for a full time fighter position has created many operational issues for the district since its implementation. Many of the issues have been mitigated with a lot of work and effort of the station captains and crews.

Conversion of the LTFF/PM positons to fulltime regular positions provides stability in our ranks as it is highly likely the employee will stay here the rest of their career. The retention rate for our fulltime regular employees is extremely high. This allows the Fire District to invest in our people's training and education providing for individual growth as well as the development of our organizations future leaders.

There are also savings and efficiencies through employee retention. It is expensive to test and put prospective employees through our hiring processes and through a recruit academy. Uniforms, safety gear, and other equipment also increase costs. The District will invest hundreds of hours in training a LTFF/PM, only to see them seek employment at other agencies. Staff believes that retaining quality personnel and investing in their future is a wise investment for our

organization. There are additional savings and efficiencies through employee retention. It is expensive to test and put prospective employees through our hiring processes and through a recruit academy. Uniforms, safety gear, and other equipment also increase costs. The District will invest hundreds of hours in training a LTFF, only to see them seek employment at other agencies. Staff feels that retaining quality people and investing in their future is a wise investment for our organization.

FISCAL IMPACT

The cost to convert the LTFF/PM to “A” step Firefighter Paramedic has an estimated cost \$57,000 per person or \$171,000 for the three positions. This will be funded through increased tax revenue from the general fund.

STAFF REPORT

NO. 16-21

TO: BOARD OF DIRECTORS
TONY J. MICHEL, FIRE CHIEF

FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER

SUBJECT: RESOLUTION AUTHORIZING MEMBERSHIP "CALTRUST"
A JOINT POWERS AUTHORITY

DATE: AUGUST 5, 2016



RECOMMENDATION

It is recommended that the Board of Directors approve Resolution No. 2016-08 authorizing the Rancho Santa Fe Fire Protection District to join the Investment Trust of California, a Public Joint Powers Authority, otherwise known as CalTRUST, to invest operating reserves, capital reserves or contributions, and funds in the treasury not required for immediate needs with other public agencies in the Trust.

STAFF ANALYSIS

A number of California public agencies have created a Joint Powers Authority (JPA) -- the Investment Trust of California, commonly known as CalTRUST -- for the purpose of pooling local agency assets for investing. Membership in the CalTRUST program is open to any Public Agency in California. At the present time, there are over 100 CalTRUST participants.

CalTRUST invests in fixed income securities eligible for local agency investment pursuant to California Government Code Sections 53601 and 53635. A Board of Trustees supervises and administers the investment programs of the JPA. CalTRUST maintains and administers four pooled accounts within the program:

- a **Money Market** option, which invests in an existing SEC-registered money market fund, which is rated "AAA" by Standard & Poor's and "Aaa" by Moody's Investor Services, and which maintains a dollar-weighted average maturity of less than 90 days;
- a **Short-Term** Account with a target duration of 0-2 years;
- a **Medium-Term** Account with a target duration of 1.5-3.5 years; and
- a **Long-Term** Account with a target duration of 5-7 years (although authorized by the CalTRUST Joint Powers Agreement, the CalTRUST Board of Trustees has elected to defer the opening of the Long-Term Account until the interest rate environment is more favorable for longer term securities).

The JPA is governed by a Board of Trustees, consisting of up to 15 members, all of whom are experienced investment officers or employees of the public agency members. The Trustees are responsible for setting the overall policies and procedures for the JPA, and for hiring and supervising the activities of the program administrator, the investment advisor, the custodian, the auditor, legal counsel, etc.

One of the principal advantages of CalTRUST is its flexibility. The Money Market account permits daily transactions, with same-day liquidity (provided redemption requests are received by 1:00 p.m. Pacific time), with no limit on the amount of funds that may be invested. The Short-Term account permits an unlimited number of transactions per month (with prior day notice), with no limit on the amount of funds that may be invested. The Medium- and Long-Term accounts permit investments, withdrawals and transfers once per month, with five days'

advance notice. At present, the JPA requires a minimum investment of \$250,000; however, this requirement can be waived at the discretion of the CalTRUST Administrator. CalTRUST provides printed statements on a monthly basis, as well as 24-hour, password protected information on member accounts via online access.

CalTRUST has entered into a Program Administration agreement with the CSAC Finance Corporation to provide administrative services. The CSAC Finance Corporation, formed in 1986, provides a broad range of financial services programs through the California Statewide Communities Development Authority, a joint powers authority, which currently has 57 counties, more than 225 cities, and more than 50 special districts throughout the State as members.

CalTRUST also has entered into an Investment Advisory agreement with Wells Capital Management (WellsCap) to serve as investment advisor for the JPA. Subject to overall policy direction of the Board of Trustees, the investment advisor is responsible for the daily management of the investment affairs and research relating to the JPA's accounts. Wells Capital Management is an asset management and broker/dealer firm and is a wholly-owned subsidiary of Wells Fargo Bank, N.A. WellsCap has a national and international client base consisting of major governmental and institutional funds and corporate portfolios. As of June 30, 2012, WellsCap had \$325 billion in assets under management, including \$315 billion in fixed-income assets and money market funds.

The District currently uses the Local Agency Investment Fund (LAIF) run by the State Treasurer, as a vehicle for managing liquidity in the portfolio. CalTRUST will give the District an additional vehicle as an investment tool in conjunction with LAIF, and will provide increased diversification in the portfolio. In addition, the CalTRUST program will offer medium- and long-term options which LAIF does not offer.

Based on the liquidity features of the CalTRUST program and the overall flexibility of the program, approval of the resolution to participate in the Investment Trust of California is recommended, as well as a grant of authority to the Administrative Manager or Fire Chief to execute the Joint Powers Agreement and all other documents required for participation in the CalTRUST Joint Powers Authority.

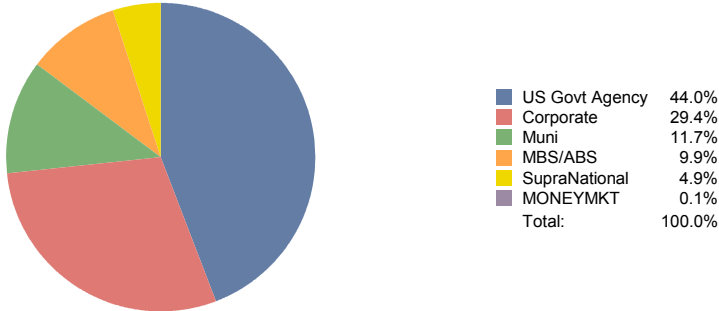
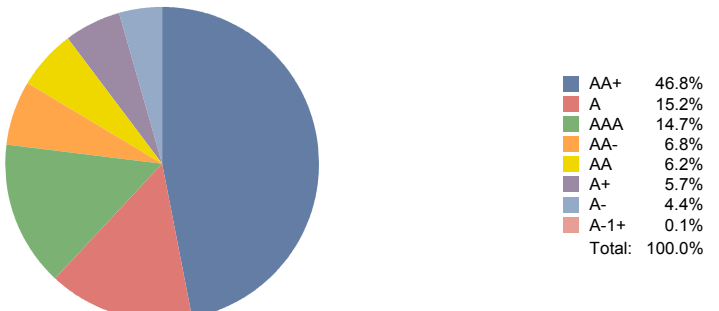
An FAQ copy is attached for further review.

Fiscal Effect/Financing:

There are no costs associated with joining the Investment Trust of California Joint Powers Authority. As with LAIF, all expenses associated with participation in CalTRUST are deducted from the yield.

There are no out-of-pocket expenses for money invested in CalTRUST. In addition, there are no transaction costs associated with contributions to, or withdrawals from, the CalTRUST accounts, or for transfers between CalTRUST accounts.

	CalTrust Medium Term	Merrill Lynch 1-3 Corp & Gov't, A Rated & Above		CalTrust Medium Term Total Return	CalTrust Medium Term Yield Return	Merrill Lynch 1-3 Corp & Gov't, A Rated & Above
Market Value	\$906,615,611.76	N/A	One Month	0.00%	0.08%	-0.01%
NAV per Share	\$10.12	N/A	Three Month	0.49%	0.25%	0.49%
Distribution Yield	1.00%	N/A	Six Month	0.98%	0.50%	0.94%
Period Return	0.00%	-0.01%	One Year*	1.47%	0.95%	1.41%
Effective Duration	1.75 yrs.	1.88 yrs.	Two Year*	1.14%	0.86%	1.23%
Average Maturity	1.98 yrs.	1.95 yrs.	Three Year*	1.03%	0.80%	1.07%
			Five Year*	0.84%	0.86%	0.97%
			Ten Year*	2.22%	2.07%	2.58%
			Since Inception*	2.27%	2.12%	2.58%
			*Annualized			

Portfolio Sector Breakdown		Portfolio Quality Breakdown	
			

Disclosure to Performance Information

- This performance information is based on an inception date of February 13, 2005, when the CalTrust Medium-Term portfolio commenced investment operations according to its investment objective, and does not include any investment returns from temporary investments held before the commencement of those operations.
- Performance was calculated net of investment advisor and program administration fees.
- Yield represents the 7-day net distribution on investments for the period.
- Rating source - Standard & Poor's.
- Past performance is no guarantee of future results.

RESOLUTION NO. 2016-08

THE RESOLUTION AUTHORIZING RANCHO SANTA FE FIRE PROTECTION DISTRICT A “PUBLIC AGENCY” WITHIN THE MEANING OF THAT TERM AS DEFINED BY THE CALIFORNIA GOVERNMENT CODE, TO JOIN WITH OTHER PUBLIC AGENCIES AS A PARTICIPANT OF THE INVESTMENT TRUST OF CALIFORNIA, CARRYING ON BUSINESS AS *Ca/*TRUST”

WHEREAS, Section 6502 of Title 1, Division 7, Chapter 5 of the Government Code of the State of California (the “Joint Exercise of Powers Act”) provides that, if authorized by their legislative or other governing bodies, two or more public agencies by agreement may jointly exercise any power common to the contracting parties; and

WHEREAS, Section 6509.7 of the Joint Exercise of Powers Act provides that, if authorized by their legislative or other governing bodies, two or more public agencies by agreement may jointly exercise their common authority to invest funds in their treasuries as authorized by subdivision (p) of Section 53601 of Title 5, Division 2, Part 1, Chapter 4, Article 2 of the Government Code of the State of California (the “California Government Code”); and

WHEREAS, under Section 6500 of the Joint Exercise of Powers Act, a “public agency” includes but is not limited to the federal government or any federal department or agency, the State of California, another State or any State department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, or regional transportation commission of the State of California or another State, or any joint powers authority formed pursuant to the California Joint Exercise of Powers Act; and

WHEREAS, public agencies which constitute local agencies, as that term is defined in Section 53630 of the California Government Code, are authorized pursuant to Section 53601 and/or 53635 thereof to invest all money belonging to, or in the custody of, the local agency in certain specified investments; and

WHEREAS, the Investment Trust of California, carrying on business as *Ca/*TRUST (the “Joint Powers Authority”) was established, pursuant to and in accordance with the Joint Exercise of Powers Act, by a Joint Exercise of Power Agreement, made as of February 24, 2005, as amended and restated September 12, 2012 (the “Joint Powers Agreement”), as a vehicle for public agencies to jointly exercise their common power to invest funds in accordance with applicable California law governing the investment of funds by public agencies; and

WHEREAS, pursuant to and in accordance with the Joint Exercise of Powers Act, the Public Agency desires to join the other public agencies which are or will be Participants of the Joint Powers Authority by adopting and executing the Joint Powers Agreement, a form of which has been presented to this meeting; and

WHEREAS, the Public Agency is a public agency as that term is defined in the Joint Exercise of Powers Act and a local agency as that term is defined in Section 53630 of the California Government Code; and

WHEREAS, the Public Agency is otherwise permitted to be a Participant of the Joint Powers Authority and to invest funds in the Joint Powers Authority to be managed by the Investment Adviser to the Joint Powers Authority, notwithstanding other investments held by the Public Agency or current investment policies that otherwise may be in effect for the Public Agency so long as the Joint Powers Authority invests in securities and other instruments permitted for investment by public agencies pursuant to applicable California law; and

WHEREAS, there has been presented to this meeting an Information Statement describing the Joint Powers Authority (the "Information Statement");

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Public Agency (the "Governing Body") as follows:

Section 1. The Public Agency shall join with other public agencies pursuant to and in accordance with the Joint Exercise of Powers Act by executing the Joint Powers Agreement and thereby becoming a Participant in the Joint Powers Authority, which Joint Powers Agreement is hereby approved and adopted, notwithstanding other investments held by the Public Agency or current investment policies that otherwise may be in effect for the Public Agency so long as the Joint Powers Authority invests in securities and other instruments permitted for investment by public agencies pursuant to applicable California law. A copy of the Joint Powers Agreement shall be filed with the minutes of the meeting at which this Resolution was adopted. The Governing Body is hereby authorized to execute, and the Attesting Officer of the Governing Body is hereby authorized to attest and deliver, the Joint Powers Agreement, in substantially the form presented at this meeting.

Section 2. The Public Agency is hereby authorized to purchase shares of beneficial interest issued by the Joint Powers Authority from time to time with available funds of the Public Agency, and to redeem some or all of those shares from time to time as such funds are needed, notwithstanding other investments held by the Public Agency or current investment policies that otherwise may be in effect for the Public Agency so long as the Joint Powers Authority invests in securities and other instruments permitted for investment by public agencies pursuant to applicable California law.

Section 3. The appropriate officers, agents and employees of the Public Agency are hereby authorized and directed in the name of and on behalf of the Public Agency to take

all actions and to make and execute any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they, or any of them, might deem necessary or appropriate in order to accomplish the purposes of this Resolution.

Section 4. The Treasurer or principal financial officer of the Public Agency is hereby delegated authority of the Governing Body of the Public Agency to take all actions and to make and execute any and all instruments, which he or she might deem necessary or appropriate in order to carry out the purposes of the Governing Body in adopting this Resolution, including, without limitation, the authority to extend the maturity of any investments made pursuant to this Resolution in accordance with applicable California law.

Section 5. Nothing contained in this Resolution shall be deemed to infringe upon the right of the Public Agency or the Governing Body or Treasurer or principal financial officer of the Public Agency to make other investments outside of the mandate of this Resolution in accordance with applicable California law to the fullest extent permitted thereunder.

Section 6. This Resolution shall take effect at the earliest date permitted by law.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on August 10, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

JAMES H ASHCRAFT
President

Karlana Rannals
Secretary

RESOLUTION No. 2016-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ADOPTING THE FIRE MITIGATION FEE FUND MULTI-YEAR PLAN

WHEREAS, the Rancho Santa Fe Fire Protection District participates in the San Diego County Fire Mitigation Program; and

WHEREAS, the County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment; and

WHEREAS, the Rancho Santa Fe Fire Protection District must annually adopt a Fire Mitigation Fee Fund Multi-Year Plan at a noticed public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Fire Mitigation Fee Fund Multi-Year Plan is to be incorporated as a part of the Rancho Santa Fe Fire Protection District Final Budget for fiscal year 2016/17.
- (2) A noticed public hearing for adoption of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan was conducted August 10, 2016.
- (3) A copy of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan is included as a part of this resolution.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on August 10, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

FIRE MITIGATION FEE MULTI-YEAR FACILITIES AND EQUIPMENT PLAN

FISCAL YEAR 2016/2017

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

Type I Engine for Harmony Grove Fire Station (85%)	\$612,250.00
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FISCAL YEAR 2017/2018

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

Microwave Metropolitan Area Wireless Network (75%)	\$108,644.00
--	--------------

[Mitigation Fee Committee APPROVED \(FY10/11\) Deferred](#)

Fueling Station – Harmony Grove Village (HGV) Fire Station (85%)	\$ 63,750.00
--	--------------

Emergency Station Generator – HGV Fire Station (85%)	\$102,000.00
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Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2018/2019

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2019/2020

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

No proposed expenditures

FISCAL YEAR 2021/2022

Capital Expenditures – Equipment Assets

No Proposed Expenditures

Capital Expenditures – Facility

No Proposed Expenditures

Capital Expenditures – Vehicle & Apparatus Replacement

FIRE MITIGATION FEE MULTI-YEAR FACILITIES AND EQUIPMENT PLAN

No proposed expenditures

Approved: August 10, 2016

Motion by: Director (TBD)

Seconded by: Director (TBD)

Roll Call Results:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

A handwritten signature in black ink, appearing to read "Karlana Rannals", is written over a horizontal line.

Karlana Rannals
Secretary

RESOLUTION NO. 2016-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT SPECIFYING THE PROCEDURE AND POLICY FOR CONSIDERING AND ACTING UPON ANY REQUEST FOR A WAIVER OF ANY FEE CHARGED BY THE DISTRICT

WHEREAS, the Rancho Santa Fe Fire Protection District, herein referred to as “the District”, desires to establish a procedure and policy for considering and acting upon any request for the waiver of any fee normally charged by the District; and

WHEREAS, pursuant to Health and Safety Code Section 13919, the Board of Directors shall adopt a resolution that specifies the policy and procedure governing waivers; and

WHEREAS, the District, residents of the District, owners of any real property located within the District, or any governmental entity may request a waiver of any District fee; and

WHEREAS, the Board of Directors, the Fire Chief or his/her designee may from time to time, determine that the waiver of a District fee would be in the best interest of the District and provide for greater health and safety of persons and property within the District,

NOW, THEREFORE, BE IT RESOLVED, that as permitted by Health and Safety Code Section 13919, the District Board may waive charges/fees established by Ordinance(s) and may delegate its authority to the Fire Chief or his/her designee as set forth in the Resolution if determined that charges/fees would not be in the public interest, i.e. reciprocal services provided by other public agencies, employee welfare, personal hardship.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on August 10, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

James H Ashcraft
President

ATTEST:

Karlana Rannals
Secretary

RESOLUTION NO. 2016-11

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT SPECIFYING THE PROCEDURE AND POLICY FOR CONSIDERING AND ACTING UPON A REQUEST FOR A WAIVER OF FEE CHARGED BY THE DISTRICT

WHEREAS, pursuant to Health and Safety Code Section 13919, the Board of Directors shall adopt a resolution that specifies the policy and procedure governing waivers; and

WHEREAS, the Rancho Santa Fe Fire Protection District, herein referred to as “the District”, desires to establish a procedure and policy for considering and acting upon any request for the waiver of the facility use fee normally charged by the District at 20223 Elfin Forest Road; and

WHEREAS, the District, has acquired, through the LAFCO reorganization with CSA-107, a fire station at 20223 Elfin Forest Road, known as the Elfin Fire Station, and renamed the District’s Elfin Forest Fire Station RSF5; and

WHEREAS, the Community of Elfin Forest has contributed in excess of \$370,000 for the Elfin Forest/Harmony Grove Fire Department Inc., towards past and future improvements of the District’s Elfin Forest Fire Station RSF5; and

WHEREAS, the Elfin Forest/Harmony Grove Fire Department Inc. (EFFHG Inc.), has donated seven (7) fire apparatus, two (2) CERT trailers, one (1) utility trailer and all EFFHG Inc. owned equipment to the District; and

WHEREAS, the EFFHG Inc., has previously waived fees to approved community group/entities; and

WHEREAS, the Board of Directors, the Fire Chief or his/her designee may from time to time, determine to continue the waiver of a District facility fee to be in the best interest of the District based upon the donations that have been provided by EEHG, Inc. not only for the Elfin Forest Station but to the overall public safety of the Elfin Forest community.

NOW, THEREFORE, BE IT RESOLVED, that as permitted by Health and Safety Code Section 13919 and recognizing the contributions made by EEHG, Inc. for not only the Elfin Forest Station but to the overall public safety of the Elfin Forest community, the District Board may waive facility charges/fees established by Ordinance(s) and may delegate its authority to the Fire Chief or his/her designee as set forth in the Resolution for the Elfin Forest Fire Station RSF5.

BE IT FURTHER RESOLVED, that this policy shall be in effect for a 10-year period or until August 10, 2026.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on August 10, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

James H Ashcraft
President

ATTEST:

Karlana Rannals
Secretary